

**ANNEXURE-I**

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT 2005.**

**(THE PARTICULARS OF THE ORGANISATION,FUNCTIONS AND DUTIES)**

Sr.No.	Name of the Organisation/Deptt./ Board/Corporation/ Institution	Functions & duties (in brief)
1.	Prisons Department, U.T.,Chandigarh.	Prisons Department shall protect society and shall endeavour to reform and reassimilate offenders in the social milieu by giving them appropriate correctional treatment. The enactments regulating the establishment and management of jail, the confinement, treatment and transfer of prisoners, the maintenance of discipline amongst them and other matters relating to prisoners.

## ANNEXURE-2

### PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(B)(II) OF THE RIGHT TO INFORMATION ACT.

#### (THE POWERS AND DUTIES OF THE OFFICERS AND EMPLOYEES)

<u>Sr.No.</u>	<u>Name of the post</u>	<u>Powers &amp; Duties(In brief)</u>
1.	Inspector General of Prisons	He is the Head of the Department & overall incharge of the working of the department. The entire staff works under his supervision/guidance and control.
2.	Addl.Inspector General of Prisons-Cum-Superintendent, Model Jail,Chandigarh.	Superintendent jail is declared as Head of Office for the purpose of General Financial Rules in respect of Pay & Allowances including Medical reimbursement and General Provident Fund of the entire establishment of the department. He has also been declared as Drawing & Disbursing Officer. The Model Jail is functioning under his supervision/ guidance and control. All cases are routed through the Superintendent Jail/Addl.I.G.Prisons.
3.	Deputy Superintendent Jail	He assists the Superintendent, Model Jail in the entire functioning of the Jail Department.
4.	Asstt.Superintendent Jail	He assists the Deputy Supdt.Jail in the smooth functioning of the jail.
5.	Welfare Officer	He performs the duties of Welfare of the prisoners and also assists the Deputy Supdt.Jail in the smooth functioning of the jail.

- |                     |   |
|---------------------|---|
| 6. Medical Officer  | Medical care of the prisoners.  |
| 7. Pharmacists      | He assists the Medical Officer for functioning his duties.  |
| 8. Junior Assistant | All work regarding appointments,promotions,confirmationtermination, maintenance of property return forms,ACRs and record keeping,preparation of pay bills,medical bills,GPF, Service Books, Parole cases,Court cases,Parliament Questions and on going works,typing works, etc.etc. of the Model Jail.  |
| 9. Clerk            | He performs the duties of Diary & Despatch work.  |
| 10.Head warder      | Head Warders shall be responsible for the safe custody of Govt.property and all bedding,clothing,utencils etc. with the prisoners under his charge. He assists in every possible way in the management of the jail,the prevention of escapes and the maintenance of order and discipline amongst the prisoners.Obey the orders of all Officers superior to him in rank. He assists the Deputy Supdt. in all routine duties. Distribute the prisoners who liable to labour each morning to their respective work-gangs. Superintend the use of Latrins and all bathing feeding parades, check the prisoners at each change of guard,all gratings,doors and the like to be secured and satisfy himself from time to time that they are secure. Keep constantly moving about while on day duty, amongst the prisoners, supervising the work and discipline of the jail and keeping the Warders and convict on the alert. He is to count,search and lock the prisoners up in their respective barracks,cells and other compartments at the prescribed time each evening in the presence of Deputy Superintendent. |
| 11.Warders          | It shall be the duty of every Warder at all time to<br>(a)render all assistance in his power in the management of the jail,maintenance of order and discipline among the prisoners,<br><br>(b)obey the orders of all Officers superior to him in rank,<br><br>(c)guardning the barracks,  |

(d)to search all prisoners and to know the number of prisoners in his charge and to satisfy himself that he has in his custody,not alone the correct number, but the particular prisoners for whom he is responsible,

(e)to bring to the notice of the Deputy Supdt.Jail any prisoner appearing to be ill or complaining of sickness and any plots for the purpose of escaping or of assault or outbreak or obtaining forbidden articles, to prepare prisoners for muster and parades and to see that each prisoner comes to his proper place in proper order and behaves well, to follow the procedure laid down for his guidance when any prisoner is missing,

(f)to keep his arms and accoutrements clean,in good order and fit for immediate use etc.

