CITIZEN CHARTER

Social Welfare Department

Chandigarh Administration
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Scheme</th>
<th>Implemented By</th>
<th>Page No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>OLD AGE PENSION</td>
<td>Social Welfare Department</td>
<td>1</td>
</tr>
<tr>
<td>2</td>
<td>PENSION TO WIDOWS AND DESTITUTE WOMEN.</td>
<td>Social Welfare Department</td>
<td>1</td>
</tr>
<tr>
<td>3</td>
<td>PENSION TO THE DISABLED PERSONS</td>
<td>Social Welfare Department</td>
<td>2</td>
</tr>
<tr>
<td>4</td>
<td>ASSISTANCE FOR PURCHASE OF AIDS/APPLIANCES</td>
<td>Social Welfare Department</td>
<td>2</td>
</tr>
<tr>
<td>5</td>
<td>PETROL SUBSIDY TO PERSONS WITH DISABILITY</td>
<td>Social Welfare Department</td>
<td>2</td>
</tr>
<tr>
<td>6</td>
<td>UNEMPLOYMENT ALLOWANCE TO PERSONS WITH DISABILITY</td>
<td>Social Welfare Department</td>
<td>3</td>
</tr>
<tr>
<td>7</td>
<td>THE FINANCIAL ASSISTANCE TO DEPENDENT CHILDREN OF WIDOWS AND DESTITUTE WOMEN.</td>
<td>Social Welfare Department</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>NATIONAL FAMILY BENEFIT SCHEME</td>
<td>Social Welfare Department</td>
<td>4</td>
</tr>
<tr>
<td>9</td>
<td>FINANCIAL ASSISTANCE FOR THE MARRIAGE OF DAUGHTER OF WIDOWS/DESTITUTE WOMEN BELONGING TO SCHEDULE CASTE</td>
<td>Social Welfare Department</td>
<td>4</td>
</tr>
<tr>
<td>10</td>
<td>INDIRA GANDHI MATRITVA SAHYOG YOJANA (IGMSY),</td>
<td>Social Welfare Department-ICDS</td>
<td>5</td>
</tr>
<tr>
<td>11</td>
<td>APNI BETI APNA DHAN</td>
<td>Social Welfare Department-ICDS</td>
<td>5</td>
</tr>
<tr>
<td>12</td>
<td>HAMARI BETI SCHEME</td>
<td>Social Welfare Department-ICDS</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>SWAVALAMBAN NEW PENSION SCHEME</td>
<td>Social Welfare Department</td>
<td>7</td>
</tr>
<tr>
<td>14</td>
<td>INTER-CASTE MARRIAGE</td>
<td>Social Welfare Department</td>
<td>7</td>
</tr>
</tbody>
</table>

