

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1- Organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E-governance, 5- Information as prescribed and 6- Information disclosed on own initiative.

1. Organisation and Function

| S.No. | Item                                                                       | Details of disclosure                                                     | Particulars                                                                                                                                                                                                                                                                                                                                                                    |
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| 1.1   | Particulars of its organisation, functions and duties [Section 4(1)(b)(i)] | I. Name of the Organization and its website.                              | Law & Prosecution Department, 5 <sup>th</sup> Floor, UT Secretariat, Sector-9, Chandigarh<br>Website: <a href="http://www.chandigarh.gov.in">www.chandigarh.gov.in</a>                                                                                                                                                                                                         |
|       |                                                                            | II. Head of the organization                                              | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration                                                                                                                                                                                                                                                                                                      |
|       |                                                                            | III. Vision, Mission and Key objectives                                   | <u>Mission</u> :- To become best prosecuting Agency with quickest disposal of cases.<br><br><u>Vision</u> :- Streamlining the work of arranging defence of cases pertaining to Chandigarh Administration through web portal.<br><br><u>Objectives</u> :-To render best prosecuting services for the Chandigarh Administration and to tender legal advices in a befitted manner |
|       |                                                                            | IV. Function and duties                                                   | Annexure - 2                                                                                                                                                                                                                                                                                                                                                                   |
|       |                                                                            | V. Organization Chart                                                     | Annexure - 1                                                                                                                                                                                                                                                                                                                                                                   |
| 1.2   | Power and duties of its officers and employees [Section 4(1)(b)(ii)]       | I. Powers and duties of officers (administrative, financial and judicial) | Annexure - 2                                                                                                                                                                                                                                                                                                                                                                   |
|       |                                                                            | II. Power and duties of other employees                                   | Annexure - 2                                                                                                                                                                                                                                                                                                                                                                   |
|       |                                                                            | III. Rules/ orders under which powers and duty are derived and            | Annexure - 2                                                                                                                                                                                                                                                                                                                                                                   |

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|     |                                                                         | IV. Exercised                                                     | Annexure - 2                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|     |                                                                         | V. Work allocation                                                | Annexure - 2                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1.3 | Procedure followed in decision making process<br>[Section 4(1)(b)(iii)] | I. Process of decision making Identify key decision making points | Different officers in various capacities have been designated for making decision in the respective subject. However, for the purpose of appointment in the department following have been designated :-<br><br><u>Group – A:-</u> Hon’ble Governor of Punjab and Administrator, U.T., Chandigarh<br><br><u>Group – B :-</u> Law Secretary, Chandigarh Administration.<br><br><u>Group –C :-</u> Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration |
|     |                                                                         | II. Final decision making authority                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|     |                                                                         | III. Related provisions, acts, rules etc.                         | Annexure – 5                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|     |                                                                         | IV. Time limit for taking a decisions, if any                     | As per specific subject matter                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|     |                                                                         | V. Channel of supervision and accountability                      | Different officers/officials in different capacities are accountable for the work assigned                                                                                                                                                                                                                                                                                                                                                                                 |
|     |                                                                         |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1.4 | Norms for discharge of functions<br>[Section 4(1)(b)(iv)]               | I. Nature of functions/ services offered                          | Annexure -4                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|     |                                                                         | II. Norms/ standards for functions/ service delivery              | Annexure - 4                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|     |                                                                         | III. Process by which these services can be accessed.             | The services provided by the department are confidential in nature and are instructed to the general public. Hence, if any information is required to be accessed. The same can be sought under RTI Web Portal.                                                                                                                                                                                                                                                            |
|     |                                                                         | IV. Time-limit for achieving the targets                          | As per prescribed by the Chandigarh Administration from time to time                                                                                                                                                                                                                                                                                                                                                                                                       |

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|     |                                                                                                                   |                                                                    |                                                     |
|     |                                                                                                                   | V. Process of redress of grievances –                              | By making application to web portal                 |
| 1.5 | Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]                | I. Title and nature of the record/ manual /instruction.            | –Annexure-5                                         |
|     |                                                                                                                   | II. List of Rules, regulations, instructions manuals and records.  | –Annexure-5                                         |
|     |                                                                                                                   | III. Acts/ Rules manuals etc. –                                    | Annexure-5                                          |
|     |                                                                                                                   | IV. Transfer policy and transfer orders. –                         | Annexure-5                                          |
| 1.6 | Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]                            | I. Categories of documents. –                                      | Annexure-6                                          |
|     |                                                                                                                   | II. Custodian of documents/categories .                            | Annexure-6                                          |
| 1.7 | Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)] | I. Name of Boards, Council, Committee etc. –                       | Annexure-8                                          |
|     |                                                                                                                   | II. Composition. -                                                 | Annexure-8                                          |
|     |                                                                                                                   | III. Dates from which constituted. -                               | Annexure-8                                          |
|     |                                                                                                                   | IV. Term/ Tenure.                                                  | Indefinite time till further order (Annexure-8).    |
|     |                                                                                                                   | V. Powers and functions–                                           | Absolute power within jurisdiction.                 |
|     |                                                                                                                   | VI. Whether their meetings are open to the public?-                | NO                                                  |
|     |                                                                                                                   | VII. Whether the minutes of the meetings are open to the public?   | NO                                                  |
|     |                                                                                                                   | VIII. Place where the minutes if open to the public are available? | Not Applicable                                      |
| 1.8 | Directory of officers and employees [Section 4(1) (b) (ix)]                                                       | I. Name and designation -                                          | Annexure-9                                          |
|     |                                                                                                                   | II. Telephone , fax and email ID-                                  | Annexure-9                                          |
| 1.9 | Monthly Remuneration received by officers & employees                                                             | I. List of employees with Gross monthly remuneration -             | Annexure-10                                         |
|     |                                                                                                                   | II. System of compensation as                                      | As per the instructions/rules issued by the Central |

|      |                                                                                           |                                                                                                                            |                                                                                                                                                                                            |
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|      | including system of compensation [Section 4(1) (b) (x)]                                   | provided in its regulations                                                                                                | Government.                                                                                                                                                                                |
| 1.10 | Name, designation and other particulars of public information officers                    | I. Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority.   | Annexure-16                                                                                                                                                                                |
|      | [Section 4(1) (b) (xvi)]                                                                  | II. Address, telephone numbers and email ID of each designated official.                                                   | Annexure -16                                                                                                                                                                               |
| 1.11 | No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2)) | I. No. of employees against whom disciplinary action has been taken pending for Minor penalty or major penalty proceedings | 03 (Three) no. Of employees                                                                                                                                                                |
|      |                                                                                           | II. Finalised for Minor penalty or major penalty proceedings                                                               | 01 (One) no. Of employee                                                                                                                                                                   |
| 1.12 | Programmes to advance understanding of RTI (Section 26)                                   | I. Educational programmes –                                                                                                | Training of ministerial as well as administrative staff is conducted from time to time by the various departments of Chandigarh Administration or by this department in regular intervals. |
|      |                                                                                           | II. Efforts to encourage public authority to participate in these programmes                                               | Officers/Officials are being sent on training programs.                                                                                                                                    |
|      |                                                                                           | III. Training of CPIO/APIO –                                                                                               | Trainings got conducted by the Personnel Department/Government of India.                                                                                                                   |
|      |                                                                                           | IV. Update & publish guidelines on RTI by the Public Authorities concerned –                                               | Not Applicable                                                                                                                                                                             |

