[Extract from the Chd. Admn. Gaz. (Extra.), dated the 17th April, 2018]

CHANDIGARH ADMINISTRATION

HOSPITALITY DEPARTMENT

Notification

The 17th April, 2018

No. HO-DH-2018/857.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, Notification S.O. No. 3267, dated 1st November, 1966, the Administrator, Union Territory, Chandigarh in consultation with UPSC and their approval,—vide F.No. 3/31(2)/2018-RR, dated Friday, 6th April, 2018, makes the following rules, regulating the method of recruitment to the Group “B” of Senior Assistant-cum-Protocol Officer in the Hospitality Department (Protocol Wing), Union Territory, Chandigarh namely :-

1. Short title and commencement.—(i) These rules may be called the Chandigarh Administration, Senior Assistant-cum-Protocol Officer (Group ‘B’), Hospitality Department (Protocol Wing), Recruitment Rules, 2018.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Application.—These rules shall apply to the posts specified in column No. 1 of the Schedule annexed to these rules.

3. Number of posts, their classification and the scales of pay.—The number of posts, their classification and the scales of pay shall be as specified in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age, limit qualification etc.—The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said schedule.

5. Disqualification.—No person,—

(a) Who has entered into or contracted a marriage with a person having a spouse living ;

or

(b) Who has having a spouse living, has entered into or contracted a marriage, with any person shall be eligible for the appointment to the said posts :

Provided that the Administrator, Union Territory of Chandigarh may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party marriage and there are other grounds for so doing, exempt, any person from the operation of this rule.

6. Power to relax.—Where the Administrator, Union Territory of Chandigarh is of the opinion that it is necessary or expedient so to do, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons.

7. Savings.—Nothing in these rules shall effect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Schedule Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by Chandigarh Administration from time to time in this regard.

Secretary, Hospitality,
Chandigarh Administration.
<table>
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<tr>
<th>Name of the Post</th>
<th>No. of Posts</th>
<th>Classification</th>
<th>Scale of Pay</th>
<th>Whether Selection post or Non-Selection Post</th>
<th>Age limit for direct recruits</th>
<th>Educational and other qualification required for direct recruits</th>
<th>Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees</th>
<th>Period of probation, if any</th>
<th>Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods</th>
<th>In case of recruitment by promotion/deputation/transfer is to be made</th>
<th>If a Departmental Promotion Committee exists, what is its composition</th>
<th>Circumstances in which UPSC is to be consulted in making recruitment</th>
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<tbody>
<tr>
<td>Senior Assistant-cum-Protocol Officer</td>
<td>01 *(2018)</td>
<td>Subject to variation dependent on workload</td>
<td>General Central Civil Services, (Group 'B') Ministerial</td>
<td>Selection</td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>Not applicable</td>
<td>Two years</td>
<td>By Promotion falling which by deputation including short term contract</td>
<td>By Promotion : From amongst the Clerk-cum-Assistant Protocol Officer, having six years regular service in the grade after appointment thereto</td>
<td>Group 'B' Departmental Promotion Committee (for promotion) : 1. Secretary, Hospitality Department, U.T., Chandigarh—Chairman 2. Director, Hospitality Department, U.T., Chandigarh—Member 3. Joint Secretary/ Special Secretary, Finance Department, U.T., Chandigarh—Member</td>
<td>Not Applicable</td>
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*Note 1.—Completion of ICT skills as prescribed and sponsored by department as part of successful completion of probation, from a Government/recognized institutions*

*Note 2.—Two weeks mandatory training in the field of duties and responsibilities of the post, as part of successful completion of the probation, from a recognized institute*
Note 3.—Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their senior would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Deputation Including Short Term Contract:

Officials of the Central Government/State Government/Union Territory Administration/Public Sector Undertaking/Statutory organizations/recognition Universities or Institutions (A)(i) Holding analogous posts on regular basis in the parent cadre/department

Group 'B' Departmental Confirmation Committee (for Confirmation):

1. Secretary, Hospitality Department, U.T., Chandigarh—Chairman
2. Director, Hospitality Department, U.T., Chandigarh—Member
3. Joint Secretary/Special Secretary, Finance Department, U.T., Chandigarh—Member
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<td>(ii) With six years regular service in PB ₹ 10,300—34,800 with Grade Pay of ₹ 3,200 or in level 5 in the pay matrix (₹ 29,200—92,300) or equivalent</td>
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<td>(B) Possessing a bachelor's degree with two years experience in the field of Hospitality Management in a Government/PSU/Statutory or autonomous organizations</td>
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<td>Desirable: Diploma/Degree in Hospitality Management from a recognized institute</td>
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| Note 1.—The departmental Officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly,
deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications].

(Sd.) . . .

Secretary Hospitality,
Chandigarh Administration.