

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities. While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organization and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organization and Function

Sl. No.	Item	Details of disclosure	Particulars
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name of the Organization and its website	Statistical Cell, Finance Department, Chandigarh Administration http://chandigarh.gov.in
		(ii) Head of the organization	Special Secretary Finance-cum-Director Economics & Statistics, Chandigarh Administration.
		(iii) Vision, Mission and Key objectives	Collection, compilation and analysis of statistical data as assigned by Govt. of India and Chandigarh Administration from time to time.
		(iv) Function and duties	
		(v) Organization Chart	1. Director Economics & Statistics (HOD) 2. Finance & Planning Officer (Head of Office) 3. Statistical Assistant 4. Investigator 5. Junior Assistant 6. Clerk 7. Steno Typist 8. Peon
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	As at Annexure-1
		(ii) Power and duties of other employees	As at Annexure-2
		(iii) Rules/ orders under which powers and duty are derived and	The GOI, Ministry of Home Affairs notification dated 01.04.2022 Central rules are applicable to the UT Employees.
		(iv) Exercised	As per Rules
		(v) Work allocation	Annexure -2

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making. Identify key decision making points	As at Annexure-3
		(ii) Final decision making authority	
		(iii) Related provisions, acts, rules etc.	
		(iv) Time limit for taking a decisions, if any	
		(v) Channel of supervision and accountability	
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	Statistical Publications (Annexure-4)
		(ii) Norms/ standards for functions/ service delivery	Services are being provided as per directions of Right to Service Act.
		(iii) Process by which these services can be accessed	Through Chandigarh Administration website: Chandigarh.gov.in/know-chandigarh/statistics
		(iv) Time-limit for achieving the targets	Annual publications
		(v) Process of redress of grievances	None of the grievances of any type are received in this office. If received, it is redressed amicably.
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual instruction.	As per Govt. of India, Ministry of Home Affairs notification dated 01.04.2022, Central Rules are applicable to the employees of Chandigarh Administration w.e.f 01.04.2022
		(ii) List of Rules, regulations, instructions manuals and records.	
		(iii) Acts/ Rules manuals etc.	
		(iv) Transfer policy and transfer orders	There are two posts viz Steno-Typist and Clerk are filled through common cadre and these posts come under common cadre transfer policy, which is being looked after by the DOPT, Chandigarh Administration. Rest of the posts are non-transferable and it is of technical nature.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents	Statistical Abstract, Employees Census, on the website of Chandigarh Administration; http://chandigarh.gov.in/statistics
		(ii) Custodian of documents/categories	Statistical Assistant
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	State Level Co-ordination Committee constituted by this deptt. vide dated 22.3.2003.
		(ii) Composition	Special Secretary Finance (Chairman) Deputy Director (National Statistical Office) Convener Asstt. Labour Commissioner (Member) Director Industries (Member)
		(iii) Dates from which constituted	22.03.2003
		(iv) Term/ Tenure	regular
		(v) Powers and functions	To review the Annual Survey of Industries in U.T, Chandigarh.
		(vi) Whether their meetings are open to the public?	No

		(vii) Whether the minutes of the meetings are open to the public?	No
		(viii) Place where the minutes if open to the public are available?	N.A.
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	Statcell-chd@chd.gov.in See at Annexure-9
		(ii) Telephone , fax and email ID	
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	See at Annexure 10
		(ii) System of compensation as provided in its regulations	
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	See at Annexure-16
		(ii) Address, telephone numbers and email ID of each designated official.	
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been	Nil
		(i) Pending for Minor penalty or major penalty proceedings	
		(ii) Finalised for Minor penalty or major penalty proceedings	Nil
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	Time to time being attended.
		(ii) Efforts to encourage public authority to participate in these programmes	Yes, as and when it is organised being attended.
		(iii) Training of CPIO/APIO	As and when conducted by the Administration, attended
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	N.A.