12.Carpenter Master

He is giving training to the prisoners for the febrication of Chairs, Canning of Chairs and other allied wooden works etc. so that the prisoners are rehabilitated after release from the jail.

13.Polish Master

Giving training to the prisoners for their rehablitation after release from the jail.

14.Welder Master

Giving training to the prisoners for their rehablitation after release from the jail.

15.Driver

To drive the vehicles.

16.Turnkey

To keep the keys of the barracks of the prisoners.

17.Peon

To supply the dak to the Officers/Officials and to deliver the dak in other departments.

18.Sweepers

To perform the duties of sweeping and cleaning of the Office/toilets and jail barracks.

### ANNEXURE-3

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(iii) OF THE RIGHT TO INFORMATION ACT, 2005.

(THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTIBILITY).

NATURE OF THE DEPARTMENT/BOARD/CORPORATION/ INSTITUTION OFFICE:  
Inspector General of Prisons, U.T., Chandigarh.

Sr.No.	Nature/Type of Work	Level at which it is initiated (Name of the post)	Level at which deal with the case before the decision making Authority (Name of the post)	Level at which decision is Made (Name of the post)
1.	2.	3.	4.	5.
1.	Appointment, Promotion Confirmation and other related work in respect of Ministerial/Jail establishment, disciplinary cases and court cases and periodical returns.	Jr.Assistant	Office Supdt.	Supdt.Jail/ Addl.I.G.Prs. and I.G.Prs.
2.	Proficiency step up cases, cases regarding loan and advances, procurement of material, budget related cases, pension cases, procurement of Arms & Ammunition.	Jr.Assistant	Office Supdt.	Supdt.Jail/ Addl.I.G.Prs. and I.G.Prs.

3.Salary bills,Maintenance of Service Books,Grant of admissible leaves to the employees and revenue receipt.	Jr.Assistant	Office Supdt.	Supdt.Jail.
4.Cases related to different Courts.	Warrant Munshi	Office Supdt.	Supdt.Jail and I.G.Prisons.
5.Parole cases	Warrant Section/ Jr.Assistant	Office Supdt.	Supdt.Jail/ Addl.I.G.Prs. and I.G.Prs.
6.Pre-mature Release cases of prisoners	Warrant Section/ Jr.Assistant	Office Supdt.	Supdt.Jail/ Addl.I.G.Prs/ I.G.Prs. and Home Secretary
7.On going works of jail and other Misc. works	Jr.Assistant	Office Supdt.	Addl.I.G.Prs./ I.G.Prisons/ Home Secretary

#### **ANNEXURE-4**

### **PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(iv) OF THE RIGHT TO INFORMATION ACT, 2005**

**(The norms set for the discharge of its functions)**

**Name of the Department :-Prisons Department,U.T., Chandigarh.**

<b>Sr.No.</b>	<b>Item of work</b>	<b>Norms set by the department (number of days taken for decision making)</b>
	No norms set by the department but quick decision is taken to dispose of the references so received by the prisons department.	

## ANNEXURE-5

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(v) OF THE RIGHT TO INFORMATION ACT, 2005

(The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)

**Name of the Department:-Prisons Department, U.T., Chandigarh**

S. N o.	Name of the Act	Name of the Rules	Name of the Manuals	Instructions (Write circular No./Date)	Any other Record/documents
1.	Prisons Act, 1894	-	Jail Manual, 1996	-	-
1.	Prisoners Temporary Release Act	-	-	-	-
3.	-	Pb.CSR Vol. I, II & III	-	-	-
4.	-	Swamy's Compliation DFR, 1978	-		
5.	-	GFR, 1963			
6.	-	Conduct Rules			
7.	-	Punishment & Appeal Rules			
8.	-	-	-	Instructions issued by the Chd. Admn.	-



are adopted time & again.