**Chandigarh Child & Women Development Corporation Ltd**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Scheme</th>
<th>Implemented By</th>
<th>Page No</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>LOAN SCHEMES</td>
<td>CCWDC</td>
<td>8</td>
</tr>
<tr>
<td>11</td>
<td>TRAINING PROGRAMME</td>
<td>CCWDC</td>
<td>10</td>
</tr>
<tr>
<td>12</td>
<td>EMPOWERMENT CENTRE, SECTOR 46, CHANDIGARH</td>
<td>CCWDC</td>
<td>11</td>
</tr>
<tr>
<td>13</td>
<td>WORKING WOMEN HOSTEL,(NEAR PARKVIEW HOTEL) SECTOR 24-B, CHANDIGARH</td>
<td>CCWDC</td>
<td>11</td>
</tr>
<tr>
<td>14</td>
<td>SENIOR CITIZENS’ HOME, SECTOR 43-A, CHANDIGARH</td>
<td>CCWDC</td>
<td>11</td>
</tr>
<tr>
<td>15</td>
<td>SWADHAR SHELTER HOME, NARI NIKETAN, SECTOR 26, CHANDIGARH</td>
<td>CCWDC</td>
<td>12</td>
</tr>
<tr>
<td>16</td>
<td>OBSERVATION-CUM-SPECIAL HOME, SECTOR 25 (NEAR)</td>
<td>CCWDC</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>---</td>
<td>---</td>
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</tr>
<tr>
<td>17</td>
<td>SNEHALAYA – VTC, MALOYA</td>
<td>CCWDC</td>
<td>12</td>
</tr>
<tr>
<td>18</td>
<td>CHILDREN’S HOME FOR THE AGE GROUP UPTO 7 YRS</td>
<td>CCWDC</td>
<td>12</td>
</tr>
<tr>
<td>19</td>
<td>AASHA KIRAN- VTC, SECTOR 46</td>
<td></td>
<td>13</td>
</tr>
<tr>
<td>20</td>
<td>DAY CARE CENTRE FOR ELDERLY WITH DIFFERENTLY ABLED PERSONS</td>
<td></td>
<td>13</td>
</tr>
<tr>
<td>21</td>
<td>WOMEN &amp; CHILD HELP LINE, SECTOR 19</td>
<td>CCWDC</td>
<td>13</td>
</tr>
<tr>
<td>20</td>
<td>PROTECTION CENTRE</td>
<td>CCWDC</td>
<td>14</td>
</tr>
<tr>
<td>21</td>
<td>STATE RESOURCE CENTRE FOR WOMEN (SRCW)</td>
<td>CCWDC</td>
<td>14</td>
</tr>
<tr>
<td>22</td>
<td>DISTRICT CONVERGENCE FACILITATION CENTRE (DCFC)</td>
<td>CCWDC</td>
<td>14</td>
</tr>
</tbody>
</table>

**Chandigarh SC BC & Minorities Financial Development Corporation**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>NSFDC SCHEME</td>
<td>CSCBCMFDC</td>
<td>15</td>
</tr>
<tr>
<td>24</td>
<td>NSKFDC SCHEME</td>
<td>CSCBCMFDC</td>
<td>16</td>
</tr>
<tr>
<td>25</td>
<td>NBCFDC SCHEME</td>
<td>CSCBCMFDC</td>
<td>17</td>
</tr>
<tr>
<td>26</td>
<td>NMDFC SCHEME</td>
<td>CSCBCMFDC</td>
<td>18</td>
</tr>
<tr>
<td>27</td>
<td>FREE SKILL DEV. TRAINING</td>
<td>CSCBCMFDC</td>
<td>19</td>
</tr>
<tr>
<td>28</td>
<td>SENIOR CITIZEN HOME, SECTOR 15</td>
<td>CSCBCMFDC</td>
<td>20</td>
</tr>
</tbody>
</table>
**About Department**

Set up in the year 1978, this Department is responsible for welfare of Scheduled Caste, Other Backward Classes, Persons with Disabilities, Women and Children and other vulnerable sections of the Society. The Department is managing various institutions through CCWDC & CSCBCMDFD for the welfare of Senior Citizens, Women, Children & Persons with Disabilities.

1. **OLD AGE PENSION**

**Objective:** To provide financial assistance to elderly people.

**Eligibility:**
- Monthly income of the applicant should not exceed Rs. 1000/- if spouse is not living and Rs. 1500/- if spouse is living excluding the income of sons who are living separately.
- Resident of UT, Chandigarh for more than 3 years.
- Age 60 years and above.

**Required Documents:** (Self Attested Photocopy)
- Two passport size photographs.
- Residence proof of three years (Voter Card, Ration Card, Electricity Bill etc).
- Aadhar Card.

**Incentive:** Rs. 500/- p.m.

**Indira Gandhi National Old Age Pension Scheme (IGNOAPS)**

- Under IGNOAPS, the old age pension in the age group of 60-79 years who belongs to BPL families are entitled to avail additional pension @ Rs. 200/- p.m. and Rs. 500/- in the age group of 80 years or above.

