Dear Sir,

Sub: Issue of Registration Number

This refers to your application submitted on __________ for registration under the Punjab Value Added Tax Act, 2005 as extended to the Union Territory, Chandigarh with the Excise and Taxation Department.

You are hereby informed that your application for registration has been accepted. Please find enclosed your Registration Certificate (RC).

You are required to inform the Department of any amendments to your registration details within thirty (30) days of these amendments taking effect.

You have been allocated the following registration number.

Registration Number:

Please quote your registration number in all your future correspondence with the Department.

Name _____________________________________

Signature and official stamp____________________________________

Designation ______________________________

Place ____________________________________

Encl: 1. VAT-4 (Registration Certificate)
Form VAT-4
[See rule 5]
Registration Certificate under the Punjab VAT Act, 2005 as extended to the Union Territory, Chandigarh.

Registration Number (VRN/TRN) ________________
This is to certify that M/S_____________________________ whose Principal place of business is situated at the following address:

Building Name/ Number ________________________________________________________
Area/ Road ________________________________________________________
City/Ward ________________________________________________________
Pin Code ________________________________________________________

has been registered as Taxable Person / Registered Person under the Punjab VAT Act, 2005 as extended to the Union Territory, Chandigarh, with effect from _____________ with liability to pay tax from _____.

The Taxable Person / Registered Person has additional place(s) of business in the Union Territory, Chandigarh, at the following address(es):

(i) (i) ________________________________________________________
(ii) (ii) ________________________________________________________

This Certificate shall remain in force until cancelled.

Signature _____________________________
Name _______________________________________________________________________
Designation __________________________________________________________________
Place _______________________________________________________________________
Office _______________________________________________________________________
Website ______________________________________________________________________
Date of issue _______________________

Please ensure that the assigned registration number is always quoted in all communications with Excise and Taxation Department, which includes filing of returns and payment of outstanding dues. Please also remember that it is mandatory to cite this registration number in all the invoices issued by Taxable Person / Registered Person.

Please intimate the changes, if any, in registration details within 30 days of the change.