

Chandigarh Administration
Department of Personnel
ORDER

Subject: Timely Convening of Departmental Promotion Committees.

Refer to this Administration's letter No. 34/23/94-IH(7)-2022/11172 dated 14.07.2022 (copy enclosed) on the subject noted above wherein it was conveyed that all the Secretaries will review, at least twice a year, the status of pending DPCs and ensure that the DPCs are convened in a time bound manner in the departments under their control. Further, it was conveyed that the departments should draw up Annual DPC calendar in accordance with the O.M. No. 22011/4/2013-Estt.(D) dated 28.01.2015 issued by the Government of India, Department of Personnel & Training, New Delhi so as to achieve the desired objectives of convening of DPC meetings in a time framed manner.

2. It has been observed that the departments are not conducting DPCs in a time bound manner; as a result some of the vacant posts have already lapsed or are likely to lapse shortly. This has been viewed seriously and it has been decided that a statement showing details of pending DPCs shall be submitted by all concerned to the respective Secretaries in the following format by 29.09.2023 and updated thereafter every month for monitoring:-

Sr. No.	Nomenclature of Post	Number of Vacancies under promotion quota	Number of DPCs due	Whether all particulars submitted to DPC Chairperson	Due date of DPC	Designation of DPC Chairperson
1						
2						
3						

3. In case any post is deemed abolished on being vacant (for a period of 02 years etc.) due to delay in convening DPC, disciplinary action will be contemplated against the concerned Head of Department. Any violation in this regard will also be referred in the APARs of concerned officers apart from being construed as misconduct under applicable rules.

-Sd-

Dr. Dharam Pal, IAS
Adviser to the Administrator
Union Territory, Chandigarh

Chandigarh, dated the
19th September, 2023

Endst. No. 34/23/94-IH(7)-2023/13608

Dated: 21/9/2023

A copy is forwarded to the Additional Chief Secretary to the Governor, Punjab-cum-Administrator, Union Territory, Chandigarh for kind information.


Secretary Personnel
Chandigarh Administration

Cont/.....

Endst. No. 34/23/94-IH(7)-2023/13609

Dated: 21/9/2023

A copy is forwarded to all the Administrative Secretaries/ Heads of Departments/ Offices/ Institutions/ Boards/ Corporations, Chandigarh Administration for information and necessary action.



Secretary Personnel
Chandigarh Administration

Endst. No. 34/23/94-IH(7)-2023/13610

Dated: 21/9/2023

A copy is forwarded to the Director Information Technology, Union Territory, Chandigarh with the request to upload the above orders on the official website of Chandigarh Administration.



Secretary Personnel
Chandigarh Administration