

ANNEXURE-1

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i)
OF THE RIGHT TO INFORMATION ACT, 2005.**

(The particulars of the organization, function and duties)

Sr. No.	Name of the Organization Department /Board / Corporation/Institution.	Function and duties (In brief)
1.	Directorate of Technical Education, Union Territory, Chandigarh.	Director Technical Education is functioning as Head of the Department and is the appointing authority for Group 'C' & 'D' posts of the Directorate and Technical institutions functioning under its control. Director Technical Education has been declared as Nodal Agency for the pensionary benefits and medical bills of the PEC retirees since 2005.

ANNEXURE-2

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(ii)
OF THE RIGHT TO INFORMATION ACT, 2005.**

(The powers and duties of the officers and employees)

**Name of the Department/Board/Corporation/Institution/Office=
DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Name of the post	Powers and duties (in brief)
1.	Directorate of Technical Education, U.T. Chandigarh.	Director Technical Education is functioning as Head of the Department and is the appointing authority for Group 'C' & 'D' posts of the Directorate and Technical institutions functioning under its control. Director Technical Education has been declared as Nodal Agency for the pensionary benefits and medical bills of the PEC retirees since 2005.

ANNEXURE-3

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(iii) OF THE RIGHT TO INFORMATION ACT, 2005.**

(The procedure followed in the decision making process, including channels of supervision and accountability)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Nature /Type of work	Level at Which the case is initiated. (Name of the Post)	Name of the post which deal with the case before the decision making authority.	Level at which decision is made. (Name of the post)
1.	Office Work (Estt. Accounts, Admission, Budget, Planning Exam. Statics.	Senior Assistant	Superintendent Grade-I; Superintendent Grade-II & Research Officer	Director Technical Education and Secretary Technical Education, Chandigarh Administration.

ANNEXURE-4

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(iv) OF THE RIGHT TO INFORMATION ACT, 2005.**

(The norms set for the discharge of its functions)

**Name of the Department/Board/Corporation/Institution/Office: DIRECTORATE OF
TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Item of Work	Norms set by the Department *Number of days taken for decision making)
1.	Office Work	Within 15 days/one month

ANNEXURE-5

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(v)
OF THE RIGHT TO INFORMATION ACT, 2005.**

(The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Name of the Act	Name of the Rules	Name of the Manuals	Instructions (Write circular No./date)	Any other Record/ Document)
1.	---	Punjab Civil Services Rules, General Financial Rules & Delegation of Financial Rules.	Instructions on Service matter.	----	Various Instructions issued by the Chandigarh Administration from time to time

ANNEXURE-6

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(vi) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Statement of the Categories of documents that are held or under control)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL
EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Category of Documents
1.	Service books of the Staff members.
2.	Personal files,
3.	Files of various subject matters.
4.	ACRs
5.	Cash Book & related vouchers.
6.	Store registers. Other record pertaining to the Department.

ANNEXURE-7

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(vii) OF THE RIGHT TO INFORMATION ACT, 2005.**

(The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Details/Type of arrangements made
-----NIL-----	

**ANNEXURE-8
PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(viii) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Statement of the boards, councils, committees and other bodies)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Name of the Board(s)	Name of the Council(s)	Name of the Committee(s)	Name of other bodies(s) constituted by the Department.	Whether meetings of these bodies are open to the public (Yes /No)	Whether the minutes of such meetings are accessible for public (Yes/No)
--	--	--	Please visit on the website of this Directorate i.e. "chdtechnical education.gov.in"	--	No	No

ANNEXURE-9

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(ix) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Directory of the officers and employees)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL
EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Name of the Officer/Employee & Designation	Telephone Number (O)
1.	Sh. Sandeep Hans, Director	2740674, 2740678
2.	Sh. Piara Lal, Supdt. Grade I	-do-
3.	Sh. Vinay Kumar, Supdt. Grade II	
4.	Smt. Namita Dhawan, R.O	-do-
5.	Ms. Deepika, Research Assistant	-do-
6.	Mrs. Jatinder Kaur, Sr. Asstt.	-do-
7.	Sh. Rajesh Chopra Sr. Asstt	-do-
8.	Smt. Rajindra Kumari, Sr. Asstt.	-do-
9.	Smt. Harjinder Kaur, Sr. Asstt	-do-
10.	Smt. Anuradha, Sr. Asstt.	-do-
11.	Smt. Shakuntla Kumari, Sr. Asstt	-do-
12.	Sh. Munish Kumar Sr. Asstt.	-do-
13.	Sh. Parmod Kumar, Sr. Asstt.	-do-
14.	Sh. Devinder Singh, Sr. Asstt.	-do-
15.	Sh. Surinder Mohan, Jr. Asstt.	-do-
16.	Sh. Gurdeep Singh, Jr. Asstt.	-do-
17.	Smt. Rishu Sharma, Jr. Asstt.	-do-
18.	Smt. Balbir Kaur, Jr. Asstt.	-do-
19.	Sh. Daljeet Singh, Steno-Typist	-do-
20.	Smt. Preeti Semwal, Steno-Typist	-do-
21.	Mr. Hare Krishna Routh, Clerk	-do-
22.	Mrs. Babita, Clerk	-do-
23.	Sh. Vikram Tiwari, Clerk	-do-
24.	Miss Mandeep Kaur, Clerk (Contract Basis)	
25.	Mr. Amit Bhatti, Peon	-do-
26.	Sh. Jaspal Singh, Peon	-do-
27.	Sh. Vijay Kumar, Peon (Contract Basis)	-do-
28.	Sh. Hari Bhan, Peon (Contract Basis)	-do-

