

No. 28/4/94-IH(7)-2025/16800
Chandigarh Administration
Department of Personnel

Chandigarh, dated the 10/12/2025

To

All the Administrative Secretaries/
Head of Departments/ Offices/
Institutions/Boards/Corporations
Chandigarh Administration

Subject:- Handling of Disciplinary Proceedings- Timeline for conducting disciplinary inquiries

Sir/Madam

I am directed to address you on the subject noted above and to state that by virtue of notification No. GSR 230(E) dated 29.03.2022 issued by the Govt. of India, Ministry of Home Affairs, the Conditions of Service of persons appointed to the services and posts under the administrative control of the Administrator, U.T. Chandigarh in Group A, B & C shall be same as the conditions of service of persons appointed to corresponding services and posts in Central Civil Services of the Govt. of India w.e.f. 01.04.2022. The Department of Personnel and Training, Government of India has issued guidelines regarding Handling of Disciplinary Proceedings in respect of Central Civilian employees vide O.M. dated 26.03.2024 as available on the official website of Department of Personnel and Training, Government of India i.e. <https://dopt.gov.in/>.

2. The Hon'ble Punjab and Haryana High Court vide its orders dated 13.10.2025 passed in CWP-9606-2022 (O&M) titled as Khairati Lal vs State of Haryana has issued directions regarding timelines for concluding disciplinary proceedings. Accordingly, attention is hereby invited to Para 23 of the guidelines issued by the Govt. of India, Department of Personnel & Training, New Delhi vide O.M. dated 26.03.2024 which provides timeline for conducting disciplinary inquiries.

3. The contents of this communication may kindly be brought to the notice of all the concerned officers/officials working under your control for information and compliance.

4. This issues with the approval of the Competent Authority.

Yours faithfully

AKM
10/12/25

Additional Secretary Personnel
Chandigarh Administration

Endst. No. 28/4/94-IH(7)-2025/16801

Dated: 10/12/2025

A copy is forwarded to the Director Information Technology, Union Territory, Chandigarh with the request to upload the above instructions on the official website of Chandigarh Administration.

AKM
10/12/25

Additional Secretary Personnel
Chandigarh Administration