



GOVERNMENT OF INDIA

Chandigarh Administration Gazette

Published by Authority

No. 042]

CHANDIGARH, MONDAY, APRIL 06, 2026 (CHAITRA 16, 1948 SAKA)

CHANDIGARH ADMINISTRATION
DEPARTMENT OF PERSONNEL

Notification

The 4th April, 2026

No. RR(185)-IH(9)-2026/75048.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi Gazette Notification S.O. No. 3267, dated 1st November, 1966 and in supersession of all the Recruitment Rules for the post of Superintendent Grade-I notified by the various Departments of Chandigarh Administration, except as respects, things done or omitted to be done before such supersession, the Administrator, Union Territory, Chandigarh is pleased to make the following rules for the post of Superintendent Grade-I (Group 'B') regulating the method of recruitment in the Chandigarh Administration, namely:

- 1. Short title and commencement.**—(i) These rules may be called the Chandigarh Administration, Group 'B' (Gazetted) (Ministerial) (Superintendent Grade-I)(Common Recruitment Rules, 2026.
(ii) They shall come into force on the date of their publication in the official Gazette.
- 2. Application.**—These rules shall apply to the posts specified in column No.1 of the Schedule annexed to these rules.
- 3. Number of posts, classification and scale of pay.**—The number of posts, their classification and the scales of pay shall be as specified in columns 2 to 4 of the said Schedule annexed to these rules.
- 4. Method of recruitment, age limit and qualification, etc.** .—The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule.

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Disqualification.—No person, -

- (a) who has entered into or contracted a marriage with person having spouse living; or

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(b) who having a spouse living, has entered into or contracted a marriage with any person

shall be eligible for the appointment to the said posts:

Provided that the Administrator, Union Territory of Chandigarh may, if satisfied that such marriage is permissible under the personal Law applicable to such person and other party to the marriage and there are other grounds for so doing, exempt, any person from the operation of this rule.

6. **Power to relax.**— Where the Administrator, Union Territory of Chandigarh is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules in respect of any class or category of persons.
7. **Savings.**—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by Government of India, from time to time in this regard.

Note: These rule will be applicable to all the employees whether appointed under common cadre or otherwise.

Administrator
Union Territory, Chandigarh.

By Order and in the Name of the Administrator

(Sd.) . . . ,

(Akhil Kumar, DANICS)
Additional Secretary Personnel,
Chandigarh Administration.

Recruitment Rules for the post of Superintendent Grade-I (Group-B) in the Chandigarh Administration

1	Name of the Post	Superintendent Grade-I
2	No. of Post	26* Subject to variation dependent on work-load
3	Classification	General Central Services Ministerial Gazetted (Group 'B')
4	Pay Band and Grade Pay/Pay Scale	Level-9 (53100-167800) in the pay matrix of 7 th CPC
5	Whether selection post or non- selection post	Selection post
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probation, if any	Not Applicable Remark : Note: There shall be a mandatory training for Promotees for at least two weeks duration as prescribed by the Chandigarh
10	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	100% By promotion
11	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation/ absorption to be made	<p>Promotion</p> <p>I. In the Departments in which the posts of Superintendent Grade-II exists: From amongst Superintendent Grade-II in the Pay Level -6 (35400-112400) in the pay matrix of 7th CPC having eight years of combined regular service in the grade of Superintendent Gr-II and Senior Assistant/ Junior Auditor/Auditor/Sub Inspector (Enforcement/colony of the Estate Office) in the Pay Level -6 (35400- 112400) of 7th CPC.</p> <p>II. In the Departments in which the posts of Superintendent Grade-II does not exists: From amongst Senior Assistant/Junior Auditor in the pay Level 6 (35400- 112400) in the pay matrix of 7th CPC having eight years of regular service in the grade.</p>

		<p>Note-1:The official should have successfully completed ICT training course as per instructions issued by the Chandigarh Administration from time to time;</p> <p>Note-2:The Common Cadre of Clerks has been established. The posts of Superintendent Grade-I existing in the Departments will be filled up from amongst the feeding cadre of the department only, till the feeding cadre of that Department(s) is not fully exhausted. Once the feeding cadre of any Department is fully exhausted, the vacant posts of Superintendent Grade-I of that Department(s) will be filled up from amongst the Superintendent Grade-II promoted from amongst the Senior Assistant (Common Cadre) and that post of Superintendent Grade-I will be included in the Common Cadre of Superintendent Grade-I</p> <p>Note 3:- Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along-with their juniors who have already completed such qualifying / eligibility service.</p>
12	If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion Committee</p> <ol style="list-style-type: none"> 1) Concerned Administrative Secretary (Chairman) 2) Concerned Head of the Department (Member) 3) Special/Additional /Joint Secretary (Personnel) or their Representative (Member) 4) Director Social Welfare or their Representative (Member) 5) Regional Employment Officer or their representative (Member)
13	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not applicable