2. Budget and Programme

S. No.	Item	Details of disclosure	Particulars
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	See at Annexure-(11)
		(ii) Budget for each agency and plan & programmes	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	
2.2	Foreign and domestic tours during 2024-25	(i) Budget	N.A.
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above- and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	N.A.
		(ii) Objective of the programme	
		(iii) Procedure to avail benefits	
		(iv) Duration of the programme/ scheme	
		(v) Physical and financial targets of the programme	
		(vi) Nature/ scale of subsidy /amount allotted	
		(vii) Eligibility criteria for grant of subsidy	N.A.
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	

2.4	Discretionary and non-discretionary grants.	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	N.A.
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	N.A.
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	
2.6	CAG & PAC paras	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of Administrator, U.T., Chandigarh.	It is done as per directions of the Accountant General (Audit).

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Particulars
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	http://chandigarh.gov.in/statistics
		(ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Visitors are allowed on all working days to collect the statistical data, whichever is readily available in this office http://chandigarh.gov.in/statistics

		Public- private partnerships (PPP)	N.A.
		(i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	
		(iii) Concession agreements.	
		(iv) Operation and maintenance manuals	
		(v) Other documents generated as part of the implementation of the PPP	
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	N.A.
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private sector party (concessionaire etc.)	
		(ix) All payment made under the PPP project	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;	N.A.
		(i) Policy decisions/ legislations taken in the previous one year	
		(ii) Outline the Public consultation process	
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	(iii) Outline the arrangement for consultation before formulation of policy.	Yes http://chandigarh.gov.in/statistics
		Use of the most effective means of communication	
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	(i) Internet (website)	Statistical Abstract and Employees Census are compiled every year and soft copies of both publications are available on the website.
		(ii) Electronic format	
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	(i) Printed format	Yes, it is available on the website
		(ii) Free of cost	
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	(i) At a reasonable cost of the medium	Earlier books were available in UT Govt. Press on reasonable cost, now the press has been closed.
		(ii) Free of cost	

4. E. Governance

S.No.	Item	Details of disclosure	Particulars
4.1	Language in which Information Manual/Handbook Available	(i) English	Yes
		(ii) Vernacular/ Local Language	Official language of UT, Chandigarh is English, So all the information is being made available in English.
4.2	When was the information Manual/Handbook last updated?	Last date of Annual Updation	Census of Chandigarh Administration Employees as on 31.03.2023 & Statistical Abstract-2023
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	On Chandigarh Administration website: Chandigarh.gov.in/know-chandigarh/statistics
		(ii) Name/ title of the document/record/ other information	Census of Chandigarh Administration Employees as on 31.03.2023 & Statistical Abstract-2023
		(iii) Location where available	http://chandigarh.gov.in/statistics
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facilities	Third Floor Hall, Chandigarh Secretariat Building, Sec-9-D, Chd.
		(ii) Details of information made available	Statistical Abstract Employees Census
		(iii) Working hours of the facility	9.30A.M. to 5.30 P.M. on all working days
		(iv) Contact person & contact details (Phone, fax email)	Mandeep Kumar, Section Officer, Statistical Cell (M)9888002623
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	The Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Administrative Reforms and Public Grievances, New Delhi has started a Public Grievances online Portal (www.pgportal.gov.in/cpgoffice) and Sh. Ashok Kumar, Statistical Assistant has been nominated as Nodal Officer for online portal. No complaint during the year 2024-25 has been received.
		(ii) Details of applications received under RTI and information provided	Total 3 RTI applications have been received during the F.Y. year 2024-25 and disposed off.
		(iii) List of completed schemes/ projects/ Programmes	N.A.

