

Union Territory Child Protection Society (UTCPS)

under the aegis of Department of Social Welfare, Chandigarh Administration

Phone 91-172-2548000 Email Id :- utcpschandigarh@gmail.com

Applications are invited for filling up of following post purely on Contractual basis initially for a period of one year in the office of Union Territory Child Protection Society (UTCPS), Chandigarh:

| Name of the Post | No. of Post | Qualification & Eligibility Criteria | Experience | Age | Salary Structure |
|-------------------------|--------------------|---|--|-------------|-------------------------|
| Program Officer, SARA | 01 | Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with Proficiency in Computers | 3 Years of experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare. | 21-37 years | Rs. 40,688/- (Fixed) |

Note 1: Complete application in all respects and self-attested documents by the candidate should be sent to the O/o Member Secretary, UTCPS, Sector 19-B (Opposite House No. -1042), Chandigarh before or on 28.6.2024 by 3.00pm.

Note 2: Documents to be attached with the application form include: i) One copy of latest passport size photograph which should be pasted on the application letter;

ii) Self-Attested photocopy of testimonials of essential qualification and experience along with resume;

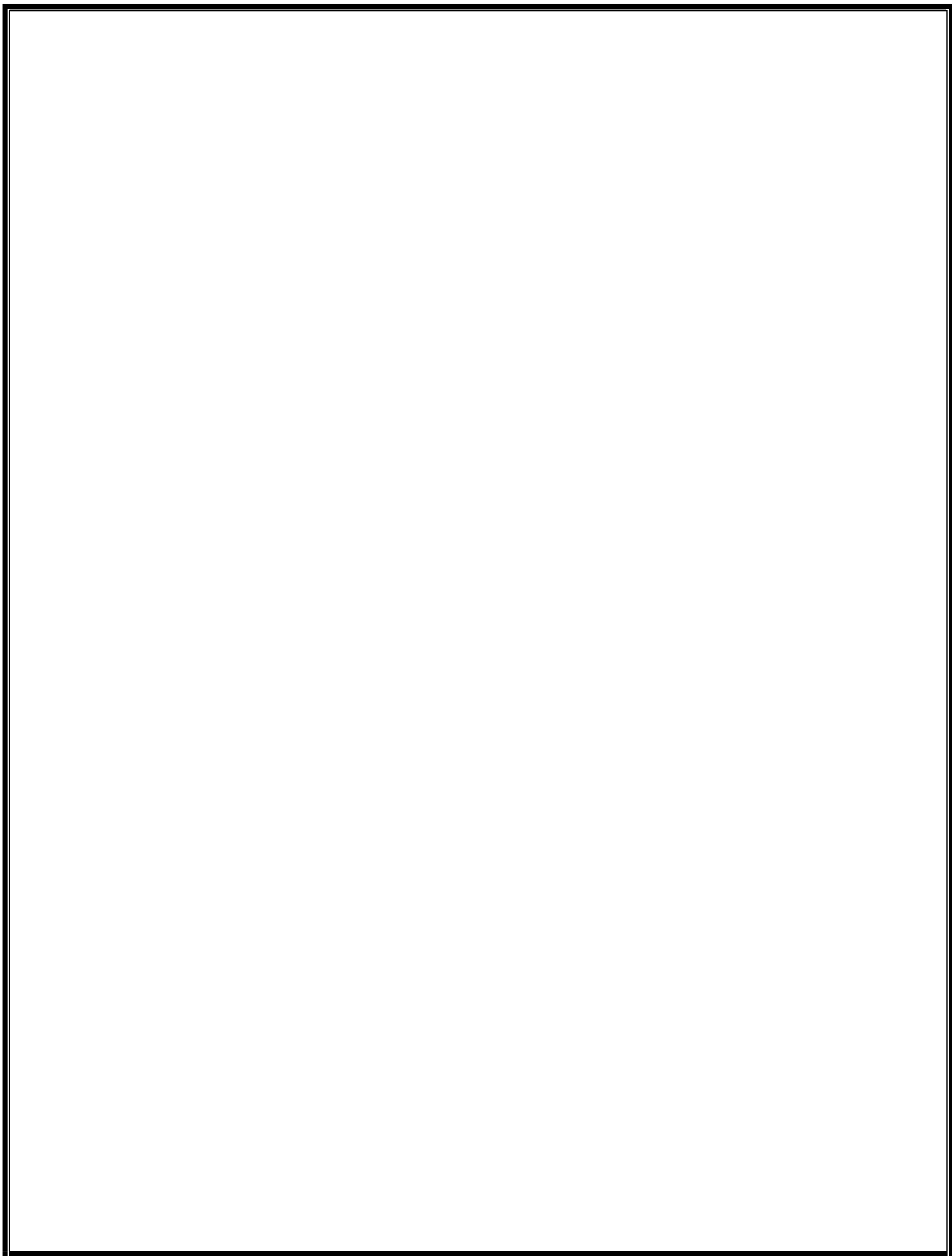
iii) The application form can be obtained from the official website of Chandigarh Administration: www.chandigarh.gov.in and Social Welfare Department: www.chdsw.gov.in

Note 3: An application letter will be summarily rejected if: i) A candidate makes more than one application for a particular category/post; ii) Applicant does not mention the name of the post applied for; iii) The application form is unsigned/incomplete; iv) The application form is received in the office after closing of date and time.

Note 4: Date and time of interview will be intimated to the eligible candidates.

The Competent Authority reserves the right to cancel the selection process at any time and at any stage without assigning any reason thereof.

**-Sd-
Member Secretary
UTCPS, Chandigarh Administration**



APPLICATION FORM

Paste recent passport
size photograph

Post applied for: _____

Full Name : _____

Father's Name/ Husband's Name: _____

Permanent Address: _____

Correspondence Address: _____

Mobile No. : _____ Email ID: _____

Date of Birth: _____ Present Age as on date of advertisement: _____ yrs.

Educational Qualification:

| Qualification | Subjects | | Name of School/University | Marks obtained | Total Marks | % | Year of passing |
|---------------------|-----------|------------|------------------------------|-------------------|----------------|---|--------------------|
| | Principal | Subsidiary | | | | | |
| 10 th | | | | | | | |
| 12 th | | | | | | | |
| Diploma | | | | | | | |
| Graduation | | | | | | | |
| Post- Graduation | | | | | | | |
| Any Other | | | | | | | |
| Any other | | | | | | | |

Experience (If any):

| Name of organization | Designation | Nature of Duties | Period | | Duration |
|----------------------|-------------|------------------|--------|----|----------|
| | | | From | To | |
| | | | | | |
| | | | | | |
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Declaration: *“I hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue/false/incorrect or I do not satisfy the eligibility criteria, my candidature/appointment will be cancelled/terminated without assigning any reason thereof. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post applied for.”*

Date:

Place:

(Signature of the applicant)