2.     **Budget and Programme**

| S.No. | Item                                                                                                                                   | Details of disclosure                                                                                                                                                                                                                                                                                                                                                                                                            | Particulars                                                                                                                                                                                                                  |
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| 2.1   | Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)] | I.    Total Budget for the public authority                                                                                                                                                                                                                                                                                                                                                                                      | Annexure – 11                                                                                                                                                                                                                |
|       |                                                                                                                                        | II.   Budget for each agency and plan & programmes                                                                                                                                                                                                                                                                                                                                                                               | Annexure – 11                                                                                                                                                                                                                |
|       |                                                                                                                                        | III.   Proposed expenditures                                                                                                                                                                                                                                                                                                                                                                                                     | Annexure – 11                                                                                                                                                                                                                |
|       |                                                                                                                                        | IV.   Revised budget for each agency, if any                                                                                                                                                                                                                                                                                                                                                                                     | Annexure – 11                                                                                                                                                                                                                |
|       |                                                                                                                                        | V.    Report on disbursements made and place where the related reports are available-                                                                                                                                                                                                                                                                                                                                            | on the website of PFMS (Public Financial Management System ) ( <a href="https://pfms.nic.in">https://pfms.nic.in</a> )                                                                                                       |
| 2.2   | Foreign and domestic tours During 2024-25                                                                                              | I.    Budget                                                                                                                                                                                                                                                                                                                                                                                                                     | Annexure – 11                                                                                                                                                                                                                |
|       |                                                                                                                                        | II.   Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.<br>a.   Places visited<br>b.   The period of visit<br>c.   The number of members in the official delegation<br>d.   Expenditure on the visit                                                                                                                    | Annexure – 11                                                                                                                                                                                                                |
|       |                                                                                                                                        | III.   Information related to procurements<br>a.   Notice/tender enquiries, and corrigenda if any thereon,<br><br>b.   Details of the bids awarded comprising the names of the suppliers of goods/ services being procured,<br><br>c.   The works contracts concluded – in any such combination of the above-and<br><br>d.   The rate /rates and the total amount at which such procurement or works contract is to be executed. | Not Applicable<br><br><br>Name:           M/s Paramatrix Info Solution (P) Ltd., Sector           34-A, Chandigarh Contract.<br><br>A contract has been awarded in favour of M/s Jaharveer Co. Manpower & Security Services. |

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| <b>2.3</b> | Manner of execution of subsidy programme [Section 4(i)(b)(xii)]                                                               | I. Name of the programme of activity                                                                                                                                                                                                                                                                                                                      | Not Applicable                                                                                                                                                                               |
|            |                                                                                                                               | II. Objective of the programme                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                              |
|            |                                                                                                                               | III. Procedure to avail benefits                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                              |
|            |                                                                                                                               | IV. Duration of the programme/ scheme                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                              |
|            |                                                                                                                               | V. Physical and financial targets of the programme                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                              |
|            |                                                                                                                               | VI. Nature/ scale of subsidy /amount allotted                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                              |
|            |                                                                                                                               | VII. Eligibility criteria for grant of subsidy                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                              |
|            |                                                                                                                               | VIII. Details of beneficiaries of subsidy programme (number, profile etc)                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                              |
| <b>2.4</b> | Discretionary and non-discretionary grants                                                                                    | I. Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions                                                                                                                                                                                                                                                        | Nil                                                                                                                                                                                          |
|            |                                                                                                                               | II. Annual accounts of all legal entities who are provided grants by public authorities –                                                                                                                                                                                                                                                                 | Grant in aid amounting to Rs.7,64,14,000/- has been earmarked and out of which Rs.7,64,14,000/- have been released to the State Legal Services Authority, Chd in the financial year 2024-25. |
| <b>2.5</b> | Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)] | I. Concessions, permits or authorizations granted by public authority                                                                                                                                                                                                                                                                                     | NIL                                                                                                                                                                                          |
|            |                                                                                                                               | II. For each concessions, permit or authorization granted<br><b>a.</b> Eligibility criteria<br><b>b.</b> Procedure for getting the concession/ grant and/ or permits of authorizations.<br><b>c.</b> Name and address of the recipients given concessions/ permits or authorisations<br><b>d.</b> Date of award of concessions /permits of authorizations | NIL                                                                                                                                                                                          |
| <b>2.6</b> | CAG & PAC paras                                                                                                               | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of Administrator, U.T., Chandigarh.                                                                                                                                                                                                                         | Not Applicable                                                                                                                                                                               |

3.     **Publicity Band Public interface**

| S.No. | Item                                                                                                                                                                                                   | Details of disclosure                                                                                                                                                                                                                                                                                                        | Particular                                                                                       |
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| 3.1   | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of<br><br>[Section 4(1)(b)(vii)] | Arrangement for consultations with or representation by the members of the public<br>(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens -                                                                                                                                           | NIL                                                                                              |
|       |                                                                                                                                                                                                        | (ii) Arrangements for consultation with or representation by<br><br>a) Members of the public in policy formulation/ policy implementation :<br><br>b) Day & time allotted for visitors:-<br><br>c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants:- | Not Applicable<br><br>Any day during office hours from 9:30 a.m. to 5:30 p.m.<br><br>Annexure-16 |
|       |                                                                                                                                                                                                        | Public- private partnerships (PPP)<br>I. Details of Special Purpose Vehicle (SPV), if any-                                                                                                                                                                                                                                   | NIL                                                                                              |
|       |                                                                                                                                                                                                        | II. Detailed project reports (DPRs)-                                                                                                                                                                                                                                                                                         | NIL                                                                                              |
|       |                                                                                                                                                                                                        | III. Concession agreements                                                                                                                                                                                                                                                                                                   | NIL                                                                                              |
|       |                                                                                                                                                                                                        | IV. Operation and maintenance manuals.                                                                                                                                                                                                                                                                                       | NIL                                                                                              |
|       |                                                                                                                                                                                                        | V. Other documents generated as part of the implementation of the PPP.                                                                                                                                                                                                                                                       | NIL                                                                                              |
|       |                                                                                                                                                                                                        | VI. Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government.                                                                                                                                                                                       | NIL                                                                                              |
|       |                                                                                                                                                                                                        | VII. Information relating to outputs and outcomes.                                                                                                                                                                                                                                                                           | NIL                                                                                              |
|       |                                                                                                                                                                                                        | VIII. The process of the selection of the private sector party (concessionaire etc.)                                                                                                                                                                                                                                         | NIL                                                                                              |

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|-----|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
|     |                                                                                                                         | IX. All payment made under the PPP project-                                                                                                                                                                            | NIL                                                                                                                          |
| 3.2 | Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]                       | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;<br>(i) Policy decisions/ legislations taken in the previous one year | NIL                                                                                                                          |
|     |                                                                                                                         | (ii) Outline the Public consultation process.                                                                                                                                                                          | NIL                                                                                                                          |
|     |                                                                                                                         | (iii) Outline the arrangement for consultation before formulation of policy                                                                                                                                            | NIL                                                                                                                          |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | Use of the most effective means of communication<br>(i) Internet (website)                                                                                                                                             | <a href="https://chandigarh.gov.in/">https://chandigarh.gov.in/</a>                                                          |
| 3.4 | Form of accessibility of information manual/ handbook [Section 4(1)(b)]                                                 | Information manual/handbook available in<br>(i) Electronic format-                                                                                                                                                     | The information is available on following website : -<br><a href="https://chandigarh.gov.in/">https://chandigarh.gov.in/</a> |
|     |                                                                                                                         | (ii) Printed format                                                                                                                                                                                                    | Not Applicable                                                                                                               |
| 3.5 | Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]                                    | List of materials available<br>(i) Free of cost                                                                                                                                                                        | Not Applicable                                                                                                               |
|     |                                                                                                                         | (ii) At a reasonable cost of the medium                                                                                                                                                                                | Not Applicable                                                                                                               |

4. E-Governance

| S .No. | Item                                                            | Details of disclosure                                     | Particulars                                                            |
|--------|-----------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------|
| 4.1    | Language in which Information Manual/Handbook Available         | I. English                                                | Not Applicable                                                         |
|        |                                                                 | II. Vernacular/ Local Language                            | Not Applicable                                                         |
| 4.2    | When was the information Manual/Handbook last updated?          | Last date of Annual updation                              | Not Applicable                                                         |
| 4.3    | Information available in electronic form [Section 4(1)(b)(xiv)] | I. Details of information available in electronic form    | RTI, Orders, Records/Address, Committee, Work Distribution, Directory. |
|        |                                                                 | II. Name/ title of the document/record/ other information | As provided on Chandigarh Administration website.                      |



