

**CHIEF ENGINEER**  
**ENGINEERING DEPARTMENT, UNION TERRITORY, CHANDIGARH**  
**1<sup>ST</sup> FLOOR, DELUXE BUILDING, SECTOR-9-D,**  
**CHANDIGARH-160009**  
  
**TELEPHONE NO.0172 2740091, 2740192 FAX 0172 2740276**  
**e-mail id : ce-chd@nic.in**

**VACANCY CIRCULAR**

The Engineering Department, Union Territory, Chandigarh intends to fill up the following vacancies by deputation basis in terms of the eligibility criteria mentioned in the notified recruitment rules dated 27.11.2017 as amended vide notification dated 20.04.2022, for a period of one year which can be extended for a period of three years from the officers under the Central Govt./State Government/Public Sector Undertakings/Semi-Govt./autonomous or statutory organization:

| SR. NO. | NAME OF POST               | NUMBER OF POSTS | PAY MATRIX                            | GROUP   |
|---------|----------------------------|-----------------|---------------------------------------|---------|
| 1       | Executive Engineer (Civil) | 03              | (Level-11 as per CPC Rs.67700-208700) | Group-A |

The detailed eligibility criteria as per notified RRs and list of documents to be attached with the application (Annexure-I) for applying to the post on deputation basis may kindly be seen at the website of the ChdAdmn i.e. **Chandigarh.gov.in/Public Notice.**

The application of eligible and willing officers who can be spared immediately be forwarded through proper channel in the prescribed format (Annexure-A) in the aforementioned address so as to reach on or before 45 days (six weeks) from the next date of a publishing the advertisement in the Employment News ( 06.09.2025 to 12.09.2025). The applications should also be accompanied by photocopies of ACRs/APARs for the last five years duly attested by an officer not below the rank of Under Secretary or equivalent. While forwarding the applications, it may please be certified that the particulars furnished by the officer(s) are correct and that no disciplinary or vigilance case is either pending or contemplated against the officer and the integrity of the officer may also be certified by an officer of the rank of Under Secretary or equivalent (Annexure-II). It may also be confirmed that in the event of selection of the officer concerned will be relieved of his duties.

Applications/CV not accompanied by supporting certificates/documents in support of Qualification and experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection meaning thereby that incomplete application will not be entertained and rejected forthwith.

Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/post in the Employment News i.e. for the vacancy published in Employment News on 06.09.2025, the crucial date will be counted from the 07.09.2025 (excluding the first date of publication). The last date applying to the post is 21.10.2025.

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It may be noted that the candidates who apply for the post on deputation basis will not be allowed to withdraw their candidature subsequently.

SD/-  
(SHIV KUMAR)  
Executive Engineer (W&E),  
O/O Chief Engineer, UT, Chandigarh.  
Mobile No.9876029704

**ANNEXURE-I**

ELIGIBILITY CRITERIA FOR FILLING UP 3 ANTICIPATED POST OF EXECUTIVE ENGINEER (CIVIL) IN THE B&R WING OF THE ENGINEERING DEPARTMENT, UNION TERRITORY, CHANDIGARH.

- 1           NAME OF POST           :     EXECUTIVE ENGINEER (CIVIL)
- 2           NUMBER OF POSTS     :     (THREE) (ANTICIPATED)

**3           ELIGIBILITY CRITERIA (EXECUTIVE ENGINEER – CIVIL)**  
**Deputation (including short term contract)**

Officers under Central Government or State Governments or Union Territory Administrations or Public Sector Undertakings or Universities or recognized Research Institutions or Semi Government or Autonomous Bodies or Statutory Organizations :

- (a)(i)Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With five years service in the grade rendered after appointment thereto on a regular basis in post in pay band-3 of Rs. 15600-39100 with grade pay of Rs.6,600 or equivalent in the parent cadre or department; and
- (b) possessing the following educational qualification and experience :

**Essential**

- (i) Bachelor of Degree in Civil Engineering from a recognized University or Institute
- (ii) Ten years experience in Civil Engineering in Government Sector.

