

NOTICE

Labour Department, Union Territory, Chandigarh intends to fill up two post of Clerks (one post reserved for SC category) in the pay scale of Rs.10300-34800 + Rs.3200 Grade Pay, Age 18-25 years, Qualification Bachelor's Degree and proficiency in operation of computer(word processing, spread sheet and a speed of 30 words per minute in English type writing) on temporary basis. The requisite application forms can be obtained from the office of the Assistant Labour Commissioner, Union Territory, Chandigarh, Labour Welfare Centre Building, First Floor, Sector 30-B, Chandigarh or can be downloaded from the link Labour given in website www.Chandigarh.gov.in. Application form along with demand draft of Rs.200/- shall not be accepted later than 30th November,2012 upto 5.00 P.M.

Labour Commissioner,
Union Territory, Chandigarh.

PUBLIC APPOINTMENT

**CHANDIGARH ADMINISTRATION
LABOUR DEPARTMENT**

(Labour Welfare Centre Building, First Floor, Sector 30-B, Chandigarh).

Applications on prescribed Performa (mentioned below) are hereby invited for filling up two post of Clerk from the candidates who fulfill the following terms, conditions and qualifications.

Name of the post	No. of post & category.	Age	Pay scale	Educational Qualification	Fees.
Clerk	1(one) General category. 1(one) reserved category (SC)	Between 18 Years and 25 years.	Rs.10300-34800 + Rs.3200 Grade Pay (Plus usual allowances admissible to U.T., employees from time to time)	Bachelor's Degree and proficiency in operation of computer(word processing, spread sheet and a speed of 30 words per minute in English type writing)	Rs.200/- in the shape of demand draft payable at Chandigarh in favour of Assistant Labour Commissioner, U.T., Chandigarh.

Note:-

1. Application should be accompanied by self attested copies of certificates/degrees/proof of date of birth (original should be produced at the time of test/interview before the Selection Committee failing which the candidature is likely to be cancelled), demand draft of Rs.200/-.
2. The last date of receiving application is **30th November,2012** upto 5.00 P.M.
3. Government servants may apply through proper channel.
4. Eligible candidates will be required to appear for test/interview before the Selection Committee for final selection on a date to be conveyed later on.
5. Incomplete applications are liable to be rejected straightaway and no correspondence shall be entertained in this regard.
6. No TA/DA is admissible to candidate(s).

**Sd/-
Labour Commissioner,
U.T., Chandigarh.**

APPLICATION FOR THE POST OF _____

Paste recent
self attested
passport size
photograph

1. Name of the applicant. _____
(in Block Letters)
2. Father's/Husband's Name _____
(in Block Letters)
3. (I) Date of Birth _____
(in Christian Era)
- (ii) Age as on 01.01.2012 _____ years _____ months _____ days
4. Address:
i) Permanent address _____
_____ Pin Code _____.
- ii) Postal address. _____
_____ Pin Code _____.
5. Mobile No./Phone NO., if any _____

6. Educational Qualifications:-

S.No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks obtained

7. Nationality. _____
8. Category (SC/OBC/Gen/Ex-Ser) _____
(Certificate be attached)
9. Particular of Demand Draft:
Draft No. _____ Dated _____ Amount. _____
Name of the Issuing Bank _____

I hereby declare that the information submitted in this application is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or in-eligibility detected at any stage, my candidature will stand cancelled and all my claims for the recruitment be forfeited.

(Signature of the Applicant)

Dated _____

Place _____