

No. F&PO (I)-2025/  
CHANDIGARH ADMINISTRATION  
FINANCE DEPARTMENT  
(S.A.S. ESTABLISHMENT)  
Chandigarh Secretariat, Sector 9, Chandigarh

Dated:

To

All the Head of Departments/  
Head of the offices/Boards/Corporations,  
Chandigarh Administration.

Subject: State Subordinate Accounts Service Examination, 2026 to be conducted by  
Punjab Government.

Sir/Madam,

I am directed to refer on the subject noted above and to forward a copy of Punjab Government Letter No.45429/ADTA-SP-SOS-4(SASE)3/2025-SAS/8961 dated 17.10.2025. It is requested that the contents of this letter may be brought to the notice of those officials who have passed the examination of SAS Part-I and going to appear in SAS Part-II Examination as well as those who have got the exemptions in SAS Part-I Examination & eligible to appear in Part-II examination.

2. It may further be requested that the applications of the eligible candidates complete in all respect should reach the Finance Department, Chandigarh (in SAS Establishment Branch) by **18.11.2025** positively so that the same can be forwarded to the quarter concerned timely for further consideration and necessary action.

3. It may also be noted that only those candidates who have passed SAS Part-I Examination and candidates who got exemptions (in Part I) & eligible to appear in Part-II examination on Punjab pattern will be allowed to appear in the SAS Part-II examination to be conducted by the Punjab Government as a one time exception with the condition that they will have to appear in the examination in one go (Part-I and Part-II) simultaneously and in no case their candidature will be considered for subsequent attempt thereafter, thereby meaning that they will be offered only one opportunity to pass the examination failing which they will have to appear afresh in the AAO (Civil) Computer Based Test (CBT) to be conducted by the CGA.

—sd—

Finance & Planning Officer,  
for Finance Secretary,  
Chandigarh Administration

DA/As Above

Endst. No. F&PO (I)-2025/ 17833

Dated: 11-11-25

A copy is forwarded to the Director Information Technology, Chandigarh with the request to upload the letter along with the enclosures on the official website of Chandigarh Administration.

  
Finance & Planning Officer,  
for Finance Secretary,  
Chandigarh Administration

DA/As Above

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Last date for No. 45429/ADTA-SP-SOS-4(SASE)3/2025-SAS/ 8961  
Receipt of application Government of Punjab  
20.11.2025 Department of Finance(T&A)  
(Vit-te-YojnaBhawan)  
Plot No.2-B, Sector 33-A, Chandigarh.

To

All the Heads of Department / Commissioner of  
Divisions/Deputy Commissioners, District and  
Session Judges and Sub Divisional Officers (C)  
in the State of Punjab.

Dated, Chandigarh the 17/10/2025

**Subject:- STATE S.A.S EXAMINATION.**

Sir.

I am directed to invite your attention to Punjab Government Department of Finance circular letter No. 15846-TA(S-3-SAS-Exam Regulations)23/2005/2032 dated 8.2.2005, on the subject cited above and to state that the next State SAS Examination is likely to be held in the month of January 2026. Applications along with 02 passport size photographs (duly attested) one to be pasted on the Application Form duly attested by Head of Office of the intending eligible candidate's for permission to appear in Part -I and Part-II (Ordinary Branch& Local Audit Department) in the said Examination should reach in this Department (Treasuries & Accounts) on the prescribed Performa (specimen enclosed) complete in all respects by 20.11.2025 at the latest. However, before forwarding application for the SAS Examination an undertaking of good behavior during the examination may be obtained and placed on record in your department.

2. The State SAS Examination Part -I and Part -II will be conducted according to the syllabus, as communicated vide this Department Circular letter mentioned above.

3. As per relevant Paragraph (s) of the circular letter dated 8th February 2005 only regular employees who possess the degree of a recognized University and have rendered at least 3 years regular service, are eligible to appear in the State SAS Examination.

4. As already elaborated in this Department letter No. 24229-TA(11T-S-3-23/33-Vol.II)79/1242 dated 1st August 1979, the practical paper of the State SAS Examination will consist of practical questions to the extent of 75% of total marks.

5. The Examination days will be treated as duty period.

6. The candidates including Local Fund Accounts Department are required to deposit Rs. 2000/- (Rupees Two thousand only) under the DDO Code CHD00/0116 examination fee under the head " 0070 other Administrative service Sub Major Head 60 Minor Head 800- Sub Head-13 other receipts" Departmental

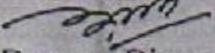
Examination Fee Punjab State SAS Examination (Provl.)". The Treasury receipt in original is required to be attached with the application form.