9. - Different types of books in the Library of Model Jail for prisoners.

## ANNEXURE-6

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(vi) OF THE RIGHT TO INFORMATION ACT, 2005

(Statement of the categories of documents that are held or under control)

Name of the Department:-Prisons Department, U.T., Chandigarh

Sr.No.	Category of documents
1.	Library books are being maintained by the Assistant Supdt.Jail,Model Jail,Chandigarh.

## **ANNEXURE-7**

### **PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(vii) OF THE RIGHT TO INFORMATION ACT, 2005**

(The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof)

Name of the Department:-Prisons Department, U.T., Chandigarh.

Sr.No.	Details of arrangements made
1.	N.A.

## ANNEXURE-8

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(viii) OF THE RIGHT TO INFORMATION ACT, 2005

(Statement of the boards, councils, committees and other bodies)

Name of the Department:-Prisons Department,U.T., Chandigarh.

S.No	Name of the Board(s)	Name of the Council(s)	Name of the committee(s)	Name of the bodie(s) constituted by the deptt.	Whether meetings of these bodies are open to the public (yes/No.)	Whether the minutes of such meetings are accessible for public (Yes/No)
1.	-	-	Purchase Committee of Medicines/dietry items	-	No	No
2.	-	-	Departmental Promotion Committee	-	-	-
3.	-	-	Departmental Recruitment/ Selection Committee	-	-	-

## ANNEXURE-9

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(ix) OF THE RIGHT TO INFORMATION ACT, 2005

(Directory of the officers and employees)

Name of the Department:-Prisons Department, U.T., Chandigarh.

Sr.No.	Name of the officer/ employee	Designation	Telephone(Office)
1.	Sh.Mahabir Singh, IPS	I.G.Prisons	2743812
2.	Sh. NavjotPal Singh, Randhawa, PCS	Addl.I.G.Prisons- cum-Supdt.Jail	2661873 2676001
3.	Sh.Amandeep Singh	Deputy Supdt.Jail	2603632
4.	Sh.Parmod Khatri	Asst. Supdt. Jail	-do-
5.	Sh.Parveen Kumar	Welfare Officer	-do-
6.	Dr.B.K.Salwan	Medical Officer	-do-
7.	Sh.Avni Kumar	Pharmacists	-do-
8.	Sh.Rakesh Mahana	-do-	-do-
9.	Miss Anu Swami	Jr.Assistant	-do-
10.	Sh.Subhash Chander	-do-	-do-
11.	Sh.Ashwani Kumar	Clerk	-do-
12.	Sh.Jarnail Singh-I	Driver	-do-
13.	Sh.Harjeet Kumar	Head Warder	-do-
14.	Sh.Jai Kishan	-do-	-do-
15.	Sh.Amarjeet	-do-	-do-
16.	Sh.Hari Singh	-do-	-do-
17.	Sh.Harjeet Singh	-do-	-do-