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|     |                                                                                                |                                                                                                                                      |                                                                                                                                                                                                                                                                                     |
|     |                                                                                                | III. Location where available-                                                                                                       | On the website of Chandigarh Administration.                                                                                                                                                                                                                                        |
| 4.4 | Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)] | I. Name & location of the faculty:-                                                                                                  | Sh. Ramesh Chand Katoch, CPIO, Law & Prosecution Department, UT Secretariat, Sector-9, Chandigarh                                                                                                                                                                                   |
|     |                                                                                                | II. Details of information made available:-                                                                                          | information pertaining to the department                                                                                                                                                                                                                                            |
|     |                                                                                                | III. Working hours of the facility                                                                                                   | Office hours 9.30 a.m. to 5.30 p.m.                                                                                                                                                                                                                                                 |
|     |                                                                                                | IV. Contact person & contact details (Phone, fax email)                                                                              | Sh. Ramesh Chand Katoch, Superintendent & CPIO,<br><br>Mobile No. : 98880-83590, 78887-18852,<br>e-mail : <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> ,<br>Landline No. : 0172-2740153<br><br>Law & Prosecution Department, UT Secretariat, Sector-9, Chandigarh.  |
| 4.5 | Such other information as may be prescribed under section 4(i)(b)(xvii)                        | I. Grievance redressal mechanism                                                                                                     | pgportal.gov.in/cpgoffice<br><br>sampark.chd.nic.in/rajbhawan                                                                                                                                                                                                                       |
|     |                                                                                                | II. Details of applications received under RTI and information provided-                                                             | No. Of applications received & disposed off during the F.Y. 2024-2025 :<br><br>Total 55 applications are received during the F.Y. 2024-2025 i.e. period from (01.04.2024 to 31.03.2025)<br><br>Total 58 applications are disposed off during the period (01.04.2024 to 31.05.2025). |
|     |                                                                                                | III. List of completed schemes/ projects/ Programmes-                                                                                | On the website of Chandigarh Administration.                                                                                                                                                                                                                                        |
|     |                                                                                                | IV. List of schemes/ projects/ programme underway-                                                                                   | NIL.                                                                                                                                                                                                                                                                                |
|     |                                                                                                | V. Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract - | (1) Name: M/s Paramatrix Info Solution (P) Ltd., Sector 34-A, Chandigarh.<br>Details available in office record.<br><br>(2) A contract has been                                                                                                                                     |

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|     |                                                                   |                                                                     | awarded in favour of M/s Jaharveer Co. Manpower & Security Services.<br>Details available in office record.                                                                                                                                                                         |
|     |                                                                   | VI. Annual Report-                                                  | Not Applicable                                                                                                                                                                                                                                                                      |
|     |                                                                   | VII. Frequently Asked Question (FAQs)-                              | Not Applicable                                                                                                                                                                                                                                                                      |
|     |                                                                   | VIII. Any other information such as<br>a) Citizen's Charter-        | NIL.                                                                                                                                                                                                                                                                                |
|     |                                                                   | b) Result Framework Document (RFD)-                                 | Not Applicable                                                                                                                                                                                                                                                                      |
|     |                                                                   | c) Six monthly reports uploaded on the website or not-              | The information has recently been sent to the Zila Sainik Welfare Officer, U.T., Chandigarh for the period July 2022 to December 2022 in respect of ex-servicemen reservation.                                                                                                      |
|     |                                                                   | d) Performance against the benchmarks set in the Citizen's Charter- | NIL                                                                                                                                                                                                                                                                                 |
| 4.6 | Receipt & Disposal of RTI applications & appeals                  | I. Details of applications received and disposed-                   | No. Of applications received & disposed off during the F.Y. 2024-2025 :<br><br>Total 55 applications are received during the F.Y. 2024-2025 i.e. period from (01.04.2024 to 31.03.2025)<br><br>Total 58 applications are disposed off during the period (01.04.2024 to 31.05.2025). |
|     |                                                                   | II. Details of appeals received and orders issued-                  | Total 05 (Five) Appeals received and all are disposed off during the F.Y. 2024-2025.                                                                                                                                                                                                |
| 4.7 | Replies to questions asked in the parliament [Section 4(1)(d)(2)] | Details of questions asked and replies given-                       | Information supplied as and when asked by the quarter concerned.                                                                                                                                                                                                                    |

5. Information as may be prescribed

| S. No. | Item                                         | Details of disclosure                                                | Particulars   |
|--------|----------------------------------------------|----------------------------------------------------------------------|---------------|
| 5.1    | Such other information as may be prescribed. | I. Name & details of<br>a. Current CPIOs & First Appellate Authority | Annexure – 16 |

|  |  |                                                                                                                                                                                            |                                             |
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|  |  | (FAAs)<br>b. Earlier CPIO & FAAs from 1.1.2015                                                                                                                                             |                                             |
|  |  | II. Details of third party audit of voluntary disclosure<br><br>a. Dates of audit carried out:<br><br>b. Report of the audit carried out                                                   | Third party audit carried out on 29.05.2025 |
|  |  | III. Appointment of Nodal Officers not below the rank of Joint Director/ Additional Director<br><br>a. Date of appointment -<br>b. Name & Designation of the officers                      | NIL                                         |
|  |  | IV. Consultancy committee of key stake holders for advice on suo-motu disclosure–<br><br>a. Dates from which constituted<br>b. Name & Designation of the officers                          | NIL                                         |
|  |  | V. Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI–<br><br>a. Dates from which constituted<br>b. Name & Designation of the Officers | NIL                                         |

6.     **Information Disclosed on own Initiative**

| S.No. | Item                                                                                                    | Details of disclosure | Particulars                                                                                                                                                                               |
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| 6.1   | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information |                       | All the information pertaining to the department has been uploaded on the website of Chandigarh Administration namely <a href="https://chandigarh.gov.in/">https://chandigarh.gov.in/</a> |

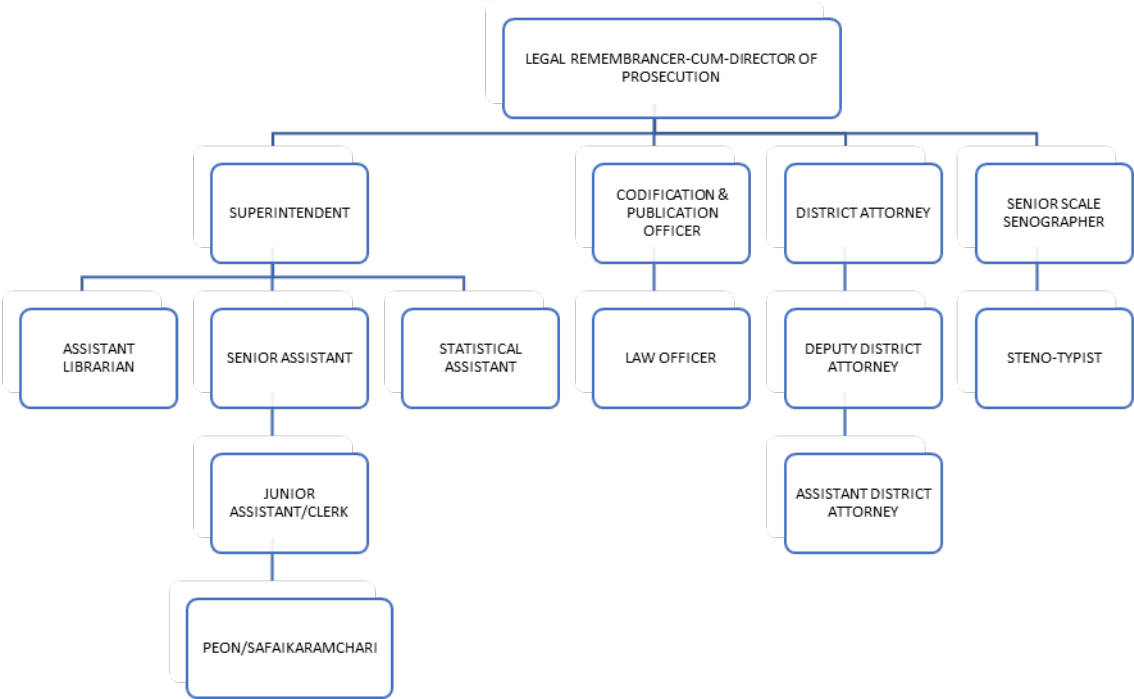
ANNEXURE – 1

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(The particulars of the organization, functions and duties)