7. The following instructions should please be kept in view while forwarding the applications:-

- i) The application (s) should be complete in all respects. Incomplete applications will not be entertained and shall be rejected forthwith.
- ii) All the particulars entered in the application (s) should be filled in correctly, neatly and certificate be recorded by the Head of Office/Department that the same have been verified as correct as per entries in the Service Book and official record.
- iii) Application of Part -I and Part-II to be sent separately (By specifically mention on the top at middle of your forwarding letter Part-I or Part-II) duly signed by the Competent Authority (i.e. Head of Department) may be sent to this Department by the due date. If, Application (s) not signed by the Competent Authority i.e Head of the Department, shall be returned for compliance which may result in delay and un necessary correspondence, including rejection, if not received in time.
- iv) Application(s) received after the due date i.e 20.11.2025 will not be entertained and straightaway rejected. Further mentioned that no Advance Copy is acceptable and fee once paid could not be refundable.
- v) **Others**
  - a) The terms and conditions of Regulations circulated vide letter No.15846-TA (S-3 SAS Exam-Regulations) 23/2005/2032 dated 8.2.2005 of Treasuries and Accounts Branch and vide memo No. I(3)-06/8203 dated 8.8.2006 of Local Audit Wing are to be strictly adhered.
  - b) The Punjab Govt. instructions No. 6/20/2017-11FP2/734 dated 7.11.2017, amendment in Punjab Civil services Rules issued vide Notification No. G.S.R.18/Const./Art./309 and 187/Amd. (2)/2019 dated 28.03.2019 and No. 4/90/2010-1FPPC/808 dated 25.4.2017 are to be strictly adhered in case of employees of State Sponsored Corporation/Board/Autonomous Bodies.
  - c) In case number of successful candidates (who passed Part I and Part II of ordinary branch) exceeds the number of available vacant posts of 40% quota(OB), the eligible candidates shall be offered appointment in order of their merit of marks obtained in Part I and Part II combined, as envisaged in Regulations of State SAS Examination issued vide letter dated 8.2.2005.

Further, Government of Punjab, Department of Finance reserves all the rights for the appointment of Section Officer as per prevailing applicable rules as amended from time to time/regulations/instructions/merit/availability of posts. Any candidate shall not claim appointment as a matter of right merely on the basis of qualifying the SAS Examination.

8. The candidates may please be informed of the contents of this letter and also that withdrawal from Examination will be accepted in rare circumstances i.e. on production of Medical Certified of illness from Civil Surgeon concerned.

  
Deputy Director (T&A)  
for Additional Chief Secretary to Govt. of  
Punjab, Department of Finance

Endst. No. Comp/45429/SAS Exam/2025 / 8962 Dated Chandigarh the 17/10/2025

A copy is forwarded to the Chief Secretary, and all the Financial Commissioners /Principal Secretaries and Administrative Secretaries to the Government of Punjab for information and necessary action.

  
Deputy Director (T&A)  
for Additional Chief Secretary to Govt. of  
Punjab, Department of Finance

Endst. No. Comp/45429/SAS Exam/2025 / 8963 Dated Chandigarh the 17/10/2025  
A copy is forwarded for information and necessary action to the :-

1. The Joint Secretary /MIS, BBMB, Madhya Marg, Sector 19-B, Chandigarh.
2. The Financial Advisor & Chief Accounts Officer, Beas. Project, Talwara.
3. The Financial Advisor & Chief Accounts Officer, BBMB Nangal.
4. The Chief Engineer, Beas Project, Talwara.
5. All the District Treasury Officers in the State of Punjab.
6. Coordination, SAS Exam, Punjabi University Patiala.
7. The Registrar, Punjab & Haryana High Court, Chandigarh.
8. The Additional Director-cum-Examiner Local Fund Accounts, Punjab, Chandigarh. He is requested to direct the candidates of his Department to deposit the fee amounting to Rs.2000(Rupees two thousand only) each under the head as mentioned in Para-6.
9. The Additional Director, Internal Audit Organization (R), Finance Department, Punjab, Chandigarh.
10. The Finance Secretary, Union Territory, Chandigarh.
11. All the Managing Directors/Executive Directors/Member Secretaries of State Sponsored Boards/Corporations in Punjab.
12. Additional Sessions Judges of all the District of State of Punjab.
13. Secy./FM, Pvt. SecyACS(F), PA/DTA, Steno/ADTA, DDI, ACFA(Legal) Supdt(S), Supdt.(H), Supdt.(T) and all Section Officer Assistants /Auditors Stenographers/Clerks in Treasuries and Accounts Branch.