**Time to be taken:** Within one month after receipt of application

2. **PENSION TO WIDOWS AND DESTITUTE WOMEN**

**Objective:** To provide financial assistance to Widows and Destitute Women.

**Eligibility:**
- The women of age group 18-60.
- Resident of UT, Chandigarh for more than 3 years.
- Monthly income of the applicant should not exceed Rs. 1000/- excluding the income of sons who are living separately (to be verified by the Tehsildar)

**Required Documents:** (Self Attested Photocopy)
- Residence proof of three years (Voter Card, Ration Card, Electricity Bill etc).
- Death certificate of husband (In case of widow).
- Aadhar Card.

**Incentive:** Rs.500/- p.m.

**Indira Gandhi National Widow Pension Scheme (IGNWPS)**

- Under IGNWPS, the widow in the age group of 40-79 years who belongs to BPL families are entitled to avail additional pension @ Rs. 300/- p.m.

**Time to be taken:** Within one month after receipt of application
3. PENSION TO THE DISABLED PERSONS.

Objective: - To provide financial assistance to disabled person.

Eligibility:
- Disability should be to the extent of 40% and above
- Resident of UT, Chandigarh for more than 3 years.
- Income limit for pension is:
  1) Rs. 1000/- of the person concerned.
  2) If married, total income of both husband and wife should not exceed Rs. 1500/- p.m.;
     If not earning, then income of single child parents should not exceed Rs. 2500/- p.m. and
     of two or more children parent’s income should not exceed Rs.3000/- p.m.

Required Documents :- (Self Attested Photocopy)
- Two passport size photographs.
- Certificate of disability having percentage of disability 40% or above
- Aadhar Card.
- Residence proof of three years (Voter Card, Ration Card, Electricity Bill etc).

Incentive: Rs.500/- p.m.

Indira Gandhi National Disability pension Scheme (IGNDPS)
- Under IGNDPS, the Disability Pension in the age group of 18-79 years who belongs to BPL families with severe or multiple disabilities are entitled to avail additional pension @ Rs. 300/- p.m.
- Time to be taken: Within one month after receipt of application

4. ASSISTANCE FOR PURCHASE OF AIDS/APPLIANCES

Objective:
The financial assistance is provided to physically handicapped persons for purchase of Aids/ Appliances to increase their mobility in their day to day working. The quantum of assistance is determined in proportion to the income of the applicant.

Eligibility:
- Monthly income of the applicant from all sources should not exceed Rs. 8,000/- p.m.
- Resident of UT, Chandigarh for more than 3 years.
- Disability should be to the extent of 40% and above

Required Documents :- (Self Attested Photocopy)
- Two passport size photographs.
- Residence Proof for the last three years duly attested (Voter Identity Card, Ration Card, Electricity Bill)
- Copy of Disability Certificate/Identity Card with 40% Disability
- Affidavit regarding income as per specimen enclosed with the application form.
- Recommendations of Medical Authorities (General Hospital, PGIMER, GMCH or any Govt. Dispensary) regarding aid/ appliance required to the applicant.

Incentive:
- 100% cost on purchase of artificial limbs/ aids/ appliances subject to maximum of Rs.20,000/-
- Time to be taken: Within one month after receipt of application

5. PETROL SUBSIDY TO PERSONS WITH DISABILITY

Eligibility:
- Persons with Disability who are owner of motorized vehicles.
• Persons with Disability having an income upto Rs.2500/- per month from all sources are eligible for subsidy.
• Those Persons with Disability who are already in receipt of the conveyance allowance either from any voluntary or Govt. source shall not be eligible for grant of subsidy on purchase of petrol/ diesel.

**Document Required:** (Self Attested Photocopy)
- Two passport size photographs.
- Residence Proof for the last three years (Voter Identity Card, Ration Card, Electricity Bill)
- Copy of Disability Certificate/Identity Card with 40% or above Disability
- Copy of Registration Certificate of the vehicle which should be in the name of the applicant.
- Copy of Driving Licence of the applicant.
- Income Certificate.