**Desirable**

Master’s Degree in Civil Engineering from a recognized University or Institute.

Note-4 : The candidates having Degree of Associate Member of Engineers in Civil Engineering (AMIE) from a recognized University/Institute who were enrolled for AMIE upto 31.05.2013 shall also be eligible for consideration for deputation (ISTC).

Note-5- The departmental officers in the feeder category who in direct line of promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly the deputationists shall not be eligible for consideration for appointment by promotion.

Note-6. Period of deputation/ISTC in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central government shall ordinarily not to exceed 4 years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications).

**ANNEXURE-A**

**BIO-DATA/CURRICULUM VITAE PROFORMA**

|                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                             |                                                               |    |                                                                                 |                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 1                                                                                                                                                                                                                                                                                    | NAME AND ADDRESS<br>(IN BLOCK LETTERS)                                                                                                                                                                                      |                                                               |    |                                                                                 |                                                                                                       |
| 2                                                                                                                                                                                                                                                                                    | DATE OF BIRTH (IN CHRISTIAN ERA)                                                                                                                                                                                            |                                                               |    |                                                                                 |                                                                                                       |
| 3                                                                                                                                                                                                                                                                                    | (I) DATE OF ENTRY INTO SERVICE                                                                                                                                                                                              |                                                               |    |                                                                                 |                                                                                                       |
|                                                                                                                                                                                                                                                                                      | (II) DATE OF RETIREMENT UNDER CENTRAL/<br>STATE GOVERNMENT RULES                                                                                                                                                            |                                                               |    |                                                                                 |                                                                                                       |
| 4                                                                                                                                                                                                                                                                                    | EDUCATIONAL QUALIFICATION                                                                                                                                                                                                   |                                                               |    |                                                                                 |                                                                                                       |
| 5                                                                                                                                                                                                                                                                                    | WHETHER EDUCATIONAL AND OTHER<br>QUALIFICATIONS REQUIRED FOR THE POST<br>ARE SATISFIED. (IF ANY QUALIFICATION<br>HAS BEEN TREATED AS EQUIVALENT TO THE<br>ONE PRESCRIBED IN THE RULES, STATE THE<br>AUTHORITY FOR THE SAME) |                                                               |    |                                                                                 |                                                                                                       |
| <b>QUALIFICATIONS/ EXPERIENCE<br/>REQUIRED AS MENTIONED IN THE<br/>ADVERTISEMENT/ VACANCY CIRCULAR</b>                                                                                                                                                                               |                                                                                                                                                                                                                             | <b>QUALIFICATIONS/EXPERIENCE<br/>POSSESSED BY THE OFFICER</b> |    |                                                                                 |                                                                                                       |
| <b>ESSENTIAL</b>                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                             | <b>ESSENTIAL</b>                                              |    |                                                                                 |                                                                                                       |
