

OFFICE OF THE DEPUTY COMMISSIONER,
U.T., CHANDIGARH.

PUBLIC NOTICE

LAST DATE FOR RECEIPT OF APPLICATION (S) IS 20.12.2024 by 05:00PM.

Applications are invited to engage Naib Tehsildar-01 No. (one) against the vacant post in the Office of the Deputy Commissioner, UT, Chandigarh, from the retirees/pensioners retired from the Government of India/State Governments/Union Territory Administrations/Boards/Corporations on contract basis for an initial period of one year or till the post is filled up on regular basis either by promotion, by direct recruitment or by deputation as the case may be, whichever is earlier, further extendable by another one year on review of the task and the performance of the contract appointee, provided it shall not be extended beyond 05 years after superannuation.

The aforesaid public notice, terms and conditions of appointment, application format has been uploaded of the official website of Chandigarh Administration i.e. <https://chandigarh.gov.in/>. The last date of receipt of application in prescribed proforma alongwith all supporting documents is on or before **20.12.2024 by 05:00 P.M.** After due date, no further applications will be entertained.

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for Deputy Commissioner,
UT, Chandigarh.

**OFFICE OF THE DEPUTY COMMISSIONER,
U.T., CHANDIGARH.**

DETAILED PUBLIC NOTICE

Application prescribed format is invited from the eligible Retiree/Pensioners for filling up one post of Naib Tehsildar on contract basis in the Office of the Deputy Commissioner, U.T. Chandigarh. Application(s) duly completed should reach in the Office of the Deputy Commissioner, Sector-17, Chandigarh on or before **20.12.2024** by **05:00 P.M.** The detail of which is as under:

Sr No.	Name of the Department	Office of the Deputy Commissioner, Sector-17, Chandigarh.
1.	Name & No. of the Post	Naib Tehsildar (One)
2.	Category of Post	Group 'B'
3.	Age	Less than 65 years
4.	Remuneration	<p>A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during contract period.</p> <p>Example An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs 1,55,900. Thus, the basic pension will be Rs 77,950. If the employee is appointed on contract basis the remuneration shall be fixed at Rs.77,950 (1,55,900-77,950).</p> <p>Remuneration The basic pension to be deducted from the last pay drawn shall be the pension as fixed at the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs 31,180 (40% of 77,950) and the pension actually drawn shall be Rs 46,770. However, the amount of pension to be deducted from the last salary shall be Rs. 77,950.</p> <p>No increment and Dearness Allowance/HRA shall be allowed during the term of contract.</p>
5.	Term of Appointment	The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.
6.	Nationality	Indian

7.	Essential and other qualification.	Naib Tehsildar: Retired as Tehsildar or from equivalent post from the Govt. of India/State Govt./Central Govt./UTs/Boards/Corporations. The retiree/pensioner shall be engaged against the post from which he/she retired or on equivalent post and not against a post higher than the one he held before retirement.
8.	The retiree/pensioner engaged on contract basis shall be entitled for Paid leave of absence at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.	
9.	The retiree/pensioner engaged on contract basis shall observe office hours as per the norms of the department/organization in which he/she shall be engaged. Further he/she shall devote his whole time to his duties during the period of contract and shall not accept any other appointment/engagement, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.	
10.	Engaging of retiree/pensioner shall purely be contractual and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above in para 4.	
11.	The services of retiree/pensioner shall be discontinued by giving one month's notice from either side at any time. However, the contract of engagement will be discontinued, the moment when direct recruitee/promote/deputationist as the case may be joins the post without giving any notice in this regard.	
12.	No vigilance/court case/disciplinary action should be pending against the retiree/pensioner to be engaged on contract basis.	
13.	The pensioners/retirees to be engaged shall have to execute an agreement with the HOD of the concerned department, containing a clause on ethics and Integrity.	
14.	An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as Naib Tehsildar may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.	

Note: Incomplete application shall liable to be rejected.

-sd-
for Deputy Commissioner,
UT, Chandigarh.

OFFICE OF THE DEPUTY COMMISSIONER, SECTOR-17, U.T.CHANDIGARH.

APPLICATION FORMAT

Application for the post of : Naib Tehsildar

1. Name of the Candidate (In Block letters) :
2. Father's Name :
3. Date of Birth (attach proof) :
4. Date of Retirement & from which Department he/she retired (attach copy of retirement order) :
5. Experience as Senior Assistant :
6. Gender :
7. Nationality :
8. Permanent Address :
9. Correspondence Address :
10. Mobile No. :
11. Whether any criminal case has ever been registered against you or whether you have ever been convicted for any offence or bound down in any security proceedings. :

Dated: _____

Place: _____

(Signature of applicant)

I _____ S/o, D/o, W/o _____ solemnly declare the particular(s) given by me in the above column are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I further undertake that in the event of any the particular(s)/information(s) given above is/are found to be incorrect/false at any stage, my candidature/appointment, if so made, be treated as cancelled/terminated and I shall have no claim on the basis thereof at any stage.

Documents to be enclosed with application:-

1. Two Passport size photograph (self-attested).
2. Copy of PPO (self-attested).
3. Self-declaration to the effect that "no criminal/vigilance enquiry/court case is pending or likely to be contemplated against me".

Dated: _____

Place: Chandigarh.

(Signature of Applicant).