**Incentive:**
- 50% subsidy on actual expenditure on purchase of petrol/ diesel i.e. maximum 30 litters

**Time to be taken:** Within one month after receipt of application

### 6. UNEMPLOYMENT ALLOWANCE TO PERSONS WITH DISABILITY

**Objective:**
The aim of the scheme is to given unemployment allowance to the unemployed Handicapped Persons waiting for the employment for unduly long period and belongs to poor section of the society and required to be assisted till their gainful employment.

**Eligibility:**
- All educated unemployed persons shall be eligible for the grant of unemployment allowance who are qualified for getting a job but are not able to find employment due to various reasons.
- His/her age is between 18-30 years.
- The total family income of parents should not exceed Rs.60,000/- p.a.
- He/She should have minimum two years registration in the Special Employment Exchange in the U.T. Chandigarh.
- He/She should have been residing in U.T. Chandigarh for a period of at least three years immediately before the submission of application.

**Required Documents:** (Self Attested Photocopy)
- Two passport size photographs.
- Residence Proof for the last three years (Voter Identity Card, Ration Card, Electricity Bill)
- Proof of Educational Qualification; (10th onwards)
- Disability Identity Card.
- Income Certificate
- Registration Card of Special Employment Exchange, UT, Chandigarh.

**Rates of Unemployment Allowance**

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Rate</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>For visually handicapped and Deaf and Dumb persons</td>
<td>For other categories of Handicapped Persons</td>
</tr>
<tr>
<td>For Matriculate and under graduate applicants</td>
<td>Rs. 300 per month</td>
<td>Rs. 150 per month</td>
</tr>
<tr>
<td>For Graduate/ Post Graduate applicants</td>
<td>Rs. 400 per month</td>
<td>Rs. 200 per month</td>
</tr>
</tbody>
</table>
7. THE FINANCIAL ASSISTANCE TO DEPENDENT CHILDREN OF WIDOWS AND DESTITUTE WOMEN.

Objective: To extend financial assistance to such children who are fatherless or whose parents (both mother and father) have died.

Eligibility:
- The Children of widow and destitute women under 18 years of age who have been deprived of parental no support or care after their parent's death or continued absence from home.
- Whose mother is getting pension from Social Welfare Department under the scheme of financial assistance to widow and destitute women.
- Children who have been given institutional care by government/NGO shall not be eligible for financial assistance.
- If parents of child have died, the assistance will be provided to legal guardian.
- Resident of UT, Chandigarh for more than 3 years.
- The Child/Children is/are not in receipt of family pension from any State/Central Govt.

Required documents: (Self Attested Photocopy)
- Birth Certificate issued by Registrar of Births & Deaths.
- Certificate from Head of an Educational or Technical Institution last attended.
- Residence proof of last three years (Voter Card, Ration Card, Electricity Bill etc) of legal guardian (in case of both parents died)
- Aadhar Card.

Pattern of Assistance:
- Rs 200/- per month per child up to two children in a family to meet the cost of maintenance and education.

Time to be taken: Within one month after receipt of application

8. NATIONAL FAMILY BENEFIT SCHEME

Objective: To provide financial assistance to the family on the death of Bread Winner.

Eligibility:
- Family living Below Poverty Line.
- The age limit of the deceased should be 18-59 years death on or after 18.10.2012 & age limit of the deceased should be 18-64 yrs death before 18.10.2012
- Resident of UT, Chandigarh.

Required documents: (Self Attested Photocopy)
- Death certificate of the primary bread winner.
- Yellow Card (BPL).
- Residence proof (Voter Card, Ration Card)
- Aadhar Card.
- Bank account with IFC code and cancelled cheque.

Pattern of Assistance:
- Rs. 10,000/- will be provided on the death prior to 18.10.2012.
- Rs. 20,000/- will be provided after the death on or after 18.10.2012.