18.	Sh.Umed Singh	-do-	-do-
19.	Sh.Hari Shankar Singh	-do-	-do-
20.	Sh.Surjit Singh	Warder	-do-
21.	Sh.Sarwan Kumar	-do-	-do-
22.	Sh.Devinder Singh	-do-	-do-
23.	Sh.Balbir Singh	-do-	-do-
24.	Sh.Dharam Pal	-do-	-do-
25.	Sh.Satbir Sharma	-do-	-do-
26.	Sh.Avtar Singh	-do-	-do-
27.	Sh.Jagtar Singh	-do-	-do-
28.	Sh.Rajinder Kumar	-do-	-do-
29.	Sh.Rajal Singh	-do-	-do-
30.	Sh.Vinod Kumar	-do-	-do-
31.	Sh.Harbilas	-do-	-do-
32.	Sh. Jai Veer	-do-	-do-
33.	Sh.Vishnu Kumar	Warder	-do-
34.	Sh.Ram Lal	-do-	-do-
35.	Sh.Nirmal Rattan Dhar	-do-	-do-
36.	Sh.Jaswinder Singh-I	-do-	-do-
37.	Sh.Sham Sunder	-do-	-do-
38.	Sh.Jaswinder Kumar	-do-	-do-
39..	Sh.Kamaljeet	-do-	-do-
40.	Sh.Rakesh Kumar	-do-	-do-
41.	Sh.Nirmal Singh	-do-	-do-
42.	Sh.Parvez Ahmad	-do-	-do-
43.	Sh.Chanda Singh	-do-	-do-
44.	Sh.Suresh Kumar	-do-	-do-
45.	Sh.Tarlochan Singh	-do-	-do-
46.	Sh.Deep Kumar	-do-	-do-
47.	Sh.Ashok Kumar	-do-	-do-
48.	Sh.Sanjay Kumar	-do-	-do-
49.	Sh.Ashni Kumar	-do-	-do-
50.	Sh.Sanjay Yadav	-do-	-do-

51.	Sh.Harvinder Singh	-do-	-do-
52.	Sh.Harnam Singh	-do-	-do-
53.	Smt.Kanta Sharma	-do-	-do-
54.	Sh.Daljit Singh	-do-	-do-
55.	Sh.Balwan Singh-I	-do-	-do-
56.	Sh.Sukhjinder Singh	-do-	-do-
57.	Sh.Tejinder Singh	-do-	-do-
58.	Sh.Akhilesh Kumar	-do-	-do-
59.	Sh.Hardeep Singh	-do-	-do-
60.	Sh.Sukhdarshan Singh	-do-	-do-
61.	Sh.Narinder Kumar	-do-	-do-
62.	Sh.Rajesh Kumar	-do-	-do-
63.	Sh.Raj Kumar	-do-	-do-
64.	Sh.Jasmer Singh	-do-	-do-
65.	Sh.Nirmal Kumar	-do-	-do-
66.	Sh.Santokh Singh	-do-	-do-
67.	Sh.Mangtu Ram	-do-	-do-
68.	Sh.Vishal Kumar	-do-	-do-
69.	Sh.Naresh Kumar-I	-do-	-do-
70.	Sh.Harjinder Singh	-do-	-do-
71.	Sh.Balwan Singh-II	-do-	-do-
72.	Sh.Dimple Sharma	-do-	-do-
73.	Sh.Sukhdeep Singh	-do-	-do-
74.	Sh.Naresh Kumar-II	-do-	-do-
75.	Sh.Jarnail Singh-II	-do-	-do-
76.	Sh.Ishwar Singh	-do-	-do-
77.	Sh.Naresh Kumar-III	-do-	-do-
78.	Sh.Gurpreet Singh	-do-	-do-
79.	Sh.Prem Singh	-do-	-do-
80.	Sh.Ram Mehar	-do-	-do-
81.	Sh.Bhajan Lal	-do-	-do-
82.	Sh.Sikandar Singh	-do-	-do-
83.	Sh.Satish Kumar	-do-	-do-
84.	Sh.Kamleshwar Tiwari	-do-	-do-