| Sr. No. | Name of the Organization/ Department / Board / Corporation / Institution                                                                                                                                                                                                                      | Function and duties (in brief)                                                                                                                                                                                                                                                                                                                                                   |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Law & Prosecution Department, U.T., Chandigarh.<br><br>Sh. Surya Chander Kant, ADSJ<br>Head of the Department,<br>Legal Remembrancer-cum-Director of Prosecution,<br>Chandigarh Administration, 5 <sup>th</sup> Floor,<br>Union Territory, New Secretariat Building,<br>Sector-9, Chandigarh. | (i) Tenders legal advices and vetting of notifications of various departments of Chandigarh Administration<br>(ii) Arrange defence on behalf of Chandigarh Administration in the different courts throughout India.<br>(iii) Establishment work of Law & Prosecution Department, U.T., Chandigarh.<br>(iv) Look after the Court Case Monitoring System of entire Administration. |

Organizational Chart of the Law & Prosecution Department



Mission:- To become best prosecuting Agency with quickest disposal of cases.

## ANNEXURE – 2

### PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(The powers and duties of the officers and employees)

Name of the Department/Board/:- Law & Prosecution Department, U.T.,  
Corporation/Institution/Office Chandigarh.

| Sr. No. | Name of the post                                                           | Powers and duties (in brief)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration. | Head of the Department;<br>Appellate Authority under payment of Gratuity Act Cases;<br>Tenders legal advices to various departments of Chandigarh Administration.<br>Appoints Counsels for arranging defence before Central Administrative Tribunal and District Courts, UT, Chandigarh. Issue instructions after recommendations of Senior Standing Counsel for defending cases before Hon'ble Punjab and Haryana High Court.                                                                                                   |
| 2.      | District Attorney / District Attorney (CP)                                 | To plead State cases in the court of District & Sessions Judge and in the State Commission (CF).<br><br>He is also supervising officer of the employees posted in the office of District Attorney in District Courts as well as in Consumer Courts, Chandigarh.                                                                                                                                                                                                                                                                  |
| 3.      | Codification & Publication Officer                                         | Codification & Publication Officer, Legal Advices and to assist the L.R. in legal matters.                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4.      | Deputy District Attorney                                                   | To plead state cases in the court of Addl. District & Sessions Judge, Chandigarh and in District Forum – I & II on behalf of Chandigarh Administration.                                                                                                                                                                                                                                                                                                                                                                          |
| 5.      | Superintendent Grade – I                                                   | To supervise and deal with the work relating to issuance of instructions for the defence of the cases and other related matter.<br>To supervise the establishment and work related to the court cases of Law and Prosecution Department, Chandigarh and check timely disposal of all work.<br>To supervise and deal with the cases regarding all information/returns/circular/General Administration relating to establishment /account seat.<br>He is also supervising office of account seats/stores and other allied matters. |
| 6.      | Assistant District Attorney                                                | To plead State cases in the court of CJM, Judges of Senior/Junior Division, JMIC etc. on behalf of Chandigarh Administration.                                                                                                                                                                                                                                                                                                                                                                                                    |
| 7.      | Law Officer                                                                | To tender legal advices and to assist the LR in legal matters.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 8.      | Senior Scale Stenographer                                                  | Dictation & typing work of L.R. and performing other duties of PA and personal staff.                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 9.      | Statistical Assistant                                                      | To deal with the Accounts work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 10.     | Senior Assistant                                                           | To deal with the work relating to personal establishment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 11.     | Junior Assistants                                                          | To deal with the work pertaining to issuance of instructions for arranging defence before the various courts/Tribunal etc., General establishment work, court cases, Recruitment rules, Roster, Trainings, RTI information etc.                                                                                                                                                                                                                                                                                                  |
| 12.     | Assistant Librarian                                                        | To maintain the library books, empanelment of counsel in various courts, RTI and Gratuity record.                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 13.     | Steno-typist                                                               | Dictation & typing work.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 14.     | Clerk-cum-typist                                                           | To keep the record of establishment, District Attorney, U.T., Chandigarh, District Attorney, Consumer Protection, U.T., Chandigarh, Accounts work, Legal Advices and typing work and issue instructions to Government Counsels.                                                                                                                                                                                                                                                                                                  |
| 15.     | Multi Tasking Staff                                                        | To distribute dak and to perform the duties of Multi Tasking Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|     |                  |                               |
|-----|------------------|-------------------------------|
| 16. | Safai Karamchari | To clean the office premises. |
|-----|------------------|-------------------------------|

- The Chandigarh Administration is following Central Government Rules.
- Apart from this any other orders passed by the Chandigarh Administration from time to time in any conduct.

ANNEXURE – 3

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE  
 4(1)(b)(iii) OF THE RIGHT TO INFORMATION ACT, 2005

(The procedure followed in the decision making process, including Channels of  
 Supervision and accountability)

Name of the Department/Board/-                      Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office                      Chandigarh.

| Sr.No. | Nature/type of work                                                                                                                                                                    | Level at which the case is initiated (Name of the post) | Name of the post which deal with the case before the decision making authority | Level at which decision is made (Name of the post)                         |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 1.     | Legal Advices                                                                                                                                                                          | Codification and Publication Officer                    | Codification and Publication Officer                                           | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration. |
| 2.     | Legal Advices                                                                                                                                                                          | Law Officer                                             | Law Officer                                                                    | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration. |
| 3.     | Establishment work                                                                                                                                                                     | Senior Assistant/ Junior Assistant                      | Superintendent                                                                 | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration. |
| 4.     | To Issue instructions in respect of cases pending before Hon’ble Punjab and Haryana High Court, Central Administrative Tribunal, National Commission in favour of respective counsels. | Junior Assistant                                        | Superintendent                                                                 | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration. |

ANNEXURE – 4

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(The norms set for the discharge of its functions)

Name of the Department/Board:- Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office Chandigarh.

| Sr.No. | Item of work                                                | Norms set by the department (number of days taken for decision making) |
|--------|-------------------------------------------------------------|------------------------------------------------------------------------|
| 1.     | Legal Advices and vetting work                              | 3 to 5 days                                                            |
| 2.     | Instructions and other establishment work of the department | 3 to 5 days                                                            |



ANNEXURE – 5

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(v)  
OF THE RIGHT TO INFORMATION ACT, 2005

(The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)

Name of the Department/Board/:- Law & Prosecution Department, U.T.,  
Corporation/Institution/Office Chandigarh.

