

DIT

No. 8/1/71-UTFII (10)-2020/ 6135
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT

Chandigarh, dated, the 12/5/2020

To

All the Administrative Secretaries/Head of Departments/Offices,
Chandigarh Administration

**Subject: - Purchase of new Vehicles in the Departments of UT
Chandigarh-regarding.**

Sir/Madam,

I am directed to refer to the latest instructions of Govt. of India, Ministry of Finance Department of Expenditure issued vide letter no. 7(1)E.Coord/2019 dated 17.09.2019 adopted by Finance Department, Chandigarh Administration vide letter No. F&PO(6)-2019/17154 dated 21.10.2019 whereby the ban on purchase of new vehicles was lifted.

Para 3 of these instructions is reproduced as under:-

"I am directed to state that the ban on purchase of other vehicles (including staff cars) except against condemnation stands withdrawn with immediate effect. The purchase of new staff cars on requirement basis including against condemnation will continue to be regulated within the ceiling fixed by the Department of Expenditure from time to time. Purchase of vehicles other than staff cars for operational need is also allowed. Ministries/Departments in consultation with their Financial Advisers shall ensure that all purchases of vehicles are made judiciously keeping in mind the principle of 'need' and 'want' and GFR 2017 provisions on procurement are adhered to strictly."

Subsequently proposals were being received from various departments for purchase of new vehicles (not against condemnation). The matter was considered in a meeting held on 03.03.2020 under the Chairmanship of Adviser to the Administrator and attended by Principal Secretary Home, Finance Secretary and Secretary Transport and after deliberations the following decisions have been taken:-

- Harsh*
1. In case any department have requirement of extra vehicle in addition to the existing strength, they may consider hiring of the vehicles from GeM portal by following provisions of GFR 2017.
 2. In case particular type of vehicle is not available for hiring on GeM portal, the department may consider hiring the same from open market by following the provisions of GFR 2017. However, the concerned HOD will record a certificate that particular type of vehicle is not available for hiring on GeM portal and will take up the matter with Finance Department, Chandigarh Administration/ GeM authorities for inclusion of such vehicles in the services.
 3. In case the department feels that hiring of vehicle will not meet their requirements and purchase of vehicle is required for operational services, the proposal in this regard may be sent to Finance Department, Chandigarh Administration through AD with full justification along-with financial implications and information regarding availability of drivers, budget etc.