

**CHANDIGARH ADMINISTRATION
DEPARTMENT OF URBAN PLANNING
(TOWN PLANNING WING)**

**Filling up of one post of Junior Scale Stenographer Group-'C'
post on deputation basis.**

Recommendations are invited from the amongst the officials of the Central Government/State Governments/Union Territory Administration holding analogous posts, for filling up of 01 (one) post of Junior Scale Stenographer Group-'C' post having age not more than 56 years on deputation basis in the Department of Urban Planning (Town Planning Wing), Chandigarh Administration, U.T., Secretariat Building Sector-9, Chandigarh - 160009 as follows:-.

Sr. No.	Name of Post	Pay Scale	No. of Post
1	Junior Scale Stenographer	Rs.10300-34800+Rs.3600/- GP with initial start of Rs. 14430/-	01(one)

Eligibility:- Deputation

- i) **By deputation Central Government/State Governments/ U.T, Administration holding analogous post having five years regular service in the cadre and carrying the same or identical scale of pay.**

Age:- The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of application.

Standard terms and conditions of the Govt. employees on deputation with Chandigarh Administration.

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| 1. Period of deputation | One year in the first instance & to be extended from time to time or reduced according to recruitment. |
| 2. Pay | He will draw pay in his own scale of pay without any deputation allowance. |
| 3. DA, Local Allowance | According to the Punjab Rules so long the employees of Chd. Admn. are also governed by these rules. |
| 4. T.A. joining time & Transfer T.A. | According to the rules of Govt. to which deputed i.e. Chd. Admn. |
| 5. Leave & pension | The Rules of the parent Govt. |
| 6. Leave Travel concession medical concession & accommodation: | According to parent Deptt. |

7. Leave Salary and pension:- contribution The allocation of leave salary and pension charges payable by this Administration will be regulated under the rules of the parent Govt.

Necessary recommendation alongwith following documents of the recommendees should reach on the address mentioned below within two months from the date of publication of this notice:-

- a. Integrity Certificate.**
- b. Whether any Vigilance enquiry is pending against the concerned official.**
- c. Statement of penalties imposed if any.**
- d. Last five years ApCR's/attested photocopies thereof in respect of the officials.**
- e. Bio-data of the each official duly signed by the official**
- f. Consent of the official to work on transfer on deputation in Chd. Administration.**

The suitable and willing officials must apply through proper channel, latest by **22.02.2019**. The complete application alongwith all the requisite documents as enlisted above may be forwarded to the Chief Architect, Department of Urban Planning, Chandigarh Administration 2nd Floor, U.T., Secretariat Building Sector-9, Chandigarh - 160009. The above advertisement also available at the website <http://chdpr.gov.in>