| Sr. No. | Name of the Act.                                                                            | Name of the Rules                                                                                                                                                                                                       | Name of the Manuals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Instructions (Write circular No./date)                                                                                                 | Any other Record / Document                                                                                                                                                                                                                                                                                                                        |
|---------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | All the Central Acts as applicable to Union Territory Chandigarh are used by public domain. | (I) Rules framed under the Central Acts as applicable to Union Territory Chandigarh.<br><br>(II) Fundamental Rules/Service Rules/Leave Rules/Pension Rules/Financial Rules/GPF Rules/Conduct Rules notified by the GOI. | (I) Central Civil Services (Conduct) Rules,1964<br><br>(II) Central Civil Service (Classification, Control & Appeal) Rules, 1965<br><br>(III) Central Civil Service (Leave) Rules, 1972<br><br>(IV) Brochure on Grant of Casual Leave & Special Casual Leave<br><br>(V) Premature Retirement Scheme dated 23.06.1969 & Voluntary Retirement Scheme dated 26.08.1977 and subsequent amendments made in this regard.<br><br>(VI) The Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979<br><br>(VII) Central Civil Services (Leave Travel Concession) Rules, 1988<br><br>(VIII) MACP Scheme, 2009 | Instructions as Contained in the Manuals and as placed on the website <a href="http://www.chandigarh.gov.in">www.chandigarh.gov.in</a> | 1. All the personal files and service books of employee working/retired /remained on deputation.<br>2. Record of instructions issued to various Government Counsels for arranging defence before the different courts throughout on behalf of Chandigarh Administration.<br>3. Legal advices tendered to various departments on different matters. |

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**TRANSFER POLICY & TRANSFER ORDERS**

- 1. The Chandigarh Administration has already implemented the Inter Departmental Transfer Policy under which various employees have been transferred from one department to another department have been transferred under this policy.
- 2. Apart from this, the department has transferred the Law Officers posted in various departments who are on the strength of this department vide order dated 18.04.2018, 03.08.2018, 14.08.2018 and 10.07.2020 & 01.03.2021, 03.08.2021 and 04.10.2021,06.04.2022, 29.09.2022, 09.02.2023. The department has also transferred the Deputy District Attorney posted in Police Department who is on the cadre strength of this department vide order dated 19.05.2022.

ANNEXURE – 6

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE  
 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Statement of the categories of documents that are held or under control)

Name of the Department/Board/-                      Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office                      Chandigarh.

|    |                                                                               |                                                                                                                                                                                                                                                                                                                                   |
|----|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Clerk<br><br>Record Keeper-I                                                  | <p>To put up and maintain the record for the defence of the cases on behalf of Chandigarh Administration before the Hon’ble Supreme Court, High Court and CAT, District Courts.</p> <p>To maintain the record relating to instructions in respect of cases pending before District Courts/any other authority.</p>                |
| 2. | Clerk<br><br>Record Keeper-II of Instructions of Court Cases of Legal Advices | <p>To put up and maintain the record of legal advices of this department as well as judgment.</p> <p>To supply of all the information to be sent to different quarters in legal side.</p> <p>To maintain the record of minutes of meeting attended by Worthy Legal Remembrancer-cum-Director of Prosecution, UT., Chandigarh.</p> |
| 3. | Clerk-cum-Record Keeper-III (P) of Establishment Branch                       | <p>To maintain the record relating to Personnel Administration i.e. all personal files and service books and to put up the cases of increment, promotion, retirement etc.</p> <p>To put up all the matters relating to pensionary benefits and cases relating to ACPs.</p>                                                        |
| 4. | Clerk-cum-Record Keeper-III (A) of Establishment Branch                       | <p>To maintain the record relating to General Administration, Court Cases, Reports, Rosters, Recruitment Rules, Trainings, RTI Appeals etc.</p> <p>To supply of all the information w.r.t. establishment to be sent to different quarters.</p>                                                                                    |

|    |                                                                                   |                                                                                                                                                                                                                                                                                                                        |
|----|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5. | Clerk<br><br>Record Keeper-IV<br><br>of Accounts Branch                           | Preparation of all kinds of bills, advances, GPF, budget and maintain record thereof including reconciliation, income tax etc. and all other related account matters and all kind of leaves.<br><br><br><br><br><br><br><br><br><br>To supply of all the information w.r.t. Accounts to be sent to different quarters. |
| 6. | Assistant Librarian at<br>Head Office                                             | To perform duties as Store-keeper, put up and maintain record of stores and to maintain the library, deal with the empanelment of counsels on the panel of Chandigarh Administration and also maintains the record of RTI, Gratuity and Dispatch Work.                                                                 |
| 7. | Data Entry Operator<br>for Diary and<br>Dispatch under<br>Establishment<br>Branch | Diary & Dispatch Work                                                                                                                                                                                                                                                                                                  |

ANNEXURE – 7

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(The particulars of any arrangement that exists for consultation with  
 or representation by the members of the public in relation to the  
 formulation of policy or implementation thereof)

Name of the Department/Board/-                      Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office                      Chandigarh.

| Sr. No. | Details/Type of arrangements made |
|---------|-----------------------------------|
|         |                                   |

|  |                |
|--|----------------|
|  | NOT APPLICABLE |
|--|----------------|

ANNEXURE - 8

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Statement of the boards, councils, committees and other bodies)

Name of the Department/Board/- Corporation/Institution/Office
 Law & Prosecution Department, U.T., Chandigarh.

| Sr. No. | Name of the Board(s) | Name of Councils(s) | Name of Committee(s)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Name of other bodies(s) constituted by the department | Whether meetings of these bodies are open to the public (Yes / No) | Whether the minutes of such meetings are accessible for public (Yes/No) |
|---------|----------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------|
| 1.      | Nil                  | Nil                 | 1) A committee has been constituted as a part of complaint mechanism to redress the grievances of working women on their complaints of sexual harassment in work places<br><br>2) A committee has been constituted for empanelment of Advocate on the panel of Chandigarh Administration.<br><br>3) A committee has been constituted for effective monitoring of all the prosecuting cases.<br><br>4) A committee has been constituted to review of pending and decided cases, which have been resulted in discharge or acquitted.<br><br>5) A committee has been constituted for framing draft Recruitment Rules for Group A posts of Law and Prosecution Department, Chandigarh Administration.<br><br>6) A committee has been constituted for framing draft Recruitment Rules for Group B and C posts of Law and Prosecution Department, Chandigarh Administration.<br><br>7) A committee constituted for filing up the posts of Assistant District Attorney, Deputy District Attorney, Codification and Publication Officer, Law officers on contract basis amongst Retirees.<br><br>8) A committee constituted for scrutinizing of the online Annual Property Returns of Group-A, B, C and D employees.<br><br>9) A committee has been constituted to finalise the technical and financial bid on E-Gem Portal for finalizing agency to outsource manpower | Nil                                                   | No                                                                 | No                                                                      |

|  |  |  |                                              |  |  |  |
|--|--|--|----------------------------------------------|--|--|--|
|  |  |  | services in Law & Prosecution<br>Department. |  |  |  |
|--|--|--|----------------------------------------------|--|--|--|

## ANNEXURE – 9

### PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(ix) OF THE RIGHT TO INFORMATION ACT, 2005

(Directory of the officers and employees)

Name of the Department/Board: - Law & Prosecution Department, U.T.,

Corporation/Institution/Office Chandigarh.