| (A) QUALIFICATION                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                             | (A) QUALIFICATION                                             |    |                                                                                 |                                                                                                       |
| (B) EXPERIENCE                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                             | B) EXPERIENCE                                                 |    |                                                                                 |                                                                                                       |
| <b>DESIRABLE</b>                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                             | <b>DESIRABLE</b>                                              |    |                                                                                 |                                                                                                       |
| (A) QUALIFICATION                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                             | A) QUALIFICATION                                              |    |                                                                                 |                                                                                                       |
| (B) EXPERIENCE                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                             | B) EXPERIENCE                                                 |    |                                                                                 |                                                                                                       |
| <b>5.1 NOTE:</b> THIS COLUMN NEEDS TO BE AMPLIFIED TO INDICATE ESSENTIAL AND DESIRABLE<br>QUALIFICATIONS AS MENTIONED IN THE RRS <b>BY THE ADMINISTRATIVE MINISTRY/<br/>DEPARTMENT/OFFICE</b> AT THE TIME OF ISSUE OF CIRCULAR AND ISSUE OF<br>ADVERTISEMENT IN THE EMPLOYMENT NEWS. |                                                                                                                                                                                                                             |                                                               |    |                                                                                 |                                                                                                       |
| <b>5.2</b> IN THE CASE OF DEGREE AND POST GRADUATE QUALIFICATIONS ELECTIVE/ MAIN<br>SUBJECTS AND SUBSIDIARY SUBJECTS MAY BE INDICATED BY <b>THE CANDIDATE</b> .                                                                                                                      |                                                                                                                                                                                                                             |                                                               |    |                                                                                 |                                                                                                       |
| 6                                                                                                                                                                                                                                                                                    | PLEASE STATE CLEARLY WHETHER IN THE<br>LIGHT OF ENTRIES MADE BY YOU ABOVE,<br>YOU MEET THE REQUISITE ESSENTIAL<br>QUALIFICATIONS AND WORK EXPERIENCE<br>OF THE POST.                                                        |                                                               |    |                                                                                 |                                                                                                       |
| <b>6.1 NOTE: BORROWING DEPARTMENTS ARE TO PROVIDE THEIR SPECIFIC<br/>COMMENTS/ VIEWS CONFIRMING THE RELEVANT ESSENTIAL QUALIFICATION/<br/>WORK EXPERIENCE POSSESSED BY TEH CANDIDATE (AS INDICATED IN THE BIO-<br/>DATA) WITH REFERENCE TO THE POST APPLIED.</b>                     |                                                                                                                                                                                                                             |                                                               |    |                                                                                 |                                                                                                       |
| <b>7. DETAILS OF EMPLOYMENT, IN CHRONOLOGICAL ORDER. ENCLOSE A SEPARATE SHEET<br/>DULY AUTHENTICATED BY YOUR SIGNATURE, IF THE SPACE BELOW IN<br/>INSUFFICIENT.</b>                                                                                                                  |                                                                                                                                                                                                                             |                                                               |    |                                                                                 |                                                                                                       |
| OFFICE/<br>INSTITUTION                                                                                                                                                                                                                                                               | POST HELD ON<br>REGULAR BASIS                                                                                                                                                                                               | FROM                                                          | TO | *PAY BAND AND<br>GRADE PAY/PAY<br>SCALE OF THE POST<br>HELD ON REGULAR<br>BASIS | NATURE OF DUTIES<br>(IN DETAIL)<br>HIGHLIGHTING<br>EXPERIENCE<br>REQUIRED FOR THE<br>POST APPLIED FOR |
|                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                             |                                                               |    |                                                                                 |                                                                                                       |

