

Applications are invited for filling up the following posts purely on contract basis for setting up of State Programme Management Unit (SPMU) and District Programme Management Unit (DPMU) of State AYUSH Society, UT, Chandigarh under the National AYUSH Mission:-

Name of the Post	Programme Manager	Finance Manager	HMIS Manager- cum-Office Assistant	Data Entry Operator
No. of Post	01	01	01	07
Qualification	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/Human Resource (HR)/ Masters in health/ hospital administration/ Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute	MBA- Finance/ M.Com/ C.A/ ICWA from AICTE recognized institute or university	MBA-IT/ MCA/ M.Sc.-IT/BCA from recognized institute	Graduation in Computer Application/ IT/ Business Administration/ B.Tech (C.S) or (I.T)/ BCA/ BBA/ BSC – IT/ Graduation with one year diploma/ certificate course in computer science from recognized institute or University.
Experience	Minimum 5 years working experience in Public health programmes in Government / PSU or reputed private sector organizations. Exposure in social sector schemes/Govt. missions at national, state and district level and computer knowledge including MS Office, MS Word, MS Power Point, MS Excel would be desirable. Preference may be given to persons having experience of working in Health sector including AYUSH.	Minimum 3 years experience in government or any other reputed organization in finance management of major programme/project. Exposure to financial management operations, Government accounting, funds flow management, utilization certificates and scheme –wise expenditure reporting in a Govt. set up and development of accounting packages will be an added advantage. Exposure in social sector schemes/ Govt. Missions at national, State and district level and computer knowledge including MS Office, MS Word, MS Power Point, and MS Excel would be desirable. Preference will be given to persons who have experience of working in health sector including AYUSH.	1-2 years experience in a Government or any other reputed organization. Exposure in social sector schemes at national, state and district level and computer knowledge including MS Office, MS Word, MS Power Point and MS Excel, MS access would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.	Minimum 1 – 2 years of experience in government. Exposure in social sector schemes at National, State and District level and computer knowledge including MS Office, MS Word, MS Power Point and MS Excel, MS access would be essential. Typing Speed of English (30 WPM) and Hindi (25 WPM) would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.
Age:	21 years to 60 years			

Emoluments (Per month)	Rs.75000/- (Consolidated)	Rs.50,000/- (Consolidated)	Rs.40,000/- (Consolidated)	Rs.29,663/-
Period of Engagement	Initially for a period of Six months but is likely to be extended.			
Last date of submission of application	On or before 1 st September, 2025, 5:00 PM			

- Last date of receipt of Applications: **01.09.2025 up to 5:00 PM**
- The list of eligible/ shortlisted applicants will be displayed on the official website of Chandigarh Administration (www.chandigarh.gov.in).

➤ **Application Procedure:-**

1. Application Form complete in all respects in the prescribed format, attached as Annexure alongwith Self Attested Photocopies of Certificates of all testimonials i.e. Qualification, experience, Mark Sheet, Date of Birth, Passport Size Photograph, duly signed by the applicant should be submitted to the Office of National AYUSH Mission, Ayushman Arogya Mandir (AYUSH), First Floor, Sector 24 B, Chandigarh **on or before 01/09/2025 at 5:00 PM**.
2. The competent authority reserves the right to cancel the selection process at any time, at any stage without assigning reason thereof.
3. The selected candidates will have no claim for appointment on regular basis by virtue of being appointed on Contractual basis.
4. The contract can be terminated without any notice by the competent authority, if at any time the conduct, performance and activities of the individual are found detrimental to the interest of the organization.
5. The contractual Manpower shall be appointed after fulfilling the statutory requirements of antecedent verification, signing of “privacy agreement”, etc.
6. Canvassing, if any form, will lead to disqualification of the candidate.
7. If there is any Corrigendum, it will be uploaded on the website of Chandigarh Administration (www.chandigarh.gov.in).

For any query Contact at 0172-2700346.

Note: Incomplete/ incorrect application and the application received after the last date shall not be entertained and will be rejected without assigning any reason. Please check website (www.chandigarh.gov.in) for regular update.

-Sd/-
Director AYUSH
National AYUSH Mission
Ayushman Arogya Mandir (AYUSH),
First Floor, Sector 24 B, Chandigarh.

Annexure – Application Format

(To be filled in by the applicant and submitted along with relevant documents)

1. Name of the Post Applied for: _____

2. Full Name (in BLOCK letters): _____

3. Father’s/Husband’s Name: _____

4. Date of Birth (DD/MM/YYYY): _____

5. Age as on 01.09.2025: ____ Years ____ Months ____ Days

6. Gender: ☐ Male ☐ Female ☐ Other

7. Correspondence Address: _____ Pin Code: _____

8. Permanent Address: _____ Pin Code: _____

9. Mobile Number: _____

10. Email ID: _____

Affix one attested
Passport size
Coloured
Photograph

11. Essential educational qualification(s) (Attach self-attested copies of relevant documents):

Exam Passed	Board/ University	Year of Passing	Total Marks	Marks Obtained	Percentage / CGPA
(1)	(2)	(3)			(4)
Matriculation					

12. Relevant experience (Attach self-attested copies):

Organization	Designation	Period (From–To)	Nature of Work	Total Experience

13. Particulars of Registration, if any:-

Registration No.	Date of Registration	Authority giving registration	Status of renewal of registration.

14. List of enclosures attached:

Declaration:-

I hereby declare that the information & particulars furnished by me, as above are true, complete and correct to the best of my knowledge and belief and nothing has been concealed or suppressed. I also fully understand that if any of the information is found incomplete/incorrect/ false/ misleading, my candidature is liable to be cancelled at any stage before appointment and if appointed, my appointment is liable to be terminated without notice or compensation in lieu thereof. I also understand that my candidature will be considered subject to criteria/ conditions stipulated in the advertisement.

Date: _____

Place: _____

Signature of the Candidate: _____