| Sr.No. | Name of the officer/employee | Designation                                    | Telephone Numbers (o) | E-Mail                                                         |
|--------|------------------------------|------------------------------------------------|-----------------------|----------------------------------------------------------------|
| 1.     | Sh. Surya Chander Kant, ADSJ | Legal Remembrancer-cum-Director of Prosecution | 0172-2740153          | lr-chd@nic.in                                                  |
| 2.     | Sh. Rajinder Singh           | District Attorney                              | 9779930615            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 3.     | Sh. Manu Kukar               | District Attorney,<br>Consumer Protection      | 9855445544            | daut.cp@gmail.com                                              |
| 4.     | Ms. Maninder Kaur            | Deputy District Attorney                       | 9888884510            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 5.     | Sh. Jagmohan Singh           | Deputy District Attorney                       | 9803032133            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 6.     | Dr. Ritu Jain                | Deputy District Attorney                       | 9646060608            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 7.     | Sh. Atul Sethi               | Deputy District Attorney                       | 9646036236            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 8.     | Sh. Phool Singh              | Deputy District Attorney                       | 8872280780            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 9.     | Sh. J.P. Singh               | Deputy District Attorney                       | 9888882605            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 10.    | Sh. Hukam Singh Blaniya      | Deputy District Attorney                       | 9646022527            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 11.    | Sh. Sunil Dutt               | Deputy District Attorney                       | 7837595127            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 12.    | Sh. Ashok Kumar Gautam       | Deputy District Attorney                       | 9915733233            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 13.    | Sh. Sachin                   | Deputy District Attorney                       | 9999749844            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 14.    | Sh. Varinder Kumar           | Deputy District Attorney                       | 9888180897            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |
| 15.    | Sh. Ramesh Chand Katoch      | Superintendent Grade-I                         | 7888718852            | <a href="mailto:supdtltpd.chd@nic.in">supdtltpd.chd@nic.in</a> |
| 16.    | Sh. Lovneesh Mehmi           | Assistant District Attorney                    | 9988888008            | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>           |



|     |                            |                                                                                   |                          |                                                              |
|-----|----------------------------|-----------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------------|
| 17. | Sh. Ravinder Singh Khatana | Assistant District Attorney                                                       | 9855560617               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 18. | Sh. Shri Ram               | Assistant District Attorney                                                       | 9812846871<br>9115890343 | daut.cp@gmail.com                                            |
| 19. | Sh. Sukh Ram               | Assistant District Attorney                                                       | 9416522249               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 20. | Sh. Yadvender              | Assistant District Attorney                                                       | 9416213342               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 21. | Sh. Vishal Garg            | Assistant District Attorney                                                       | 9888742517               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 22. | Sh. Anil Kumar             | Assistant District Attorney                                                       | 9467578355               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 23. | Ms. Ashima Prashar         | Assistant District Attorney                                                       | 9814831153               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 24. | Sh. Krishan Jaspal,        | Assistant District Attorney                                                       | 9646770171               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 25. | Sh. Manjit Singh Masoun    | Assistant District Attorney                                                       | 9646005464               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 26. | Smt. Preety Kapoor         | Assistant District Attorney                                                       | 9888891209               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 27. | Sh. Dinesh Kumar           | Assistant District Attorney                                                       | 9888955175               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 28. | Sh. Yadwinder Singh        | Assistant District Attorney                                                       | 9780050006               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 29. | Sh. Surinder Pal Singh     | Assistant District Attorney                                                       | 9872465726               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 30. | Sh. Surinder               | Law Officer                                                                       | 9646049903               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 31. | Smt. Amandeep Kaur         | Law Officer                                                                       | 9888604477               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 32. | Ms. Suman Chhabra          | Senior Scale<br>Stenographer/Personal Assistant                                   | 9915087741               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 33. | Sh. Jagvinder Singh        | Senior Assistant (Transfer to House Allotment Committee, UT Chandigarh under IDTP | 8283881600               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 34. | Ms. Kiran Bisht            | On deputation in Samgra Shiksha Abhiyan, UT                                       | 9988852086               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 35. | Ms. Mamta Devi             | Junior Assistant                                                                  | 9888691622               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 36. | Sh. Rajiv Kumar            | Junior Assistant                                                                  | 9646103945               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 37. | Sh. Jaswinder Singh        | Junior Assistant                                                                  | 9888754739               | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 38. | Sh. Shalu Rani             | Clerk (Transfer to Health Department, UT Chandigarh under IDTP                    | 8968382190               | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |

|     |                        |                        |            |                                                              |
|-----|------------------------|------------------------|------------|--------------------------------------------------------------|
| 39. | Sh. Umesh Verma        | Clerk                  | 9779274494 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 40. | Sh. Ripandeep Singh    | Clerk                  | 9592971713 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 41. | Sh. Sourav             | Clerk                  | 8699010630 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 42. | Sh. Sapna Devi         | Clerk                  | 9416502683 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 43. | Sh. Abhishek Yadav     | Clerk                  | 7009322207 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 44. | Sh. Gurinder Singh     | Assistant Librarian    | 9888153680 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 45. | Sh. Dharamvir Yadav    | Assistant Librarian    | 9888917172 | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 46. | Ms. Pooja Madan        | Steno Typist           | 9646006370 |                                                              |
| 47. | Ms. Kavita Mahajan     | Steno Typist           | 9646043374 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 48. | Sh. Harmanpreet Singh  | Steno-Typist           | 7508164531 | daut.cp@gmail.com                                            |
| 49. | Ms. Harpurinder Kaur   | Steno-Typist           | 8813888627 | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 50. | Sh. Ashish Kumar Verma | Steno-Typist           | 9779930615 | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 51. | Sh. Devvarat           | Steno-Typist           | 9888884510 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 52. | Sh. Abhisham Ahuja     | Steno-Typist           | 9803032133 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 53. | Sh. Tej Raj            | Peon (MTS)             | 9646036236 | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 54. | Sh. Jaswinder Singh    | Peon (MTS)             | 9888892106 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 55. | Sh. Satinder Singh     | Peon (MTS)             | 9646022527 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 56. | Sh. Tikka Bahadur      | Peon (MTS)             | 8146546317 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 57. | Sh. Prakash Singh      | Peon (MTS)             | 7837595127 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |
| 58. | Sh. Brij Mohan         | Peon (MTS)             | 9915733233 | daut.cp@gmail.com                                            |
| 59. | Sh. Avinder Kumar      | Peon (MTS)             | 9988888008 | <a href="mailto:daut.chd@nic.in">daut.chd@nic.in</a>         |
| 60. | Sh. Raju Turi          | Safai-Karamchari (MTS) | 9999749844 | <a href="mailto:supdtlpd.chd@nic.in">supdtlpd.chd@nic.in</a> |

ANNEXURE – 10  
 PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE  
 4(1)(B)(X) OF THE RIGHT TO INFORMATION ACT, 2005

(Monthly remuneration received by the officers and employees)  
 for the month of March, 2025

Name of the Department/Board/-  
 Corporation/Institution/Officer

Law & Prosecution  
 Department, U.T.  
 UT., Chandigarh

| Sr. No. | Name of the officer/employee | Designation                                    | Monthly emoluments (Rupees) (Gross for the month of March, 2025) |
|---------|------------------------------|------------------------------------------------|------------------------------------------------------------------|
| 1       | Sh. Surya Chander Kant, ADSJ | Legal Remembrancer-cum-Director of Prosecution | 308895                                                           |
| 2       | Sh. Rajinder Singh           | District Attorney                              | 231581                                                           |
| 3       | Sh. Manu Kukar               | District Attorney                              | 183223                                                           |
| 4       | Ms. Maninder Kaur            | Deputy District Attorney                       | 171595                                                           |
| 5       | Sh. Jagmohan Singh           | Deputy District Attorney                       | 171595                                                           |
| 6       | Dr. Ritu Jain                | Deputy District Attorney                       | 210302                                                           |
| 7       | Sh. Atul Sehti               | Deputy District Attorney                       | 166852                                                           |
| 8       | Sh. Phool Singh              | Deputy District Attorney                       | 162109                                                           |
| 9       | Sh. Jatinder Pal Singh       | Deputy District Attorney                       | 187812                                                           |
| 10      | Sh. Hukam Singh Blaniya      | Deputy District Attorney                       | 162109                                                           |
| 11      | Sh. Sunil Dutt               | Deputy District Attorney                       | 228986                                                           |
| 12      | Sh. Ashok Kumar Gautam       | Deputy District Attorney                       | 162727                                                           |
| 13      | Sh. Sachin                   | Deputy District Attorney                       | 103357                                                           |
| 14      | Sh. Varinder Kumar           | Deputy District Attorney                       | 116017                                                           |
| 15      | Sh. Ramesh Chand Katoch      | Superintendent Grade-I                         | 142700                                                           |
| 16      | Sh. Ravinder Singh Khatana   | Assistant District Attorney                    | 98920                                                            |
| 17      | Sh. Dinesh Kumar             | Assistant District Attorney                    | 100084                                                           |
| 18      | Sh. Sukh Ram                 | Assistant District Attorney                    | 98920                                                            |
| 19      | Sh. Yadvender                | Assistant District Attorney                    | 98920                                                            |
| 20      | Sh. Vishal Garg              | Assistant District Attorney                    | 111360                                                           |
| 21      | Sh. Anil Kumar               | Assistant District Attorney                    | 96166                                                            |
| 22      | Sh. Shri Ram                 | Assistant District Attorney                    | 98920                                                            |
| 23      | Sh. Lovneesh Mehmi           | Assistant District Attorney                    | 111360                                                           |
| 24      | Ms. Ashima Prashar           | Assistant District Attorney                    | 148382                                                           |
| 25      | Sh. Krishan Jaspal           | Assistant District Attorney                    | 148382                                                           |
| 26      | Sh. Manjit Singh Masoun      | Assistant District Attorney                    | 148382                                                           |
| 27      | Ms. Preety Kapoor            | Assistant District Attorney                    | 124318                                                           |
| 28      | Sh. Yadwinder Singh          | Assistant District Attorney                    | 101827                                                           |
| 29      | Sh. Surinderpal Singh        | Assistant District Attorney                    | 114647                                                           |
| 30      | Sh. Surinder                 | Law Officer                                    | 105132                                                           |
| 31      | Ms. Amandeep Kaur            | Law Officer                                    | 80883                                                            |
| 32      | Ms. Suman Chhabra            | Senior Scale Stenographer                      | 140078                                                           |