\*IMPORTANT: PAY-BAND AND GRADE PAY GRANTED UNDER ACP/MACP ARE PERSONAL TO THE OFFICER AND THEREFORE, SHOULD NOT BE MENTIONED. ONLY PAY BAND AND GRADE PAY/ PAY SCALE OF THE POST HELD ON REGULAR BASIS TO BE MENTIONED. DETAILS OF ACP/MACP WITH PRESENT PAY BAND AND GRADE PAY WHERE SUCH BENEFITS HAVE BEEN DRAWN BY THE CANDIDATE, MAY BE INDICATED AS BELOW;

|                        |                                                                   |      |    |
|------------------------|-------------------------------------------------------------------|------|----|
| OFFICE/<br>INSTITUTION | PAY, PAY BAND, AND<br>GRADE PAY DRAWN<br>UNDER ACP/MACP<br>SCHEME | FROM | TO |
|                        |                                                                   |      |    |

|                                                                                                                                                                                                                                            |                                                                                    |                                                                                         |                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 8. NATURE OF PRESENT EMPLOYMENT I.E.<br>ADHOC OR TEMPORARY OR QUASI-<br>PERMANENET OR PERMANENET                                                                                                                                           |                                                                                    |                                                                                         |                                                                                                                    |
| 9. IN CASE THE PRESENT EMPLOYMENT IS<br>HELD ON DEPUTATION / CONTRACT BASIS,<br>PLEASE STATE                                                                                                                                               |                                                                                    |                                                                                         |                                                                                                                    |
| (A) THE DATE OF<br>INITIAL<br>APPOINTMENT                                                                                                                                                                                                  | (B) PERIOD OF<br>APPOINTMENT ON<br>DEPUTATION/CONTRACT                             | (C) NAME OF THE<br>PARENT OFFICE/<br>ORGANIZATION TO<br>WHICH THE<br>APPLICANT BELONGS. | (D) NAME OF THE<br>POST AND PAY OF<br>THE POST HELD IN<br>SUBSTANTIVE<br>CAPACITY IN THE<br>PARENT<br>ORGANISATION |
|                                                                                                                                                                                                                                            |                                                                                    |                                                                                         |                                                                                                                    |
| <b>9.1 NOTE:</b> IN CASE OF OFFICERS ALREADY ON DEPUTATION, THE<br>APPLICATIONS OF SUCH OFFICERS SHOULD BE FORWARDED BY THE<br>PARENT CADRE/ DEPARTMENT ALONG WITH CADRE CLEARANCE,<br>VIGILANCE CLEARANCE AND INTEGRITY CERTIFICATE.      |                                                                                    |                                                                                         |                                                                                                                    |
| <b>9.2 NOTE:</b> INFORMATION UNDER COLUMN 9(C) & (D) ABOVE MUST<br>BE GIVEN IN ALL CASES WHRE A PERSON IS HODING A POST ON<br>DEPUTATION OUTSIDE THE CADRE/ ORGANIZATION BUT STILL<br>MAINTAINING A LIEN IN HIS PARENT CADRE/ ORGANISATION |                                                                                    |                                                                                         |                                                                                                                    |
| 10. IF ANY POST HELD ON DEPUTATION IN<br>THE PAST BY THE APPLICANT, DATE OF<br>RETURN FROM THE LAST DEPUTATION AND<br>OTHER DETAILS.                                                                                                       |                                                                                    |                                                                                         |                                                                                                                    |
| 11. ADDITIONAL DETAILS ABOUT PRESENT<br>EMPLOYEMENT:<br><br>(A) CENTRAL GOVERNMENT<br>(B) STATE GOVERNMENT<br>(C) AUTONOMOUS ORGANIZATION<br>(D) GOVERNMENT UNDERTAKING<br>(E) UNIVERSITIES<br>(F) OTHERS                                  |                                                                                    |                                                                                         |                                                                                                                    |
| 12. PLEASE STATE WHETHER YOU ARE<br>WORKING IN THE SAME DEPARTMENT ADN<br>ARE IN THE FEEDER GRADE OR FEEDER TO<br>FEEDER GRADE.                                                                                                            |                                                                                    |                                                                                         |                                                                                                                    |
| 13. ARE YOU IN REVISED SCALE OF PAY? IF<br>YES, GIVE THE DATE FROM WHICH THE<br>REVISION TOOK PLACE AND ALSO INDICATE<br>THE PRE-REVISED SCALE.                                                                                            |                                                                                    |                                                                                         |                                                                                                                    |
| 14. TOTAL EMOLUMENTS PER MONTH NOW DRAWN                                                                                                                                                                                                   |                                                                                    |                                                                                         |                                                                                                                    |
| BASIS PAY IN THE<br>PB                                                                                                                                                                                                                     | GRADE PAY                                                                          | TOTAL EMOLUMENTS                                                                        |                                                                                                                    |
|                                                                                                                                                                                                                                            |                                                                                    |                                                                                         |                                                                                                                    |
| 15 IN CASE THE APPLICANT BELONGS TO AN ORGANISATION WHICH IS NOT FOLLOWING THE<br>CENTRAL GOVERNMENT PAY-SCALES, THE LATEST SALARY SLIP ISSUED BY THE<br>ORGANISATION SHOWING THE FOLLOWING DETAILS MAY BE ENCLOSED.                       |                                                                                    |                                                                                         |                                                                                                                    |
| BASIC PAY WITH SCALE OF<br>PAY AND RATE OF<br>INCREMENT                                                                                                                                                                                    | DEARNESS PAY/INTERIM<br>RELIEF/OTHER ALLOWANCES<br>ETC. (WITH BREAK-UP<br>DETAILS) | TOTAL EMOLUMENTS                                                                        |                                                                                                                    |
|                                                                                                                                                                                                                                            |                                                                                    |                                                                                         |                                                                                                                    |

