

Union Territory Child Protection Society (UTCPS)

under the aegis of Department of Social Welfare, Chandigarh Administration

Phone 91-172-2548000 Email Id :- utcpschandigarh@gmail.com

Applications are invited for filling up of following posts purely on Contractual basis initially for a period of one year in the office of Child Helpline-1098 under Mission Vatsalya, U.T. Chandigarh:

Sr. No.	Name of the Post	No. of Post	Qualification & Eligibility Criteria	Experience	Age	Salary Structure
1.	IT Supervisor	01	Graduate with at least diploma in computers/ IT etc	Minimum of 3 years' experience in data management, process documentation and web-based reporting formats, video conferencing at state or district level with government or Non - Governmental / IT based organizations.	18-37 years	Rs. 30,189 /- PM (Fixed)

Note 1: Complete application in all respects and self-attested documents by the candidate should be sent to the O/o Member Secretary, UTCPS, Sector 19-B (Opposite House No. -1042), Chandigarh before & on 01.11.2024 by 3.00pm.

Note 2: Documents to be attached with the application letter include: i) One copy of latest passport size photograph which should be pasted on the application letter; ii) Self-Attested photocopy of testimonials of essential qualification and experience along with resume;

Note 3: An application letter will be summarily rejected if: i) A candidate makes more than one application for a particular category/post; ii) Applicant does not mention the name of the post applied for; iii) The application is unsigned/incomplete; iv) The application is received in the office after closing of date and time.

Note 4: Date and time of interview will be intimated to the eligible candidates.

The Competent Authority reserves the right to cancel the selection process at any time and at any stage without assigning any reason thereof.

-Sd-

Member Secretary

UTCPS, Chandigarh Administration

APPLICATION FORM

Paste recent passport
size photograph

Post applied for: _____

Full Name : _____

Father's Name/ Husband's Name: _____

Permanent Address: _____

Correspondence Address: _____

Mobile No. : _____ Email ID: _____

Date of Birth: _____ Present Age as on date of advertisement: _____ yrs.

Educational Qualification:

Qualification	Subjects		Name of School/University	Marks obtained	Total Marks	%	Year of passing
	Principal	Subsidiary					
10 th							
12 th							
Diploma							
Graduation							

Post-Graduation							
Any Other							
Any other							

Experience (If any):

Name of organization	Designation	Nature of Duties	Period		Duration
			From	To	

Declaration: *"I hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue/false/incorrect or I do not satisfy the eligibility criteria, my candidature/appointment will be cancelled/terminated without assigning any reason thereof. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post applied for."*

Date:

Place:

(Signature of the applicant)