

SCHEDULE

Name of post	No of posts	Classification	Scale of Pay	Whether Selection post or Non-Selection post	Age limit for Direct Recruits	Educational and other qualifications prescribed for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of Recruitment by Promotion/Deputation/transfer is to be made	If Departmental Promotion Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Assistant to District Commandant (ADC)	01 subject to variation dependent on work load	General Central Civil Services 'C' (Non Ministerial)	Rs.10300-34800+ Grade Pay Rs.3600	Non-Selection	Between 18 years and 37 years (Relaxable for departmental candidate in accordance with the instructions issued by Chd Admn from time to time)	Bachelor's Degree from the recognized university	Not applicable	(i) two years in case of direct recruitment (ii) one year in case of by promotion	By promotion failing which by deputation, failing which by direct recruitment	By promotion: From amongst the Clerks who have an experience of working as such for minimum period of five years and senior most in their cadre. By deputation: From the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	Yes, SP/HQs as Chairman, District Commandant Home Guards as member, DSP/CAW as member.	Not applicable

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Platoon Commander (HQs)	01 subject to variation dependent on work load	General Central Civil Services Group 'C' (Non Ministerial	Rs.10300-34800+ Grade Pay Rs.3600	Non Selection	Between 18 years and 37 years (Relaxable for departmental candidate in accordance with the instructions issued by Chd Admn from time to time)	Bachelor's Degree from the recognized university	Not applicable	(i) two years in case of direct recruitment (ii) one year in case of by promotion	By promotion failing which by deputation, failing which by direct recruitment	By promotion: from amongst the Havaldar Instructors, Quarter Master and Clerks who have an experience of working as such for minimum period of five years and senior most in their cadre. By deputation: From the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	Yes, SP/HQs as Chairman, District Commandant Home Guards as member, DSP/CAW as member.	Not Applicable

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Havaldar Instructor	02 subject to variation dependent on work load	General Central Civil Services Group 'C' (Non Ministerial	5910-20200+ Grade Pay Rs.2400/-	Non Selection	Between 18 years and 37 years (Relaxable for departmental candidate in accordance with the instructions issued by Chd Admn from time to time)	Bachelor's Degree from the recognized university. However preference will however be given to part-time Home Guards of the organization with at least three year experience and who possess NCC 'A' or Home Guards Certificate.	Not applicable	two years	By Direct recruitment, failing which by deputation	By deputation from amongst the constables of department of Home Affair and Justice (Police Org) who are certified to be fit for appointment by that department or from the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	Yes, SP/HQs as Chairman, District Commandant Home Guards as member, DSP/CAW as member.	Not Applicable

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Quarter Master	01 subject to variation dependent on work load	General Central Civil Services Group 'C' (Non Ministerial	5910-20200+ Grade Pay Rs.2400/-	Non Selection	Between 18 years and 37 years (Relaxable for departmental candidate in accordance with the instructions issued by Chd Admn from time to time)	Bachelor's Degree from the recognized university. However preference will however be given to part-time Home Guards of the organization with at least three year experience and who possess NCC 'A' or Home Guards Certificate.	Not applicable	two years	By direct failing which by deputation	By deputation: From the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	. Yes, SP/HQs as Chairman, District Commandant Home Guards as member, DSP/CAW as member.	Not Applicable

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Driver	01 subject to variation dependent on work load	General Central Civil Service (Group 'C') Non-Ministerial	5910-20200+ Grade Pay Rs.2400/-	Non selection	Between 25 years and 35 years (Relaxable for departmental candidates and other Govt. servants in accordance with the instructions issued by the Chandigarh Administration from time to time.)	i) Matriculate from recognized Board/Institution. ii) Driving License of Transport Vehicles. iii) Five year's experience of driving a Transport Vehicle	Not applicable	Two years	By direct recruitment: By deputation: From the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	Not Applicable By deputation: From the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	. Yes, SP/HQs as Chairman, District Commandant Home Guards as member, DSP/CAW as member.	Not Applicable

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Des-patch Rider	02 subject to variation dependent on work load	General Central Civil Service (Group 'C') Non-Ministerial	5910-20200+ Grade Pay Rs.1900/-	Non Selection	Between 18 years and 37 years (Relaxable for departmental candidate in accordance with the instructions issued by Chd Admn from time to time)	Matriculate from the recognized board/institution and possess motorcycle driving license with experience of at least three years.	Not applicable	(i) two years in case of direct recruitment and one year in case of by promotion	By direct recruitment: 50% by direct appointment from amongst those who are matriculates and possess motorcycle driving license. By promotion: 50% by promotion from amongst class-IV staff working the control of the Commandant General who are matriculate and possess motorcycle driving license with experience of at least three years. By deputation: From the official of Central Government/State Government/Union Territory Administrations hold analogous posts on regular basis and carrying the same or identical scale of pay. (The period of deputation ordinarily not exceed three years	Not Applicable By promotion: By promotion from amongst class-IV staff working the control of the Commandant General who are matriculate and possess motorcycle driving license with experience of at least three years. By deputation: From the official of Central Government/State Government/Union Territory	Yes, SP/HQs as Chairman, District Commandant Home Guards as member, DSP/CAW as member.	Not Applicable