

**OFFICE OF THE SUPERINTENDING ENGINEER CONSTRUCTION CIRCLE-II,  
2<sup>ND</sup> FLOOR, ROOM NO. 225 A, DELUXE BUILDING, SECTOR- 9D,  
CHANDIGARH -160009**

**PUBLIC NOTICE**

Applications are invited to engage the 01 Head Draftsman and 02 Draftsman (Civil) against the vacant posts in the B&R Wing of Engineering Department, Chandigarh from retirees/pensioners **who retired from the post of Head Draftsman and Draftsman (Civil) as well as from the higher post i.e. Circle Head Draftsman, Chief Draftsman or official having equivalent cadre post of another department** from Govt. Of India/ State Government/UT Administration/Board/ Corporation on contract basis for a period of one year from or till the date posts are filled-up on regular basis either by promotion, direct recruitment or by deputation as the case is and whichever is earlier, further extendable by another one year on review of the work and performance of the contract appointee provided it shall not be extended beyond 5 years after superannuation.

The aforesaid public notice, term and conditions of appointment and applications format has been uploaded on the official website of Chandigarh Administration i.e. <http://chandigarh.gov.in>. The interested candidates may submit their application along with supporting documents (Hard Copy) in the office of the Superintending Engineer, Construction Circle-II, Room No. 225 A, 2<sup>nd</sup> Floor, Deluxe Building Sector- 9D, Chandigarh. The last date of receipt of application in prescribed Performa alongwith all supporting documents is on or before **09.02.2026** by **5:00 P.M.** After the last date, no applications will be entertained.

**Note:- The retired/pensioners appointed/engaged on contract basis will be paid consolidated emolument as mentioned in the instructions dated 09.12.2020 issued by the DOPT, GOI, New Delhi as adopted by the Chd. Admn. Vide letter dated 30.06.2022**

Superintending Engineer,  
Construction Circle-II,  
Chandigarh.

**CHANDIGARH ADMINISTRATION**  
**ENGINEERING DEPARTMENT U.T., CHANDIGARH**

**DETAILED PUBLIC- NOTICE**

Application on prescribed format is invited from the eligible retirees/pensioners for filling up the following post on contractual basis in the B & R Wing of the Engineering Department, U.T., Chandigarh. Application are invited from the eligible retirees/pensioners duly completed should reach in the O/o Superintending Engineer, Construction Circle-II, 2<sup>nd</sup> Floor, Deluxe Building Sector- 9D, Chandigarh 09.02.2026 up to 5:00 P.M. The detail of which is as under:-

Sr.No.	Name of Department	Engineering Department, O/o Superintending Engineer, Construction Circle-II, 2 <sup>nd</sup> Floor, Deluxe Building Sector- 9D, Chandigarh.
1.	Name of Post	Head Draftsman Draftsman Civil
2.	No. of Posts	01 Nos. (HDM) 02 Nos. (Draftsman)
3.	Category of Post	Group-C
4.	Remuneration	A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no Annual Increment/Percentage increase during the contract period.
	<b>Example</b>	An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs. 1,55,900. Thus, the basic pension will be Rs. 77,950. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed as Rs. 77,950 (1,55,900-77,950). The basic pension to be deducted from the last pay drawn shall be the pension as fixed as the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs. 31,180 (40% of 77,950) and the pension actually drawn shall be Rs. 46,770. However, the amount of pension to be deducted from the last salary shall be Rs. 77,950. No increment, Dearness Allowance, House Rent Allowance and Transport Allowance shall be allowed during the term of the contract.
5.	Nationality	Indian
6.	Qualification	Diploma/ITI in Draftsman (Civil) or equivalent from any recognized institution/university.
7.	Leave of absence	Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
8.	Term of Appointment	The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.  The consultant shall sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity.

9.	The retiree/pensioner engaged on contract basis shall observe office hours as per the norms of the department/organization in which he/she shall be engaged. Further he/she shall devote his whole time to his during the period of contract and shall not accept any other appointment/engagement, paid or otherwise and shall not engage himself/herself in private practice of any kind during the period of contract.
10.	Engaging of retiree/pensioner shall be purely contractual and he/she shall have no right against the post whatsoever and shall not be entitled to any other benefit except salary as mentioned above in para 4. The service of retiree/pensioner shall be discontinued by giving one months notice from either side at any time. However, the contract of engagement will be discontinued, the moment direct recruited/promote, as the case may be, joins against the post without giving any notice in this regard.
11.	No vigilance/court case/disciplinary action should be pending against retiree/pensioners to be engaged on contract basis.
12.	The pensioners/retiree to be engaged shall have to execute an agreement with the HOD of the concerned department, in the form of agreement.
13.	The pensions/retiree who retired from the post of Draftsman (Civil) as well as from the higher post i.e. Head Draftsman, Circle Head Draftsman or Chief Draftsman or official having equivalent cadre post of another department.

Superintending Engineer,  
Construction Circle-II,  
Chandigarh

**APPLICATION FORMAT  
ENGINEERING DEPARTMENT UT, CHANDIGARH**

**APPLICATION FOR THE POST OF HEAD DRAFTSMAN AND DRAFTSMAN CIVIL  
(RETIREE ON CONTRACT BASIS) IN THE O/O SUPERINTENDING ENGINEER,  
CONSTRUCTION CIRCLE-II, U.T., CHANDIGARH**

1. Name of the Candidate (In Block Letters)	:	Paste self attested passport size photo
2. Father's Name	:	
3. Date of Birth	:	
4. Gender	:	
5. Name of Post from which retired	:	
6. Basic Pay at the time of retirement	:	
7. Permanent Address	:	
8. Correspondence Address	:	
9. Date of Retirement & from Which department he/she Retired	:	
10. Experience	:	
11. Mobile No.	:	
12. Education Qualification	:	
13. Service Details	:	

Sr. No.	Name of Department were service rendered	Post Held	Period of Service		Total Period of Service
			From	To	
01					
02					
03					
04					

Dated \_\_\_\_\_  
Place \_\_\_\_\_

(Signature of applicant)

**Note:- Attach self attested photocopies of Aadhar Card, PPO No., Pay scale/Pay band Last pay drawn certificate, Qualification Certificate, Address Proof and Integrity Certificate (Original) issued by the Department from where retired, One Passport size photo.**

**DECLARATION BY THE CANDIDATE**

I, \_\_\_\_\_ S/o, D/o, W/o \_\_\_\_\_ solemnly declare that the particular (S) give by me in the above column are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I further undertake that in the event of any of the particular (S)/ information (S) given above is/are found to be incorrect/false at any stage, my candidature/ appointment, if so made, be treated as cancelled/terminated and I shall have no claim on the basis thereof at any stage.

Date \_\_\_\_\_  
Place \_\_\_\_\_

(Signature of applicant)