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-22-

**Chandigarh Administration  
Department of Urban Planning**

**NOTIFICATION**

The \_\_\_\_\_, 2015

No. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Ministry of Home Affairs Notification bearing No. S.O. 3267 dated 01.11.1966, the Administrator, Union Territory, Chandigarh hereby makes the following rules for regulating the method of recruitment of Group 'B' posts (Ministerial) in the office of the Senior Town Planner, Department of Urban Planning namely:

1. **Short title and commencement:** (1) These rules may be called the Chandigarh Administration, Department of Urban Planning Group 'B' (Ministerial) Recruitment Rules, 2015.  
  
(2) They shall come into force on the date of their publication in the official gazette.
2. **Application:**  
These rules shall apply to the posts specified in column No.1 of the Schedule annexed to these rules.
3. **Number of posts, Classification & scale of pay: -**  
  
The number of posts, their classification and the scales of pay attached thereto shall be as specified in Columns (2) to (4) of the said schedule annexed to these rules.
4. **Method of Recruitment, age limit and other qualifications: -**  
  
The method of Recruitment, Age limit. Qualification and other matters connected thereto shall be as specified in Column no (5) to (13) of the said schedule
5. **Disqualifications: -** No person,
  - (a) who has entered into or contracted a marriage with a person having a spouse living, or
  - (b) Who, having a spouse, living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Administrator, Union Territory, Chandigarh may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.
6. **Powers to Relax:-** Where the Administrator, Union Territory, Chandigarh is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.
7. **Savings: -** Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

*Amte Saur*  
**Superintendent Personnel,  
Chandigarh Admn. Secretariat.**

Sarvjit Singh, IAS,  
Secretary Urban Planning,  
Chandigarh Administration.

**Draft Recruitment Rules of Group ‘B’ (Ministerial) office of the Senior Town Planner, Deptt. of Urban Planning, Chandigarh Administration**

Name of post	No. Of posts	Classificati on of post	Scale of pay	Whether selection post or non-selection post.	Age limit for direct recruitment	Educational & other qualifications required for direct recruitments.	Whether age & educational Qualifications Prescribed for direct recruitments will apply in the case of promotes.	Period of probation If any	Method of recruitment Whether by direct recruitment Or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various method	In case of recruitment by promotion/deputation/ transfer grades from which promotion/ deputation/ transfer is to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Superintendent Grade-II	2* (Two) Subject to variation dependent on work load	General Central Civil Services (Group ‘B’) Ministerial	Rs.10300-34800 + 4800/- Grade Pay	Non-Selection	Not applicable	Not applicable	Not applicable	No Probation	100% By promotion failing which by deputation.	<b><u>By promotion :</u></b>  From amongst the Sr. Assistants and Senior Scale Stenographer having 8 years regular service in the cadre after appointment thereto. The Senior Scale Stenographer should have at least worked for a period of 2 years as Senior Assistant.  <b><u>By deputation :</u></b>  From amongst the officials of the Central Government/ State Govt./ Union Territory, Chandigarh holding analogous post having five years regular service in the cadre and carrying the same or identical scale of pay. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department shall not ordinarily exceed three years).	<b>Yes, Group ‘B’ DPC for promotion :-</b>  1) Secretary, Urban Planning  <b>-Chairman</b>  2) Chief Architect <b>-Member</b>  3) Senior Town Planner <b>-Member</b>  4) Sh. Daljit Singh Divisional Town Planner  <b>-Member (SC)</b>  5) Superintendent (Home), <b>-Member</b>	Not applicable

Name of post	No. Of posts	Classification of post	Scale of pay	Whether selection post or non-selection post.	Age limit for direct recruitment	Educational & other qualifications required for direct recruitments.	Whether age & educational Qualifications Prescribed for direct recruitments will apply in the case of promotes.	Period of probation If any	Method of recruitment Whether by direct recruitment Or by promotion or by deputation/ transfer & percentage of the vacancies to be filled by various method	In case of recruitment by promotion/deputation/ transfer grades from which promotion/ deputation/ transfer is to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Senior Assistant	4* (Four) Subject to variation dependent on work load	General Central Civil Services (Group 'B') Ministerial	Rs.10300-34800 + 4400/- Grade Pay	Non-Selection	Not applicable	Not applicable	Not applicable	Two years	100% By promotion failing which by deputation.	<p><b><u>By promotion :</u></b></p> <p>From amongst the Clerks/Junior Assistants having five years regular service in the cadre after appointment thereto.</p> <p><b><u>By deputation :</u></b></p> <p>From the officials of the Central Governments/state Governments/ UT Administration holding analogous post having five years regular service in the cadre and carrying the same or identical scale of pay. (The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department shall not ordinarily exceed three years).</p>	<p><b>Yes, Group 'B' DPC for promotion :-</b></p> <p>1. Secretary, Urban Planning <b>- Chairman</b></p> <p>2. Chief Architect <b>- Member</b></p> <p>3. Senior Town Planner <b>- Member</b></p> <p>4. Sh. Daljit Singh Divisional Town Planner <b>- Member (SC)</b></p> <p>5. Superintendent (Home), <b>- Member</b></p>	Not applicable

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1	2	3	4	5	6	7	8	9	10	11	12	13
Senior Scale Stenographer	1* (One) Subject to variation dependent on work load	General Central Civil Services (Group 'B') Ministerial	Rs.10300-34800+ 4400/- Grade Pay	Non-Selection	Not Applicable	Not Applicable	Not applicable	Two years	100% By promotion failing which by deputation	<p><b><u>By promotion :</u></b></p> <p>From amongst the Junior Scale Stenographers having five years regular service in the cadre after appointment thereto and possessing a speed of 120 words per minute in Stenography (English) and 30 words per minute in Transcribing the same on computer. No candidate shall be considered to have qualified the test, if he/she commits more than 5% mistakes.</p> <p><b><u>By deputation :</u></b></p> <p>From the officials of the Central Governments/state Governments/ UT Administration holding analogous post having five years regular service in the cadre and carrying the same or identical scale of pay.(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department shall not ordinarily exceed three years)</p>	<p><b>Yes, Group 'B' DPC for promotion:-</b></p> <p>1) Secretary, Urban Planning <b>-Chairman</b></p> <p>2) Chief Architect <b>-Member</b></p> <p>3) Senior Town Planner <b>-Member</b></p> <p>4) Sh. Daljit Singh Divisional Town Planner <b>-Member (SC)</b></p> <p>5) Superintendent (Home) <b>-Member</b></p>	Not applicable