

**CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT
(ACCOUNTS BRANCH)**

Chandigarh dated the 13-04-2020

To

All the Administrative Secretaries/Heads of the Department,
Chandigarh Administration.

**Subject: Cash Management System in Central Government- Modified
Exchequer Control Based Expenditure Management.**

I am directed to refer to F. No. 12(13)-B(W&M)/2020 dated 08.04.2020 of Ministry of Finance, Department of Economic Affairs (Budget Division), Govt. of India and to intimate that the quarter expenditure plan/monthly expenditure plan of the Chandigarh Administration has been fixed at the 20% of the Budget Estimates 2020-21 in Quarter-1 (April to June, 2020), accordingly it has been decided to restrict the quarterly expenditure upto 20%. In order to restrict the quarterly expenditure upto the fixed ceiling of 20%, the following guidelines be adhered to meticulously and it may be ensured that in no case the expenditure should increase beyond the ceiling fixed under these instructions:

1. The departments should ensure timely payment of salary/wages to all employees including daily, work charged, contractual and outsourced employees. The salary/wages for the months of April, May and June shall be paid during the quarter only and liability of such payments shall not be transferred to next quarter under any circumstances. Further, no bill regarding Arrear of Salary, wages and Grant-in-Aid (Salary) shall be presented in the Central Treasury.
2. The Office Expenses and Other Charges head should not be operated **except** for payment of wages or Petrol Oil and Lubricants (POL) where wages/POL Head has not been created and these are paid from OE/OC Head. The expenditure for P.O.L. should be incurred judiciously.
3. There shall be complete ban on the payment of LTC. However, TA/DA may be allowed on urgent official tour duly approved by Adviser to the Administrator. Similarly, payment of advance on account of medical treatment also be allowed judiciously for case of urgent nature with prior approval of the Finance Department.
4. No expenditure shall be incurred from other Object Heads.

The following departments may however, incur the expenditure subject to the amount mentioned against each object head during the first quarter:

Sr. No.	Name of Deptt.	Object Head	Amount in Cr.
1.	Local Government	Grant-in-Aid (General) to Municipal Corporation, Chandigarh. <i>(In three equal monthly installments to be paid between 25th to 30th of every month with the concurrence of Finance Department)</i>	104.00
2.	Engg. Deptt. (Electricity)	Supplies and Material (Purchase of Powers)	96.00
3.	Engg. Deptt.	Major Works and Other Capital Expenditure	30.00
		Minor Works	13.00
		Suspense	9.70
		Rent Rates and Taxes	2.00