		(iv)List of schemes/ projects/ programme underway	N.A.
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	
		(vi)Annual Report	
		(vii)Frequently Asked Question (FAQs)	
		(viii) Any other information such as a) Citizen's Charter	N.A.
		c) Six monthly reports loaded on the website or not	Not applicable
		d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI applications & appeals	(i) Details of applications received and disposed	During the F.Y. 2024-25, 3 RTI applications Received and disposed off.
		(ii) Details of appeals received and orders issued	Nil
4.7	Replies to questions asked in the parliament, if any. [Section 4(1)(d)(2)]	Details of questions asked and replies given	No Parliament Question directly received in this office, However any question pertains to this office replied promptly.

5. Information as may be prescribed

S. No.	Item	Details of disclosure		Particulars
5.1	Such other information as may be prescribed	(i)	Name & details of (a) Current CPIOs & First Appellate Authority (FAAs) Earlier CPIO & First Appellate Authority (FAAs) from 01.01.2015	(Annexure 16)
		(ii)	Details of third party audit of voluntary disclosure	Third Party Audit carried out on 25 th April, 2025
			(a) Dates of audit carried out (b) Report of the audit carried out	
		(iii)	Appointment of Nodal Officers not below the rank of Joint Director/ Additional Director	Finance & Planning Officer, Chandigarh Administration.
			(a) Date of appointment (b) Name & Designation of the officers	

		(iv)	Consultancy committee of key stake holders for advice on suo-motu disclosure	N.A.
			(a) Dates from which constituted (b) Name & Designation of the officers	
		(v)	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	Not Applicable
			(a) Dates from which constituted (b) Name & Designation of the Officers	

6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Particulars
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	The information, whatever is available with the deptt. Is available on the website to the general public, Research Scholars etc.	The information is available on the website: www/chandigarh.gov.in/statistics

(UPDATED UPTO 31.03.2025)

ANNEXURE-1

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005.

(THE PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES)

Sl.No.	Name of the Organisation	Function and duties (in brief)
1.	Statistical Cell, Finance Department, U.T. Chandigarh.	Collection, compilation and analysis of statistical data as assigned by Govt. of India and Chandigarh Administration from time to time.

ANNEXURE-2

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(ii) OF THE RIGHT TO INFORMATION ACT, 2005.

(The powers and duties of the officers and employees)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr.No.	Name of the post	Powers of Duties (in brief)
1.	Statistical Assistant (1)	State Domestic Product (SDP Working Class Family Income & Expenditure Survey, Publications, Stationery and Store of Non-consumable items, Data entry. Office Supervision and other Misc. work
2.	Investigators (2)	Pay and allowances quarterly report, Housing and Building Statistics on quarterly and financial year basis and maintenance of record and Employees Census Publication.
3.	Junior Assistant(1) Clerk (1)	Establishment work (preparation of Budget, Audit, Maintenance of service books, RTI, court cases, misc work, Preparation of bills i.e. salary, medical, TA, LTC, Contingency, reconciliation of figures with A.G. and Typing work).
4.	Steno/Typist (1)	Attached with Finance & Planning Officer as Steno/Typist
5.	Peon (2)	One peon is attending the diary & dispatch work and another is attending the duties of peon and distributes the dak to all depts./boards/offices/corpn. of the Chandigarh Administration.

ANNEXURE-3

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(iii) OF THE RIGHT TO INFORMATION ACT, 2005.

(The procedure followed in the decision making process, including channels of supervision and accountability).

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Nature/Type of work	Level at which the case is initiated.(Name of the post)	Name of the post which deal with the case before the decision making authority.	Level at which decision is made. (Name of the post)
1.	Collection, compilation and analysis of statistical data as assigned by Govt. of India and Chandigarh Administration from time to time.	Section Officer	Finance & Planning Officer/Special Secretary Finance	Secretary Statistics/ Chief Secretary/ Administrator

- Statistical Act, 2008 is there, but it is not in execution as the data for publications is being collected from the Govt. Departments of Chandigarh Administration. The Govt. of India, Ministry of Statistics & Programme Implementation conducted an Economic Census on quinquennial basis through the State/UTs DES, where the Govt. of India appoints the Nodal Officer under the Statistical Act.
- The services of the Statistical Cell are of routine nature including file movements of statistical services, where no time limit is prescribed.
- DES (Directorate of Economics & Statistics)

ANNEXURE-4

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(iv) OF THE RIGHT TO INFORMATION ACT, 2005.

