

(3)

No.561695-UTFII(10)-2025/ 17004
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT

Chandigarh, dated the: 28/10/25

To,

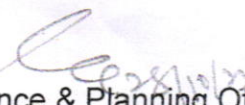
All the Administrative Secretaries/
Head of Departments/Offices,
Chandigarh Administration.

Subject:- Regarding delay in the finalization of tender/contracts.

Sir/Madam,

I am directed to refer to the instructions issued by the Finance Department, Chandigarh Administration vide letter No.413977-UTFII(10)-2024/6381, dated 22.04.2024 (copy enclosed) on the subject cited matter and to reiterate the same for strict compliance. Further, it has been decided that FD will not consider any proposals for seeking extension of existing contracts due to non-finalization of fresh tender on time and the continuation of such contracts by the departments in anticipation of the approval of the Competent Authority should be discouraged completely. The concerned departments will be held accountable in case any essential services are hampered due to non-finalization of fresh tenders well before the expiry of existing contracts.


2. The contents of this communication may kindly be brought to the notice of all the concerned officers/officials working under your control for information, necessary action and strict compliance.


Finance & Planning Officer,
for Finance Secretary,
Chandigarh Administration.

Endst. No.561695-UTFII(10)-2025/ 17005

Chandigarh, dated the: 29/10/25

- A copy is forwarded to the following for kind information:-
- i. PA to Finance Secretary, Chandigarh Administration.
 - ii. PA to Special Secretary Finance, Chandigarh Administration.
 - iii. ☒ Director, Information Technology, U.T., Chandigarh for uploading the same on the Chandigarh Administration website.


Finance & Planning Officer,
for Finance Secretary,
Chandigarh Administration.