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| <p><b>16.A</b> ADDITIONAL INFORMATION, IF ANY, RELEVANT TO THE POST YOU APPLIED FOR IN SUPPORT OF YOUR SUITABILITY FOR THE POST.</p> <p>THIS AMONG OTHER THINGS MAY PROVIDE INFORMATION WITH REGARD TO (I) ADDITIONAL ACADEMIC QUALIFICATIONS (II) PROFESSIONAL TRAINING AND (III) WORK EXPERIENCE OVER AND ABOVE PRESCRIBED IN THE VACANCY CIRCULAR/ ADVERTISEMENT)</p>                                                                                                                                                                                                                    |  |
| <p><b>16.B.ACHIEVEMENTS:</b></p> <p>THE CANDIDATES ARE REQUESTED TO INDICATE INFORMATION WITH REGARD TO;</p> <p>(I) RESEARCH PUBLICATIONS AND REPORTS AND SPECIAL PROJECTS</p> <p>(II) AWARDS/SCHOLARSHIPS/ OFFICIAL APPRECIATION</p> <p>(III) AFFILIATION WITH THE PROFESSIONAL BODIES/INSTITUTIONS/SOCIETIES AND;</p> <p>(IV) PATENTS REGISTERED IN OWN NAME OR ACHIEVED FOR THE ORGANIZATION</p> <p>(V) ANY RESEARCH/INNOVATIVE MEASURE INVOLVING OFFICIAL RECOGNITION</p> <p>(VI) ANY OTHER INFORMATION</p> <p><b>(NOTE: ENCLOSE A SEPARATE SHEET IF THE SPACE IS INSUFFICIENT)</b></p> |  |
| <p>17. PLEASE STATE WHETHER YOU ARE APPLYING FOR DEPUTATION (ISTC)/ABSORPTION/RE-EMPLOYMENT BASIS #(OFFICERS UNDER CENTRAL/ STATE GOVERNMENTS ARE ONLY ELIGIBLE FOR "ABSORPTION". CANDIDATES OF NON-GOVERNMENT ORGANISATIONS ARE ELIGIBLE ONLY FOR SHORT TERM CONTRACT)</p>                                                                                                                                                                                                                                                                                                                 |  |
| <p> #(THE OPTION OF 'STC'/' ABSORPTION' / 'RE-EMPLOYMENT' ARE AVAILABLE ONLY IF THE VACANCY CIRCULAR SPECIALLY MENTIONED RECRUITMENT BY "STC" OR "ABSORPTION" OR "RE-EMPLOYMENT").</p>                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <p>18. WHETHER BELONGS TO SC/ST</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |

I HAVE CAREFULLY GONE THROUGH THE VACANCY CIRCULAR/ ADVERTISEMENT AND I AM WELL AWARE THAT THE INFORMATION FURNISHED IN TEH CURRICULUM VITAE DULY SUPPORTED BY THE DOCUMENTS IN RESPECT OF ESSENTIAL QUALIFICATION/ WORK EXPERIENCE SUBMITTED BY ME WILL ALSO BE ASSESSED BY THE SELECTION COMMITTEE AT THE TIME OF SELECTION FOR THE POST. THE INFORMATION/ DETAILS PROVIDED BY ME ARE CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE AND NO MATERIAL FACT HAVING A BEARING ON MY SELECTION HAS BEEN SUPPRESSED/ WITHHELD.

DATED:\_\_\_\_\_.

(SIGNATURE OF THE CANDIDATE)

ADDRESS\_\_\_\_\_

CERTIFICATION BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

(1) The information/ details provided in the above application by the applicant are true and correct ad per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. Of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

COUNTERSIGNED

\_\_\_\_\_  
(EMPLOYER/CADRE CONTROLLING AUTHORITY WITH SEAL)

Note: Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T OM No.11012/11/2007-Est(A) dated 14.12.2007.

To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/Autonomous Organization not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department.