85.	Sh.Arvind Prashar	-do-	-do-
86.	Sh.Inderjeet Sharma	-do-	-do-
87.	Sh.Bhupinder Singh	-do-	-do-
88.	Sh.Radhey Shyam	-do-	-do-
89.	Sh.Rakesh Kumar	-do-	-do-
90.	Miss Raj Rani	-do-	-do-
91.	Sh.Dalsher Singh	-do-	-do-
92.	Sh.Jaswinder Singh-II	-do-	-do-
93.	Sh.Gurdeep Singh	-do-	-do-
94.	Sh.Harchand Singh	-do-	-do-
95.	Sh.Asheem	-do-	-do-
96.	Sh.Ramesh Kumar	-do-	-do-
97.	Sh.Pritam Singh	-do-	-do-
98.	Sh.Parmod	-do-	-do-
99.	Sh.Ajay Kant	-do-	-do-
100.	Sh.Jasminder Singh	-do-	-do-
101.	Sh.Baljinder Singh	-do-	-do-
102.	Miss Meena Kumari	-do-	-do-
103.	Sh.Balbir Singh	-do-	-do-
104.	Sh.Jasvir Singh	-do-	-do-
105.	Sh.Harpal Singh	Warder-cum- Tractor Driver	-do-
106.	Sh.Shyam Lal	Welder Master	-do-
107.	Sh.Ram Nath	Polish Master	-do-
108.	Sh.Sunil Kumar	Carpenter Master	-do-
109.	Sh.Satpal	Sevadar	-do-
110.	Sh.Janeshwar	-do-	-do-
111.	Sh.Raj Pal	-do-	-do-
112.	Sh.Baljit Singh	Turnkey	-do-
113.	Sh.Hari Parshad	Peon	-do-



## ANNEXURE-10

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(x) OF THE RIGHT TO INFORMATION ACT, 2005

(Monthly remuneration received by the officer and employees)

Name of the Department:-Prisons Department, U.T., Chandigarh.

Sr.No.	Name of the Officer/Officials	Designation	Total emoluments as on 31.03.2008
1.	Sh.Mahabir Singh, IPS	I.G.Prisons	Additional charge
2.	Sh. Navjot Pal Singh, Randhawa, PCS	Addl.I.G.Prisons-cum-Suptd.Jail	Additional charge
3.	Sh.Amandeep Singh	D.S.J	12576
4.	Sh.B.K.Salwan	Doctor	
5.	Sh.Parmod Khatri	-do-	9987
6.	Sh.Parveen Kumar	Welfare Officer	9987
7.	Dr. B.K. Salwan	Medical Officer	31828
8.	Sh.Avni Kumar	Pharmacists	13041
9.	Sh.Rakesh Mahana	-do-	11960
10.	Miss Anu Swami	Jr.Assistant	13186
11.	Sh.Subhash Chander	-do-	10589
12.	Sh.Ashwani Kumar	Clerk	8118
13.	Sh.Jarnail Singh-I	Driver	15557
14.	Sh.Phoola Rani	Head Warder	13166
15.	Sh.Harjeet Kumar	-do-	5951
16.	Sh.Jai Kishan	-do-	10674
17.	Sh.Amarjeet	-do-	9832
18.	Sh.Hari Singh	-do-	11025
19.	Sh.Harjeet Singh	-do-	13236
20.	Sh.Kishori Lal	-do-	16251

21.	Sh.Umed Singh	-do-	10674
22.	Sh.Hari Shankar Singh	-do-	11099
23.	Sh.Surjit Singh	Warder	11099
24.	Sh.Sarwan Kumar	-do-	9551
25.	Sh.Devinder Singh	-do-	9551
26.	Sh.Balbir Singh	-do-	9551
27.	Sh.Dharam Pal	-do-	9576
28.	Sh.Satbir Sharma	-do-	9551
29.	Sh.Avtar Singh	-do-	9551
30.	Sh.Jagtar Singh	-do-	9551
31.	Sh.Rajinder Kumar	-do-	9551
32.	Sh.Rajal Singh	-do-	11099
33.	Sh.Vinod Kumar	-do-	11099
34.	Sh.Harbilas	-do-	9551
35.	Sh. Jai Veer	-do-	11099
36.	Sh.Vishnu Kumar	-do-	7671
37.	Sh.Ram Lal	-do-	9591
38.	Sh.Nirmal Rattan Dhar	-do-	9420
39.	Sh.Jaswinder Singh-I	-do-	7186
40.	Sh.Sham Sunder	-do-	9157
41.	Sh.Jaswinder Kumar	-do-	10492
42.	Sh.Kamaljeet	-do-	9007
43.	Sh.Rakesh Kumar	-do-	9127
44.	Sh.Nirmal Singh	-do-	9007
45.	Sh.Parvez Ahmad	-do-	8744
46.	Sh.Chanda Singh	-do-	8744
47.	Sh.Suresh Kumar	-do-	8744
48.	Sh.Tarlochan Singh	-do-	10154
49.	Sh.Deep Kumar	-do-	8744
50.	Sh.Ashok Kumar	-do-	8744
51.	Sh.Sanjay Kumar	-do-	8864
52.	Sh.Ashni Kumar	-do-	8864
53.	Sh.Sanjay Yadav	-do-	8744
54.	Sh.Harvinder Singh	-do-	10154

