

**CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL**

ORDER

The following transfer & posting in respect of the official appointed under Common Cadre is hereby ordered in the Chandigarh Administration and the official will **stand relieved** from the respective Department with immediate effect:-

Sr. No.	Name & Designation	From	To	Remarks
1.	Ms. Vasudha Pawar D/o Sh. Sethpal, Senior Assistant (Ad-hoc Basis)	Food & Supplies	Industries	Against vacant post

2. The concerned Head of Department is requested to send the Service Book, Last Pay Certificate and other relevant documents of the concerned official to the transferred Department, immediately.

Chandigarh, dated
the 18th September, 2025

Ajay Chagti, IAS
Secretary Personnel
Chandigarh Administration
Dated: 18-09-2025

Endst. No. 34/129/19-1H(11)-2025/13184

A copy is forwarded to the following:-

- i. Additional Chief Secretary to the Governor of Punjab for the information of the Hon'ble Administrator, UT, Chandigarh;
- ii. Special Secretary to Administrator, UT, Chandigarh;
- iii. Private Secretary to the Chief Secretary, Union Territory, Chandigarh for the information of the Chief Secretary, UT, Chandigarh.

Jaspreet Kaur
Superintendent Personnel-II
for Secretary Personnel
Chandigarh Administration
Dated: 18-09-2025

Endst. No. 34/129/19-1H(11)-2025/13185

A copy is forwarded to the following for information of the officers:-

- i. PA/Secretary Personnel, Chandigarh Administration;
- ii. PA/Additional Secretary Personnel, Chandigarh Administration

Jaspreet Kaur
Superintendent Personnel-II
for Secretary Personnel
Chandigarh Administration
Dated: 18-09-2025

Endst. No. 34/129/19-1H(11)-2025/13186

E-mail

A copy is forwarded to the following for information and necessary action:-

- i. Secretary Food & Supplies, Chandigarh Administration;
- ii. Secretary Industries, Chandigarh Administration;
- iii. Director Industries, UT Chandigarh w.r.t. his office letter No.DIC/Estt./2025/7994 dated 12.06.2025;
- iv. Director Food & Supplies, UT, Chandigarh;

It is requested to ensure that the Service Book, **complete in all respect**, alongwith Last Pay Certificate (LPC) in respect of official mentioned above be forwarded to her new place of posting **within a week positively without any delay** under intimation to this Department. **It is also requested to handover a copy of the said Orders to the concerned official for immediate strict compliance.**

- v. Director Information Technology, Union Territory, Chandigarh with the request to upload the same on the official website of Chandigarh Administration.
- vi. Concerned official through Head of Department, for strict compliance and report immediately.

Jaspreet Kaur
Superintendent Personnel-II
for Secretary Personnel
Chandigarh Administration

