

**CHANDIGARH ADMINISTRATION  
DEPARTMENT OF PERSONNEL  
ORDER**

The transfer & posting in respect of the following Clerks appointed under Common Cadre is hereby ordered with immediate effect, in public interest:-

Sr. No.	Name & Designation (S/Sh.)	From	To	Remarks
1.	Akshay S/o Virender Singh	GMCH-32	GRIID	Against Vacant Post
2.	Vinay Kumar S/o Pawan Kumar	Engineering	Industries	Against Vacant Post

2. The above mentioned official will stand relieved forthwith, with the direction to report to their new place of posting without waiting for any formal relieving orders from their present Department, under intimation to this Department. Non-compliance of the orders will be viewed seriously and disciplinary action as deemed fit will be initiated without any further reference.

3. **The official mentioned at Sr. No. 1 and Sr. No.2 will also continue to look after the additional charge of the Department's i.e. GMCH-32 and Engineering respectively.**

Chandigarh, dated  
the **02-06-2025**

Ajay Chagti, IAS  
Secretary Personnel  
Chandigarh Administration

Endst. No. 54557-1H(11)-2025/ 7331

Dated: 03-6-25

A copy is forwarded to the following:-

- i. Additional Chief Secretary to the Governor of Punjab for the information of the Hon'ble Administrator, UT, Chandigarh;
- ii. Special Secretary to Administrator, UT, Chandigarh;
- iii. Private Secretary to the Chief Secretary, Union Territory, Chandigarh for the information W/Chief Secretary.

*Damir Kumar*  
Superintendent Personnel-II  
for Secretary Personnel  
Chandigarh Administration

Endst. No. 54557-1H(11)-2025/ 7332

Dated: 03-6-25

A copy is forwarded to the following for Information of the officers:-

- i. PA/Secretary Personnel, Chandigarh Administration;
- ii. PA/Additional Secretary Personnel, Chandigarh Administration

*Damir Kumar*  
Superintendent Personnel-II  
for Secretary Personnel  
Chandigarh Administration

Endst. No. 54557-1H(11)-2025/ 7333

Dated: 03-6-25

A copy is forwarded to the following for information and necessary action:-

- i. Secretary Engineering, Chandigarh Administration;
- ii. Secretary MER, Chandigarh Administration;
- iii. Secretary Industries, Chandigarh Administration;

*Damir Kumar*  
Superintendent Personnel-II  
for Secretary Personnel  
Chandigarh Administration

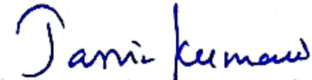
**E-mail**

A copy is forwarded to the following for information and necessary action:-

- i. Director Industries , UT, Chandigarh w.r.t. his office letter No. DIC/Estt./2025/7104 dated 17.04.2025;
- ii. Director GRIID, UT, Chandigarh w.r.t. his office letter No. GRIID/Estt./371/2025/2131 dated 24.04.2025;
- iii. Director Principal, GMCH-32, UT, Chandigarh;
- iv. Chief Engineer, UT, Chandigarh.

It is requested to ensure that the Service Book, **complete in all respect**, alongwith Last Pay Certificate (LPC) in respect of officials be forwarded to their new place of posting **within a week positively without any delay** under intimation to this Department. ***It is also requested to handover a copy of the said Orders to the concerned officials for immediate strict compliance.***

- v. Concerned officials through Head of Department, **for strict compliance and report immediately.**
- vi. Director, IT, Chandigarh for uploading the same on the official website of Chandigarh Administration.



Superintendent Personnel-II  
for Secretary Personnel  
Chandigarh Administration