55.	Sh.Harnam Singh	Warder	8744
56.	Smt.Kanta Sharma	-do-	8744
57.	Sh.Daljit Singh	-do-	10154
58.	Sh.Balwan Singh-I	-do-	8744
59.	Sh.Sukhjinder Singh	-do-	9965
60.	Sh.Tejinder Singh	-do-	9845
61.	Sh.Akhilesh Kumar	-do-	9537
62.	Sh.Hardeep Singh	-do-	8243
63.	Sh.Sukhdarshan Singh	-do-	7109
64.	Sh.Narinder Kumar	-do-	7109
65.	Sh.Rajesh Kumar	-do-	8243
66.	Sh.Raj Kumar	-do-	8243
67.	Sh.Jasmer Singh	-do-	8243
68.	Sh.Nirmal Kumar	-do-	8243
69.	Sh.Santokh Singh	-do-	8343
70.	Sh.Mangtu Ram	-do-	8243
71.	Sh.Vishal Kumar	-do-	7109
72.	Sh.Naresh Kumar-I	-do-	6898
73.	Sh.Harjinder Singh	-do-	6898
74.	Sh.Balwan Singh-II	-do-	7644
75.	Sh.Dimple Sharma	-do-	6512
76.	Sh.Sukhdeep Singh	-do-	7544
77.	Sh.Naresh Kumar-II	-do-	7544
78.	Sh.Jarnail Singh-II	-do-	6512
79.	Sh.Ishwar Singh	-do-	6319
80.	Sh.Naresh Kumar-III	-do-	6512
81.	Sh.Gurpreet Singh	-do-	6512
82.	Sh.Prem Singh	-do-	7544
83.	Sh.Ram Mehar	-do-	6512
84.	Sh.Bhajan Lal	-do-	7544
85.	Sh.Sikandar Singh	-do-	7318
86.	Sh.Satish Kumar	-do-	7544
87.	Sh.Kamleshwar Tiwari	-do-	6512
88.	Sh.Arvind Prashar	-do-	7318

89.	Sh.Inderjeet Sharma	-do-	2294
90.	Sh.Gurjant Singh	-do-	10770
91.	Sh.Bhupinder Singh	-do-	2526
92.	Sh.Rajeev	-do-	2526
93.	Sh.Radhey Shyam	-do-	2526
94.	Sh.Rakesh Kumar	-do-	2526
95.	Miss Raj Rani	-do-	2526
96.	Sh.Vipan Kumar	-do-	2066
97.	Sh.Dalsher Singh	-do-	2066
98.	Sh.Jaswinder Singh-II	-do-	2066
99.	Sh.Gurdeep Singh	-do-	2066
100.	Sh.Harchand Singh	-do-	2066
101.	Sh.Asheem	-do-	1838
102.	Sh.Ramesh Kumar	-do-	1838
103.	Sh.Sanjeev	-do-	1838
104.	Sh.Pritam Singh	-do-	1838
105.	Sh.Parmod	-do-	1606
106.	Sh.Ajay Kant	-do-	1606
107.	Sh.Jasminder Singh	-do-	917
108.	Sh.Baljinder Singh	-do-	917
109.	Miss Meena Kumari	-do-	690
110.	Sh.Harpal Singh	Warder-cum- Tractor Driver	9044
111.	Sh.Shyam Lal	Welder Master	11114
112.	Sh.Ram Nath	Polish Master	10029
113.	Sh.Sunil Kumar	Carpenter Master	8619
114.	Sh.Satpal	Sevadar	8365
115.	Sh.Janeshwar	-do-	6967
116.	Sh.Raj Pal	-do-	6967
117.	Sh.Baljit Singh	Turnkey	6351
118.	Sh.Hari Parshad	Peon	5475