  
Deputy Director (T&A)  
for Additional Chief Secretary to Govt. of  
Punjab, Department of Finance

**PUNJAB STATE S.A.S EXAMINATION PART-I AND PART-II (OB&LAD)**

**Note:- Incomplete forms shall not be entertained,**

To reach not later than 20.11.2025

1	IHRMS Code	
2	Whether information updated in HRMS	
3	Name of applicant (in CAPITAL LETTERS)	
4	Father's Name	
5	Permanent Home Address	
	Home District	
	Mobile No.	
6	Address on which Roll No/result is to be dispatched	
7	Date of birth	
8	Age as on 20.11.2025	
9	Educational Qualification (Attach attested copies of academic qualification from Matric onwards)	
10	Date of entry into Government Service on regular basis	
11	Designation	
12	(a) Designation of the Head of office in which applicant working presently (with full office address) (b) Designation of the Head of Department in which applicant stands allocated	
13	Whether a member of S.C/B.C/Handicapped if so, attach attested copies of the certificate issued by the Competent Authority	
14	Post by virtue of which he claims to be eligible and the period for which the post has been held.	
15.	Whether officiating or permanent, if permanent the post held in substantive capacity.	

16	Branch of the Examination for which applying(OB or LAD) :				
17	Whether Part I or Part II :				
18	Numbers of chances already availed in Part I (attach copies of results)	Details			
		Sr. No	Chance No.	Roll No.	(Year/Month)
19	Exemptions obtained in Part 1, if any (attach copies of results)	Details			
		Sr. No	Roll No.	Paper in which exempted	Month/Year
20	Number and date of Treasury Challan/Receipt for credit of examination fee:				
	Name of the Treasury/Sub-Treasury in Punjab :				
	Treasury Challan Number/Receipt & Date :				
	Amount Deposited :				
21	State to which allocated (Please tick the correct) :	<ul style="list-style-type: none"><li>i. Whether Punjab Govt. employee.</li><li>ii. Whether State sponsored Board/Corp. employee.</li><li>iii. Whether Union Territory of Chandigarh Administration employee.</li></ul>			

22	For candidates of Part II only (Roll Number and Session in which Part I is qualified) (MUST BE FILLED IN)					
23	Number of chances already availed in Part II (attach copies of results)	Sr. No.	Details			
			Chance No.	Roll No.	(Year/Month)	
24	Exemptions obtained in Part II, if any (attach copies of results)	Sr No.	Roll No.	Papers in which exempted	(Month/Year)	
25	For candidates appearing in Part-III					
	Roll No. & Session in which Part-I & Part-II qualified					

REMARKS, IF ANY

Certified that the particulars of chances and Exemptions filled in column 18-19 and 22-24 are correct and nothing has been concealed. In case the particulars given in column 1 to 25 are found to be incorrect subsequently at later stage, I will be liable for disqualification/reversion to my original post.

2. I understand that in the event of passing the S.A.S Examination my services shall be at the disposal of the Finance Department (Treasuries and Accounts), Punjab, if necessary, for being posted outside the present Department and in case of non-allocated employees, I shall not claim

any right for appointment as Section Officer on S.A.S cadre under the Punjab Government, merely on the basis of qualifying the SAS Examination. No Departments/judicial proceedings etc. are pending against me.

Signature of the applicant

No. \_\_\_\_\_

Dated:-

Certified that the particulars entered in the application (Sr. No. 01 to 25) are correct to my knowledge and belief and have been verified from records of the official. It is also certified that the integrity of the official is above board and no departmental/judicial proceedings are pending against Sh./Smt. \_\_\_\_\_

2. Any other remarks.

(Head of Office)

Signature and Designation with seal

No. \_\_\_\_\_

Dated:-

Forwarded to the Principal Secretary to Government Punjab, Finance Department, (Treasuries & Accounts Branch) Vit Te Yojana Bhawan Plot No 2-18, Sec 33-A, Chandigarh for information and necessary action. It is certified that the applicant is efficient having sufficient knowledge of accounts and he is likely to pass the S.A.S Examination. It is also certified that the integrity of the official is good.

2. It is further certified that an undertaking of good behavior and conduct as enjoined upon in the Department of Finance Letter No. 27131(111-SAS-23)83/4528-65 dated 22.04.1983 has been obtained and kept in record in respect of the above named official whose name is being recommended for appearing in the State S.A.S Examination.

(Head of the Department)