|    |                        |                                                                                       |        |
|----|------------------------|---------------------------------------------------------------------------------------|--------|
| 33 | Sh. Jagvinder Singh    | Senior Assistant<br>(presently posted in the O/o House Allotment Committee, UT, Chd.) | 93412  |
| 34 | Sh. Rajiv Kumar        | Junior Assistant                                                                      | 97520  |
| 35 | Ms. Mamta Devi         | Junior Assistant                                                                      | 86680  |
| 36 | Sh. Jaswinder Singh    | Junior Assistant                                                                      | 100724 |
| 37 | Ms. Shalu Rani         | Clerk<br>(presently posted in the O/o GMSH, Sec-16, UT, Chd.)                         | 84844  |
| 38 | Sh. Ripandeep Singh    | Clerk                                                                                 | 87659  |
| 39 | Ms. Sapna Devi         | Clerk                                                                                 | 76068  |
| 40 | Sh. Sourav             | Clerk                                                                                 | 73992  |
| 41 | Sh. Abhishek Yadav     | Clerk                                                                                 | 44928  |
| 42 | Sh. Gurinder Singh     | Assistant Librarian                                                                   | 121394 |
| 43 | Sh. Dharamvir Yadav    | Assistant Librarian                                                                   | 81258  |
| 44 | Ms. Pooja Madan        | Steno-Typist                                                                          | 99077  |
| 45 | Ms. Kavita Mahajan     | Steno-Typist                                                                          | 99077  |
| 46 | Sh. Harmanpreet Singh  | Steno-Typist                                                                          | 98212  |
| 47 | Ms. Harpurinder Kaur   | Steno-Typist                                                                          | 77959  |
| 48 | Sh. Ashish Kumar Verma | Steno-Typist                                                                          | 85237  |
| 49 | Sh. Devvarat           | Steno-Typist                                                                          | 40168  |
| 50 | Sh. Abhisham Ahuja     | Steno-Typist                                                                          | 44928  |
| 51 | Sh. Tej Raj            | Peon                                                                                  | 73675  |
| 52 | Sh. Jaswinder Singh    | Peon                                                                                  | 58249  |
| 53 | Sh. Satinder Singh     | Peon                                                                                  | 51949  |
| 54 | Sh. Tikka Bahadur      | Peon                                                                                  | 46594  |
| 55 | Sh. Prakash Singh      | Peon                                                                                  | 46594  |
| 56 | Sh. Brij Mohan         | Peon                                                                                  | 42922  |
| 57 | Sh. Avinder Kumar      | Peon                                                                                  | 40780  |
| 58 | Sh. Raju Turi          | Safai-Karamchari                                                                      | 51949  |

ANNEXURE – 11

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(B)(X) OF THE RIGHT TO INFORMATION ACT, 2005

(BUDGET FOR THE F.Y. 2024-2025)

Name of the Department/Board/:- Law & Prosecution Department  
 Corporation/Institution/Officer UT., Chandigarh

| Sr. No. | Head/                           | Item of the Budget | Proposed expenditure during the year 2024-2025 | Disbursement made upto 31.03.2025 |
|---------|---------------------------------|--------------------|------------------------------------------------|-----------------------------------|
| 1       | 2014- Administration of Justice |                    |                                                |                                   |
|         | 114-Legal Advisers & Counsel    |                    |                                                |                                   |
|         | 05-Chandigarh Legal Cell        |                    |                                                |                                   |
|         | 2014001140500015                | salary             | 4,20,00,000.00                                 | 4,19,95,508.00                    |
|         | 2014001140500025                | wages              | 50,00,000.00                                   | 46,20,918.00                      |
|         | 2014001140500055                | rewards            | 3,00,000.00                                    | 2,90,136.00                       |
|         | 2014001140500065                | medical            | 5,76,000.00                                    | 5,60,019.00                       |
|         | 2014001140500075                | allowances         | 3,12,82,000.00                                 | 3,12,80,991.00                    |
|         | 2014001140500085                | ltc                | 2,49,000.00                                    | 1,43,981.00                       |
|         | 2014001140500095                | training           | 1,50,000.00                                    | 0.00                              |
|         | 2014001140500115                | ta                 | 86,000.00                                      | 80,461.00                         |
|         | 2014001140500135                | o.e.               | 2,84,000.00                                    | 2,83,566.00                       |
|         | 2014001140500165                | publication        | 0.00                                           | 0.00                              |
|         | 2014001140500195                | digital equipment  | 20,000.00                                      | 19,596.00                         |
|         | 2014001140500245                | petrol             | 56,000.00                                      | 51,799.00                         |
|         | 2014001140500285                | prof services      | 15,24,000.00                                   | 2,85,084.00                       |
|         | 2014001140500295                | repair & mnt       | 1,67,000.00                                    | 1,49,868.00                       |
|         | 2014001140500315                | grant in aid       | 7,64,14,000.00                                 | 7,64,14,000.00                    |
| 2       | 3456 - Civil Supplies           |                    |                                                |                                   |

|  |                         |            |              |              |
|--|-------------------------|------------|--------------|--------------|
|  | 800 - Other Expenditure |            |              |              |
|  | 06-Prosecution Staff    |            |              |              |
|  | 3456001020600015        | salary     | 41,05,000.00 | 41,03,600.00 |
|  | 3456001020600055        | rewards    | 14,000.00    | 13,816.00    |
|  | 3456001020600065        | medical    | 1,55,000.00  | 41,192.00    |
|  | 3456001020600075        | allowances | 29,85,000.00 | 29,82,799.00 |
|  | 3456001020601085        | ltc        | 0.00         | 0.00         |

| INFORMATION REGARDING DETAIL OF ALL FOREIGN AND DOMESTIC OFFICIAL TOUR UNDER THE RIGHT TO INFORMATION ACT, 2005 |                                                                   |                                                                             |                                                                                                        |                          |                  |                     |
|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------|------------------|---------------------|
| DURING THE FINANCIAL YEAR 2024-2025                                                                             |                                                                   |                                                                             |                                                                                                        |                          |                  |                     |
| Sr. No.                                                                                                         | Name of the Organization/Department/Board/Corporation/Institution | Officer performed Journey                                                   | Place Visited/Purpose                                                                                  | Period of the Tour       | Number of People | Total Cost in (Rs). |
| 1                                                                                                               | Law and Prosecution Department, Chandigarh Administration         | Sh. Rajinder Singh, District Attorney                                       | Vijaywada, Andhra Pradesh to attend National Consultation on countering Cyber Unabled Human Traffiking | 26.09.2024 to 27.09.2024 | 1                | 17,352              |
| 2                                                                                                               | Law and Prosecution Department, Chandigarh Administration         | Sh. Jagmohan Singh, Deputy District Attorney                                | New Delhi to attend training programme on "New Criminal Laws" in Parlimentary Library Building         | 25.07.2024 to 26.07.2024 | 1                | 4,514               |
| 3                                                                                                               | Law and Prosecution Department, Chandigarh Administration         | Smt. Kiran Bisht, Junior Assistant (posted in the GMCH, Sec 32, Chandigarh) | New Delhi to get verified the originality of the Bank Guarantee                                        | 25.10.2024               | 1                | 1,871               |