## ANNEXURE-11

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xi) OF THE RIGHT TO INFORMATION ACT, 2005

(Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made)

Name of the department:-Prisons Department, U.T., Chandigarh.

Sr.No.	Head/Item of the budget (Rupees in Thousand)	Proposed expenditure during the year 2007-2008	Disbursement made (Rupees in thousand)
1	2056-Jails 001 Direction and Admn. 01 Salaries	Rs.18848	Rs.18848 (upto 31.3.2008)through payment of Salaries/Arrears bills of the Officers/Officials.
	02 Wages	Rs. 1500	1500(Upto 31.3.2008)through payment of Salary contingent paid staff and wages of prisoners.
	06 M.T.	Rs. 150	149 (upto 31.3.2008)by

	11 D.T.E.	Rs. 115	making payments regarding reimbursement of the medical claim of the employees.  112 upto 31.3.2008)
	013 O.E	Rs. 2800	by making payment to the electricity bills/telephone bills/petrol & diesel.
	05 O.C.	Rs.12500	(upto 31.3.2008) by making payment regarding purchase of factory articles,dietry articles,medicines, Vehicles, misc. articles etc.
	TOTAL	Rs.35913	

## ANNEXURE-12

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005

(The manner of execution of subsidy programmes, including the amounts allocated and details of beneficiaries of such programmes).

Name of the Department:- Prisons Department,U.T., Chandigarh.

Sr.No.	Scheme under subsidy given	Manner of execution of subsidy programme	Amount allocated (Rs.)	Details of beneficiaries
1.	N.A.			

### ANNEXURE-13

#### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xiii) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of recipients of concessions, permits or authorization granted).

Name of the Department:- Prisons Department,U.T., Chandigarh.

Sr.No.	Concessions/ Permit/ Authorization grant	Name of the recipient	Address of the recipient
1.	N.A.		



## **ANNEXURE-14**

### **PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xiv) OF THE RIGHT TO INFORMATION ACT, 2005**

(Details in respect of the information, available, reduced in an electronic form).

Name of the Department:-Prisons Department, U.T., Chandigarh.

Sr.No.	Type of information
1.	Court cases of the prisons department have been updated in the INTERNET at National Informatic Centre,U.T.,Chandigarh.

## ANNEXURE-15

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xv) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of facilities available to the citizens for obtaining information).

Name of the Department:- Prisons Department, U.T., Chandigarh.

Sr.NO.	Facilities available	Remarks (No. of days in a week/Timings etc.)
	Facilities as prescribed in the Punjab Jail Manual are provided to the citizens.	All days except Sunday. Visitors are allowed to

## ANNEXURE-16

### PUBLICATION OF THE INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xvi) OF THE RIGHT TO INFORMATION ACT, 2005

(Names, designations and other particulars of the Public Information Officers).

Name of the Department:- Prisons Departmentl U.T., Chandigarh.

S.No	Name of the state Publication Information Officer.	Designation	Telephone No.	Residential Address	Asstt. State Publication Information Officer	Telephone Number	Residential Address
1	Sh. Navjot Pal Singh Randhawa	Supdt. Jail cum Addil. I.G. Prs.	2603632	#1051, Sec-71, Mohali	Sh. Jasbir Singh , AC (F&A)	2603632	