(The norms set for the discharge of its function)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr.No.	Item of work	Norms set by the department (Number of days taken for decision making)
1.	<u>Publications</u> :- Statistical Abstract, Employees Census,	Published annually
2.	State Domestic Product	-do-
3.	Economic Census	Adhoc publication
4.	Twenty point programme and Housing & Building Statistics	Monthly & Quarterly

ANNEXURE-5

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(v) OF THE RIGHT TO INFORMATION ACT, 2005.

(The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)

Name of the Department: Statistical Cell, Chandigarh Administration.

Sr. No.	Name of the Act	Name of the Rules	Name of the Manuals	Instructions (Write circular No./date)	Any other Record/Document
	NA	NA	NA	NA	NA

ANNEXURE-6

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(vi) OF THE RIGHT TO INFORMATION ACT, 2005.

(Statement of the categories of documents that are held or under control)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr.No.	Category of documents
1.	Statistical Abstract, Employees Census, State Domestic Product are available on the website of Chandigarh Administration.

ANNEXURE-7

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(vii) OF THE RIGHT TO INFORMATION ACT, 2005.

(The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof.)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Details/ Type of arrangements made
1.	Visitors are allowed on all working days between 9.30 A.M. to 5.30 P.M. to collect the statistical data, which is readily available in this office.

ANNEXURE-8

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(viii) OF THE RIGHT TO INFORMATION ACT, 2005.

(Statement of the boards, councils, committees and other bodies)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Name of the Boards.	Name of council	Name of committee (s)	Name of other bodies constitute by deptt.	Whether meetings of these bodies are open to the public yes/no	Whether the minutes of such meetings are accessible for public yes/no
1.	-	-	State Level Co-ordination Committee constituted by this deptt. vide dated 22.3.2003.	-	No	No

ANNEXURE-9

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(ix) OF THE RIGHT TO INFORMATION ACT, 2005.

(Directory of the Officers and employees)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Name of the Officer/ Employee	Designation	Telephone Number (O)	Mobile Number
1.	Sh. Ashok Kumar	Statistical Assistant	2740200 Extn.538	9464291117
2.	Smt. Suman Sharma	Investigator	-do-	9463644225
3.	Smt. Janak Lali	Investigator	-do-	9915913524
4.	Ms. Suruchi Kohli	Steno/Typist	-do-	8872618619
5.	Sh. Nishant Jaswal	Clerk	-do-	9878616313
6.	Sh. Mohinder Singh	Peon	-do-	9988055667
	(Appointed on outsource)			
7.	Sh. Jaswant	Peon	-do-	9888915620
	(On Contract amongst Retiree)			
8.	Sh. Kamal Chand Bhardwaj	Investigator	-do-	9417724422
9.	Sh. Duni Chand	Investigator	-do-	9463124832

ANNEXURE- 10

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(x) OF THE RIGHT TO INFORMATION ACT, 2005.

(Monthly remuneration received by the Officers and employees)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

(As on 31.03.2025)		
Sr. No.	Name of the Officer/employee	Monthly emoluments (Rs.)
1.	Sh. Ashok Kumar	₹1,17,934/-
2.	Smt. Suman Sharma	₹1,11,187/-
3.	Smt. Janak Lali	₹46,288/-
4.	Ms. Suruchi Kohli	₹73,314/-
5.	Sh. Nishant Jaswal	₹36,955/-
6.	Sh. Mohinder Singh	₹53,578/-
	(Appointed on outsource peon)	
7.	Sh. Jaswant	₹21,600/-
	(On Contract amongst Retiree)	
8.	Sh. Kamal Chand Bhardwaj	₹39,156/-
9.	Sh. Duni Chand	₹37,256/-

ANNEXURE- 11

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xi) OF THE RIGHT TO INFORMATION ACT, 2005.

(Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

(In Thousands)

Sr. No.	Head/Item of the budget	Proposed expenditure (Final grant) during the year 2024-25	Disbursement made during the year 2024-25 upto 31.03.2025
1.	3454- Census Surveys & Statistics 02 00 01(Salaries) - Statistical Cell	3705	3705
2.	02 00 02 - Wages	1249	1249
3.	02 00 05 - Rewards	49	49
4.	02 00 06 - Medical Treatment	148	148
5.	02 00 07 - Allowances	2967	2967
6.	02 00 08 - Leave Travel Concession	4	3
7.	02 00 11 - Domestic Travel Expenses	10	10
8.	02 00 13 – Office Expenses	50	50
9.	02 00 16 - Publications	160	160
10.	02 00 19 – Digital Equipment	60	60
11.	02 00 28- Professional Services	35	30

ANNEXURE-12

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005.

(The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Scheme under subsidy given	Manner of execution of subsidy programme	Amount allocated (Rs.)	Details of beneficiaries
	NA	NA	NA	NA

ANNEXURE-1 3

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xiii) OF THE RIGHT TO INFORMATION ACT, 2005.

(Particulars of recipients of concessions, permits or authorizations granted.)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr.No.	Concessions/permit/Authorization grant	Name of the recipient	Address of the recipient.
	NA	NA	NA

ANNEXURE 14

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xiv) OF THE RIGHT TO INFORMATION ACT, 2005.

(Details in respect of the information, available, reduced in an electronic form)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Type of information
1.	Statistical Abstract, Employees Census (information available on the Web-site of Chandigarh Administration).

ANNEXURE 15

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xv) OF THE RIGHT TO INFORMATION ACT, 2005.

(Particulars of facilities available to citizens for obtaining information)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sr. No.	Facilities available	Remarks (No. of days in a week/timing etc.
1.	Statistical data for Research scholars & others are available on the website of Chandigarh Administration.	5 days

ANNEXURE 16

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xvi) OF THE
RIGHT TO INFORMATION ACT, 2005.**

(Names, designations and other particulars of the Public Information Officers)

Name of the Department: Statistical Cell, Finance Department, Chandigarh Administration.

Sl. No	Name of the Appellate Authority	Designation	Telephone No.(Office)	Central Publication Officer	Tele. No. (Office)
1.	Ms. Anuradha S. Chagti, CSS (HOD)	Special Secretary Finance -cum- Director, Economics & Statistics, U.T. Chd.	2740045 (O) 2743859	Sh. Mandeep Kumar, Section Officer	(Office) 2740045 (Mobile) 9888002623

Sl. No	Name of the CPIO	Designation	Telephone No.(Office)	Period	
				From	To
1.	Sh. Mandeep Kumar	Section Officer	(Mobile) 9888002623	16/12/2021	Till date.

ANNEXURE 17

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xvii) OF THE RIGHT TO INFORMATION ACT, 2005. (E-Governance)

Sr. No.	Item	Details of disclosure	Particulars
4.5	Such information as may be prescribed under section 4(i) (b) (xvii)	Grievances redressal mechanism	The Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Administrative Reforms and Public Grievances, New Delhi has started a Public Grievances online Portal (www.pgportal.gov.in/cpgoffice) and Sh. Ashok Kumar, Statistical Assistant has been nominated as Nodal Officer for online portal. No complaint to till date has been received.
4.6	Receipt & Disposal of RTI applications & Appeals	(i) Details of applications received and disposed (ii) Details of appeals received and orders issued	Total 3 RTI applications have been received upto 31.03.2025 and all are disposed of. No appeal has been received during the financial year 2024-25.
4.7	Replies to questions asked in the parliament, if any. (Section 4(1)(d)(2))	Details of questions asked and replies given	This office is not received any parliament question direct from the Government of India.