ANNEXURE-10

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(x) OF THE RIGHT TO INFORMATION ACT, 2005.**(Monthly remuneration received by the officers and employees)**Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Name of the Officer/Employee	Monthly Emoluments (Rs.)
1.	Sh. Piara Lal, Supdt. Grade I	68,658/-
2.	Sh. Vinay Kumar, Supdt. Grade II	57,459/-
3.	Smt. Namita Dhawan, R.O	64,928/-
4.	Ms. Deepika, Research Assistant	38,783/-
5.	Mrs. Jatinder Kaur, Sr. Asstt.	49,547/-
6.	Sh. Rajesh Chopra Sr. Asstt	43,814/-
7.	Smt. Rajindra Kumari, Sr. Asstt.	43,524/-
8.	Smt. Harjinder Kaur, Sr. Asstt	42,295/-
9.	Smt. Anuradha, Sr. Asstt.	38,380/-
10.	Smt. Shakuntla Kumari, Sr. Asstt	38,978/-
11.	Sh. Munish Kumar Sr. Asstt.	35,625/-
12.	Sh. Parmod Kumar, Sr. Asstt.	39,215/-
13.	Sh. Devinder Singh, Sr. Asstt.	39,215/-
14.	Sh. Surinder Mohan, Jr. Asstt.	29,623/-
15.	Sh. Gurdeep Singh, Jr. Asstt.	32,577/-
16.	Smt. Rishu Sharma, Jr. Asstt.	29,603/-
17.	Smt. Balbir Kaur, Jr. Asstt.	32,577/-
18.	Sh. Daljeet Singh, Steno-Typist	31,343/-
19.	Smt. Preeti Semwal, Steno-Typist	27,679/-
20.	Mr. Hare Krishna Routh, Clerk	27,679/-
21.	Mrs. Babita, Clerk	30,461/-
22.	Sh. Vikram Tiwari, Clerk	27,679/-
23.	Miss Mandeep Kaur, Clerk (Contract Basis)	25,600/-
24.	Mr. Amit Bhatti, Peon	17,873/-
25.	Sh. Jaspal Singh, Peon	15,805/-
26.	Sh. Vijay Kumar, Peon (Contract Basis)	13,200/-
27.	Sh. Hari Bhan, Peon (Contract Basis)	13,200/-

ANNEXURE-11

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(xi) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

(Rs. In Lacs)

Sr. No.	Head/Item of the Budget	Proposed expenditure during the year()	Disbursement made()
01	010001 Salaries 500	500	NIL
02	010013 Office Expenses TEQIP-II-21100	37500	21100

ANNEXURE-12

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005.**

(The manner of execution of subsidy Programmes, including the amounts allocated and the details of beneficiaries of such Programmes)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Scheme under subsidy given.	Manner of execution of subsidy programme.	Amount allocated (Rs.).	Details of beneficiaries.
-NIL-				

ANNEXURE-13

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(xiii) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Particulars of recipients of concessions, permits or authorizations granted.)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL
EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr.No.	Concessions/Permit/ Authorization grant	Name of the recipient	Address of the recipient
-NIL-			

ANNEXURE-14

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(xiv) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Details in respect of the information, available, reduced in an electronic form)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL
EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Type of information
-----NIL-----	

ANNEXURE-15

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(xv) OF THE RIGHT TO INFORMATION ACT, 2005.****(Particulars of facilities available to citizens for obtaining information)**Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL
EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Facilities available	Remarks (No. of days in a week/Timing etc.)
1	Telephone	05 days (09:00 am to 05:00 pm)
2	Personal visits.	
3	Web site of the department.	
4	Prospectus of the Institutions.	
5	Notice Board.	

ANNEXURE-16

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE
4(1)(b)(xvi) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Name, designations and other particulars of the Public Information Officers)

Name of the Department/Board/Corporation/Institution/Office= **DIRECTORATE OF TECHNICAL
EDUCATION, UNION TERRITORY, CHANDIGARH.**

Sr. No.	Name of the State Publication Information Officer,	Designation	Telephone no. (Office/ Residence)	Residential Address	Assistant State Publication Information Officer	Telephone Number (Office/ Residence)	Residential Address
1.	Sh. Vinay Kumar	Supdt. Gr.II	2740674 (O) & 2740678(O) 626238 (R)	# 473/1, Sector-41-A, Chandigarh	Sh. Munish Kumar, Sr. Asstt.	2740674(O) 2740678(O)	#1038-A Sec:-35-B Chd.

From

The Director,
Technical Education,
Union Territory, Chandigarh.

To

The Director,
Information Technology,
Chandigarh Administration.

Memo No.1835/E(2)-2010/
Dated, Chandigarh, the,

Subject: Implementation of Right to Information Act-2005.

Reference Chandigarh Administration Home Department letter No.9/8/ 1-
IH(1)-09/9039 dated 06.05.2009, on the subject noted above.

Enclosed please find herewith Sixteen Annexures in respect of this office for
update the Information on the website of the Chandigarh Administration as per provision in the
Section 4(1)(b) of the Right to Information Act-2005.

DA/As above

Director Technical Education,
Union Territory, Chandigarh.

Endst.No.1835/E(2)-09/

Dated:

A copy is forwarded to the Home Secretary, Chandigarh Administration with
reference to his memo No. 9/8/1-IH(1)-09/9039 dated 06.05.2009 for information.

Director Technical Education,
Union Territory, Chandigarh.

Updated on 18.12.2013

Superintendent (Accounts) is requested to supply a list of monthly emoluments of all the employees working in this Directorate, as the same is required for updation of Information under RTI Act, 2005.

An early action in the matter is requested please.

U.O.No.1835/E(2)-2010/

Dated: