

From

Special Secreatry Finance-cum-  
Director Local Audit Department,  
Chandigarh Administration.

To

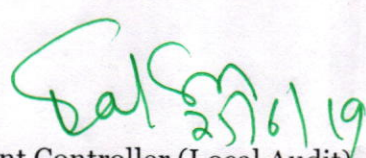
Director  
Information Technology  
U.T, Chandigarh

No. ACLA/EA/2019/ 898  
Dated Chandigarh, the 25/6/19

Subject: Uploading of draft RR's on website of Chandigarh Administration –  
inviting of objection thereof.

It is requested that draft RR's of the post of Junior Auditor (Group B) of the Local Audit Department, Chandigarh Administration (copy enclosed) be uploaded on the website of Chandigarh Administration for inviting comments of stakeholders with 30 days positively on the e-mail id:

- i) [raopuchd@gmail.com](mailto:raopuchd@gmail.com)
- ii) [surinderdeol@yahoo.com](mailto:surinderdeol@yahoo.com)

  
Assistant Controller (Local Audit),  
For Special Secretary Finance-cum-  
Director Local Audit Department  
Chandigarh Administration

Encl: A draft of RR's & soft copy.

Name of Post	No. of Posts	Classification	Level in Pay Matrix	Whether Selection Post or Non-Selection Post	Age for Direct Recruits	Educational and other qualifications required for Direct Recruits	Whether age and Educational Qualification prescribed for direct recruits will apply in the case of promotees	Period of probation., if any	Method of rectt., whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	In case of Rectt. by promotion/ deputation/ Absorption grades from which promotion/ deputation/ absorption to be made.	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which U.P.S.C is to be consulted in making rectt.
1	2	3	4	5	6	7	8	9	10	11	12	13
Junior Auditor	19* (2019) *Subject to variation dependent on work load	General Central Services, Group 'B', Ministerial	Pay Band ₹ 10300-34800 + Grade Pay ₹ 4400/-	Not-applicable	Not exceeding 37 years  (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.)  <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India. (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir state, Lahaul & Spiti district and Pangj, Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep)	<b>Essential:</b> i) Bachelor of Commerce/ Bachelor of Business Studies/ Bachelor of Business Administration from a recognized University/Institute.  <b>Desirable:</b> i) Master of Commerce/ Master of Business Administration (Finance)/Post-Graduate Diploma in Management (Finance) / Costs and Management Accountant from a recognized University/ Institute  <b>Note1:</b> ICT Course is mandatory at entry Level as per instructions issued by the Chandigarh Administration vide	Not applicable.	Two years	By Direct Recruitment.  <b>Note:</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government/Punjab Government/Haryana Governments A) (I) Holding analogous posts on regular basis in the Parent Cadre/Department, And  B) Possessing educational qualifications and experience prescribed for direct recruits under column (7). (Period of deputation including period of	Not applicable.	Group "B" Departmental Confirmation Committee.  1. Secretary, Local Audit Department, UT of Chandigarh Administration ---- Chairman 2. Director, Local Audit Department, UT of Chandigarh Administration ---- Member 3. Head of Office, Local Audit Department, UT of Chandigarh Administration ---- Member	Consultation with UPSC not necessary.