

No. ACLA/EA/2024/24
CHANDIGARH ADMINISTRATION
LOCAL AUDIT DEPARTMENT
(ESTABLISHMENT BRANCH)
PANJAB UNIVERSITY, ADMIN BLOCK, SECTOR 14, CHANDIGARH

Dated: 29.01.2024

To

**The Director Information and Technology,
U.T., Chandigarh.**

**Subject: Uploading the Draft RRs on the website of the Chandigarh
Administration.**

The Department of Personnel Chandigarh Administration, vide their letter No. RR(90)-IH(9)-2016/3955 dated 25.02.2016 has circulated the guidelines issued by the DOP& Training Govt. of India New Delhi vide its letter No.ab-1417/61/2008-Estt-(RR) dated 13.10.2015 clarifying therein that before referring any proposal of framing/amending the RRs of any post in the Ministries/Department may be uploaded on the respective official website.

Accordingly, the draft Recruitment Rules 2023 Chandigarh Administration, Local Audit Department, of Group 'B' post of Section Officer (Local Audit) is enclosed herewith.

It is therefore, requested that the same may kindly be uploaded on the website of the Chandigarh Administration for inviting comments, if any, from the stake holders within 30 days of the updation, failing which the said RRs will be notified with the approval of the Competent Authority.

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DA/As Above

**For Assistant Controller (Local Audit),
Special Secretary Finance-cum
Director, Local Audit Department
Chandigarh Administration**

Recruitment Rules for the Post of Section Officer (Local Audit)
Ministry: Chandigarh Administration
Department: Chandigarh Administration

File No. 3916-RR
Organization: Local Audit Department
Post Code: 3701030115

Name of Post	No. of Posts	Classification	Scale of Pay	Whether Selection Post or Non-Selection Post	Age for Direct Recruits	Educational and other qualifications required for Direct Recruits	Whether age and educational qualification s prescribed for direct recruits will apply in the case of promotees	Period of probation , if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	In case of Recruitment by promotion/ deputation/ Transfer is to be made.	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Section Officer (Local Audit)	09 (2023) *Subject to variation dependent on the work load	General Central Services Ministerial Non-Gazetted Group 'B'	Level 8 (₹47600-151100) as per 7th Central Pay Commission .	Selection Post	Not Applicable	Not Applicable	Not Applicable	Not Applicable	By promotion failing which deputation including short term contract.	By promotion (1) 75% - Officials of Chandigarh Administration, who had qualified both parts of SAS examination of Local Audit Department as decided by Chandigarh Administration. The consideration for promotion would be based on their merit in SAS LAD exam. (2) 25% - Junior Auditors in the Level 6 (₹35400-	Departmental Promotion Committee: 1. Director, Local Audit, Chandigarh ...Chairman 2. Special Secretary Personnel, Chandigarh ...Member 3. Director, Social Welfare, Chandigarh (Representative of SC/ST)-- Member. 4. Head of Office Local Audit, Chandigarh	Not Applicable

										<p>112400) as per 7th Central Pay Commission working in the Local Audit Department, Chandigarh Administration having 06 years of regular service in the grade.</p> <p>Note-1 Promotion to the post shall further be subject to mandatory basic ICT skills training as per Chandigarh Administration letter no. 28/69-IH(12)/Pers.& Trg.-2019/17927 dated 25.11.2019.</p> <p>NOTE-2 Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next</p>	<p>...Member</p> <p>Departmental Confirmation Committee</p> <p>1. Secretary, Local Audit Department, Chandigarh Administration..... Chairman</p> <p>2. Director, Local Audit Department, Chandigarh Administration... Member</p> <p>3. Head of Office ... Member</p> <p>4. Director, Social Welfare, Chandigarh Administration.. Member.</p>	
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										<p>higher grade along with their Juniors who had already completed such qualifying/legibility service</p> <p>Deputation:</p> <p>Officers under the Central Govt./State Govts./Union Territories</p> <p>(a) (i) Holding analogous post on regular basis I the parent cadre or department; or</p> <p>(ii) With 3 years' service rendered after appointment to the post on a regular basis in the Level-7 (Rs 44900-142400) in the Pay Matrix or equivalent in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualification and experience:</p> <p>(i) Bachelors degree from a recognized University or Institution;</p> <p>(ii) Three year experience in field of audit/accounts/ budget</p> <p>Note 1 The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for</p>		
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										<p>appointment on deputation/absorption. Similarly, Deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of Deputation including period of Deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by Deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>		
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