

**HOSPITALITY DEPARTMENT
CHANDIGARH ADMINISTRATION**

NO-HO-DH-2025/957

Dated., Chandigarh the **03.04.2025**

To

The Director Public Relations
Chandigarh Administration

Subject: Regarding Issue Pulic Notice on the Chandigarh Administration website and issue advertisement in English, Hindi, Punjabi Newspapers in Delhi and Chandigarh

Please refer to the subject cited above.

The Hospitality Department, UT Chandigarh invites application from Young Qualified professional (Administration) having knowledge of Law for working under Chandigarh Administration on contract basis.

In view of the above, please find enclosed herewith copy of Advertisement for publishing in English, Hindi, Punjabi Newspapers in Delhi and Chandigarh and copy of Circular for Public Notice on Chandigarh Administration website.

Sd/-

Director Hospitality
Chandigarh Administration

**HOSPITALITY DEPARTMENT
CHANDIGARH ADMINISTRATION**

The Department of Hospitality, Chandigarh Administration invites application from Young Professional having knowledge of Law and Government procedure on Contract basis in the office of Deputy Resident commissioner, UT Guest House, New Delhi.

Interested and eligible candidates may submit their applications/detailed Bio-data to the Secretary Hospitality, UT Chandigarh at 21-B, Telegraph Lane, Harish Chandra Mathur Lane, KG Marg, New Delhi 110001 by 05:00 PM of 21st April, 2025. For more details please visit Chandigarh Administration website <https://chandigarh.gov.in>

Engagement of Young Professional having knowledge of Law and Government procedure in Hospitality Department at DRC office New Delhi on contract basis.

The Hospitality Department, Chandigarh Administration invites application from Young Professionals (YP) having knowledge of Law and Government procedure on contract basis. Only persons with requisite qualifications and experience, as prescribed, would be engaged as Law Professional. The details are as follows:

Eligibility

Age: Candidate should not exceed the age of 35 years on the date of the publication of advertisement.

Educational Qualification: Bachelors Degree in Law

Appointment: The appointment will initially be for a period of one year, extendable on year to year basis, for a maximum period of 03 years, subject to performance of the individual.

Other Terms & Conditions:

- i) A consolidated remuneration of Rs.65,000/- per month will be paid. There will be no other allowances or facilities provided.
- ii) The YP will maintain regular office hours, however if work requires the YP will be required to work beyond working hours and on weekends and Gazette Holidays also. No compensatory leave shall be allowed on this account.
- iii) The YP shall be eligible for 12 days leave in a year. The leave shall accrue on a completed month basis calculated from their date of joining on a pro-rata basis.
- iv) No remuneration for the period of absence in excess of the admissible leave will be paid.
- v) Un-availed leave in the tenure of a single year shall neither be carried forward to the next tenure of one year nor encashed.
- vi) The appointment of YP would be on a full time basis and he/she would not be permitted to take up any other assignment during the period of consultancy. The place of posting will be office of Deputy Resident Commissioner, New Delhi.
- vii) Selected YP shall provide integrity certificate from 02 reference known to her/him.
- viii) A self-undertaking shall be provided by the YP to the effect that she/he has no criminal record or criminal case in any court is pending against him/her.
- ix) In case, the YP wishes to resign from her/his position, she/he will furnish at least one month's notice period. The competent authority may waive off the condition for notice period or salary in lieu thereof, in deserving cases.
- x) The appointment of YP is of temporary nature and the Chandigarh Administration shall have power and right to terminate his/her services at any time without assigning any reason.
- xi) The service of the contract appointee will be purely on temporary basis and does not lend to regular appointment.
- xii) Absence from duty without any information or any valid reason shall lead to automatic termination of contractual engagement.