ANNEXURE - 12

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE  
4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(The manner of execution of subsidy programmes, including the amounts allocated and  
the details of beneficiaries of such programmes)

Name of the Department/Board/-                      Law & Prosecution Department, U.T.,  
Corporation/Institution/Office                      Chandigarh.

| Sr. No. | Scheme under<br>subsidy given | Manner of execution<br>of subsidy programme | Amount<br>allocated | Details of<br>beneficiaries |
|---------|-------------------------------|---------------------------------------------|---------------------|-----------------------------|
| 1.      | NIL                           | NIL                                         | NIL                 | NIL                         |



ANNEXURE - 13

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE  
 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of recipients of concessions, permits or authorizations granted)

Name of the Department/Board/-                      Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office                      Chandigarh.

| Sr.No. | Concessions/Permit/Authorization grant | Name of the recipient | Address of the recipient |
|--------|----------------------------------------|-----------------------|--------------------------|
| 1.     | NIL                                    | NIL                   | NIL                      |

**ANNEXURE - 14**

**PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE  
4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005**

(Details in respect of the information, available, reduced in an electronic form.)

Name of the Department/Board/-                      Law & Prosecution Department, U.T.,  
Corporation/Institution/Office                      Chandigarh.

| Sr.No. | Type of information |
|--------|---------------------|
| 1.     | NIL                 |

ANNEXURE – 15

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE  
 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of facilities available to citizens for obtaining information)

Name of the Department/Board/:-                      Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office                      Chandigarh.

| Sr.No. | Facilities available  | Remarks<br>(No. of days in a week/Timings<br>etc.) |
|--------|-----------------------|----------------------------------------------------|
| 1.     | By making application | 5 days<br><br>(09:30 A.M. to 5:30 P.M.)            |

ANNEXURE - 16

PUBLICATION OF INFORMATON REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(i) OF THE RIGHT TO INFORMATION ACT, 2005

(Names, designations and other particulars of the Appellate Authority and Central Public Information Officers)

Name of the Department/Board/- Law & Prosecution Department, U.T.,  
 Corporation/Institution/Office Chandigarh.

Current Appellate Authority and Central Public Information Officers

| Appellate Authority          | Designation                                                                | Tele. Number (Office/ Residence) | Residential Address | Name of the Central Publication Information Officer | Designation                 | Tele No. (Office/Residence)                  |
|------------------------------|----------------------------------------------------------------------------|----------------------------------|---------------------|-----------------------------------------------------|-----------------------------|----------------------------------------------|
| Sh. Surya Chander Kant, ADSJ | Legal Remembrancer-cum-Director of Prosecution, Chandigarh Administration. | 2740153 (O)                      |                     | 1. Sh. Ramesh Chand Katoch                          | Superintendent Grade-I      | 2740153<br>9888083590<br>supdtlpd.chd@nic.in |
|                              |                                                                            |                                  |                     | 2. Sh. J.P.Singh                                    | Deputy District Attorney    | 2920156<br>9888882605<br>daut.chd@nic.in     |
|                              |                                                                            |                                  |                     | 3) Sh. Manjit Singh Masoun (*2)                     | Assistant District Attorney | 2920156<br>9646005464<br>daut.chd@nic.in     |

**Note:** Sh. Manjit Singh Masoun, ADA will look after the work of Sh. J.P. Singh, DDA, CPIO during leave periods of CPIO respectively.

Detail of posting of Staff of Law and Prosecution Department, UT Chandigarh: -

| <b>Sr.No.</b> | <b>Name of the officer/official</b> | <b>Designation</b>          | <b>PLACE OF POSTING</b>          |
|---------------|-------------------------------------|-----------------------------|----------------------------------|
| 1.            | Sh. Rajinder Singh                  | District Attorney           | Sec 43, Dist. Courts             |
| 2.            | Sh. Manu Kukar                      | District Attorney           | Sec 19, Consumer Protection      |
| 3.            | Ms. Maninder Kaur                   | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 4.            | Sh. Jagmohan Singh                  | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 5.            | Dr. Ritu Jain                       | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 6.            | Sh. Jatinder Pal Singh              | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 7.            | Sh. Phool Singh                     | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 8.            | Sh. Ashok Rohilla                   | Deputy District Attorney    | Police Department                |
| 9.            | Sh. Hukam Singh Blaniya             | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 10.           | Sh. Atul Sethi                      | Deputy District Attorney    | Law and Prosecution Department   |
| 11.           | Sh. Sunil Dutt                      | Deputy District Attorney    | Law and Prosecution Department   |
| 12.           | Sh. Ashok Kumar Gautam              | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 13.           | Sh. Lovneesh Mehmi                  | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 14.           | Sh. Sachin                          | Deputy District Attorney    | Estate Office & D.A. Office (CP) |
| 15.           | Sh. Varinder Kumar                  | Deputy District Attorney    | Sec 43, Dist. Courts             |
| 16.           | Sh. Ravinder Singh Khatana          | Assistant District Attorney | Sec 43, Dist. Courts             |
| 17.           | Sh. Shri Ram                        | Assistant District Attorney | Sec 43, Dist. Courts             |
| 18.           | Sh. Sukh Ram                        | Assistant District Attorney | Sec 43, Dist. Courts             |
| 19.           | Sh. Yadvender                       | Assistant District Attorney | Sec 43, Dist. Courts             |
| 20.           | Sh. Vishal Garg                     | Assistant District Attorney | Sec 43, Dist. Courts             |
| 21.           | Sh. Anil Kumar                      | Assistant District Attorney | Sec 43, Dist. Courts             |
| 22.           | Ms. Ashima Prashar                  | Assistant District Attorney | Law and Prosecution Department   |

|     |                         |                             |                      |
|-----|-------------------------|-----------------------------|----------------------|
| 23. | Sh. Yadwinder Singh     | Assistant District Attorney | Sec 43, Dist. Courts |
| 24. | Sh. Surinder Pal Singh  | Assistant District Attorney | Sec 43, Dist. Courts |
| 25. | Sh. Manjit Singh Masoun | Assistant District Attorney | Sec 43, Dist. Courts |
| 26. | Sh. Krishan Jaspal      | Assistant District Attorney | Sec 43, Dist. Courts |
| 27. | Sh. Dinesh Kumar        | Assistant District Attorney | Sec 43, Dist. Courts |
| 28. | Sh. Yadwinder Singh     | Assistant District Attorney | Sec 43, Dist. Courts |
| 29. | Sh. Surinder Pal Singh  | Assistant District Attorney | Sec 43, Dist. Courts |

| Posts at present                             |    |
|----------------------------------------------|----|
| O/o District Attorney, Sector-43, Chandigarh |    |
| District Attorney                            | 1  |
| Deputy District Attorney                     | 7  |
| Assistant District Attorney                  | 14 |
| Junior Assistant                             | 3  |
| Assistant Librarian                          | 1  |
| Steno-Typists                                | 3  |
| Peons                                        | 3  |
| O/o District Attorney, Consumer Protection   |    |
| District Attorney                            | 1  |
| Assistant District Attorney                  | 1  |
| Steno-Typist                                 | 1  |
| Peon                                         | 1  |