

No. 7000/4/1-F&PO(7)/2023/ 16529
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT
(ACCOUNTS BRANCH)

Chandigarh, dated the 7-11-2023

To

All the Administrative Secretaries/
Heads of Departments/Offices,
Chandigarh Administration.

Subject: Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2022-23.

I am directed to refer on the subject cited above and to state that the Govt. of India, Ministry of Finance, Department of Expenditure (EIII-A Branch) New Delhi vide its O.M. No.7/24/2007-E-III(A) dated 17.10.2023 has conveyed the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2022-23 to the Central Government employees in Group 'C' and all non-gazetted employees in Group 'B', who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall be monthly emoluments of Rs.7000/-.

2. In pursuance of the Govt. of India, Ministry of Home Affairs' notification bearing No.G.S.R. 230 (E) dated 29.03.2022, the Administrator, Union Territory, Chandigarh is pleased to adopt the abovesaid O.M. No.7/24/2007-E-III(A) dated 17.10.2023 (copy enclosed) issued by the Govt. of India, Ministry of Finance, Department of Expenditure (E III-A Branch), New Delhi in respect of the eligible employees of UT, Chandigarh Administration on the same terms & conditions as mentioned therein..

Finance & Planning Officer,
For Finance Secretary,
Chandigarh Administration.

Endst. No. 7000/4/1-F&PO(7)/2023/ 16530

Chandigarh, dated the 7-11-2023

A copy is forwarded for information and necessary action to the followings: -

1. Accountant General (Audit), Punjab and U.T., Chandigarh.
2. Accountant General (A&E), Punjab and U.T., Chandigarh.
3. Treasury Officer, Central Treasury, Union Territory, Chandigarh.
4. Director, Information Technology, UT. Chandigarh with the request to update the same on the website.
5. State Informatics Officer, NIC, UT. Secretariat, Sector 9 Chandigarh.

Finance & Planning Officer,
For Finance Secretary,
Chandigarh Administration

No.7/24/2007/E III (A)
Government of India
Ministry of Finance
Department of Expenditure
(E III-A Branch)

North Block, New Delhi,
Dated the 17th October, 2023

OFFICE MEMORANDUM

Subject:-Grant of Non-Productivity Linked Bonus (ad-hoc bonus) to Central Government Employees for the year 2022-23.

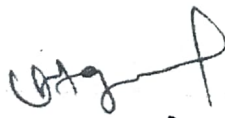
The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year **2022-23** to the Central Government employees in Group 'C' and all non-gazetted employees in Group 'B', who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall be monthly emoluments of Rs. 7000/-. The payment of ad-hoc Bonus under these orders will also be admissible to the eligible employees of Central Para Military Forces and Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

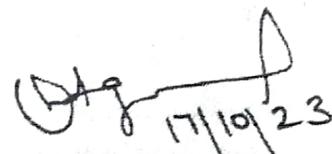
(i) Only those employees who were in service as on 31.3.2023 and have rendered at least six months of continuous service during the year 2022-23 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months);

(ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will, thereafter, be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of monthly emoluments of Rs. 7000/- (where actual average emoluments exceed Rs. 7000/-), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs. $7000 \times 30 / 30.4 = \text{Rs.} 6907.89/-$ (rounded off to Rs.6908/-).

(iii) The casual labour who have worked in offices following a 6 days week for at least 240 days for each year for 3 years or more (206 days in each year for 3 years or more in the case of offices observing 5 day week), will be eligible for this Non-PLB (Ad-hoc Bonus) Payment. The amount of Non-PLB (ad-hoc bonus) payable will be (Rs. $1200 \times 30 / 30.4$ i.e. Rs.1184.21/- (rounded off to Rs.1184/-). In cases where the actual emoluments fall below Rs.1200/- p.m., the amount will be calculated on actual monthly emoluments.


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- (iv) All payments under these orders will be rounded off to the nearest rupee.
- (v) Various points regarding regulation of Ad-hoc / Non- PLB Bonus are given in the **Annexure**.
3. The expenditure on this account will be debitable to the respective object head in terms of Department of Expenditure's Notification dated 16th December 2022.
4. The expenditure to be incurred on account of Non-PLB (Ad-hoc Bonus) is to be met from within the sanctioned budget provision of concerned Ministries/Departments for the current year.
5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India as mandated under Article 148(5) of the Constitution of India.



(Umesh Kumar Agarwal)
Deputy Secretary to the Govt. of India

To,

All Ministries/Departments of the Government of India as per standard list etc.