Time to be taken: Within one month after receipt of application (subject to availability of funds)

9. FINANCIAL ASSISTANCE FOR THE MARRIAGE OF DAUGHTER OF WIDOWS/DESTITUTE WOMEN BELONGING TO SCHEDULE CASTE.

Objective: To provide financial assistance for meeting the marriage expenses of daughters of widow/destitute women belonging to Schedule Caste.
Eligibility:
- Mother of the Bride should belong to the Scheduled Caste community.
- The assistance is admissible for the marriage of two daughters in a family.
- Girl should be at least be 18 years of age on the date of marriage.
- For the first marriage only.
- Family income should not exceed Rs. 2000/- p.m. (To be verified by the Tehsildar)
- Resident of UT, Chandigarh for more than 3 years.
- If both the parents of the bride are dead, the legal guardian will be entitled to this assistance.

Required Documents: (Self Attested Photocopy)
- Death certificate of father of girl.
- Caste Certificate.
- Age proof of the girl.
- Aadhar Card.
- Residence proof of three years (Voter Card, Ration Card, Electricity Bill, Water Bill etc).
- Legal Guardian certificate in case of both the parents had died.

Incentive: Rs.20,000/- (one time).
Time to be taken: Within one month after receipt of verification report from Revenue Authority.

10. **INDIRA GANDHI MATRITVA SAHYOG YOJANA (IGMSY),**
A conditional maternity benefits scheme.

Objective: To improve the health and nutritional status of pregnant, lactating women and their young infants.

Eligibility:
- Pregnant, lactating women and their infants.
- Pregnant women should be above 19 years of age for first two live births.
- Tetanus injection should be injected.
- The women should register her at the Anganwadi Centres' for IGMSY within 4 months of pregnancy.
- Immunization of the child is compulsory for 2\textsuperscript{nd} & 3\textsuperscript{rd} instalment.
- Employees of Government & Public Undertakings of Centre & State are not eligible for this incentive.

Required Documents: (Self Attested Photocopy)
- Residence proof (Voter Card, Ration Card, Electricity Bill etc).
- Mother and Child Protection Card from govt. dispensary/hospital.
- Aadhar Card.
- Immunization card.
- Growth chart of the child on 2\textsuperscript{nd} & 3\textsuperscript{rd} instalment.
- Birth Certificate of the child on 2\textsuperscript{nd} & 3\textsuperscript{rd} instalment.

Incentive: Rs 6000/- in three instalments.
- 1\textsuperscript{st} instalment- Rs.3000/- in third trimester
- 2\textsuperscript{nd} instalment- Rs.3000/- Six month after delivery.

Time to be taken: Within one month after receipt of application.

11. **APNI BETI APNA DHAN**

Objective:
- To improve the status of girl child.

Eligibility:
Either of the parents is not an employee of the Government or Govt. Board or Corporation or any Public Sector Undertaking or Organization having Class I or Class II status.
Either of the parents is not an income tax payee.
The annual family income should not exceed Rs. 60,000/- p.a.
Apply within three years from the date of birth of girl child.
The girl child is either the first or second child of the family. Family having more than two children will not be eligible, provided that if the second and third child are twins, the benefit shall also be available to the third child.
The parents should be residents of the Union Territory, Chandigarh.
The child should not already be covered under any similar scheme of any other State or the Union Territory.

Required documents: (Self Attested Photocopy)
- Birth certificate of the child.
- Proof of family Income
- Residence proof of last three years (Voter Card, Ration Card, Electricity Bill etc)
- Aadhar Card.

Incentive:
An amount of Rs.5000/- on the birth of girl child is being deposited in the name of girl child in the children career plan which will be payable after the girl completes the age of 18 years and have passed matriculation examination

Time to be taken:
- Within one month after receipt of application

12. HAMARI BETI SCHEME

Objective:
- To encourage the institutional deliveries, to save girl child and to encourage the society to honor the girl child, where the girl child is still discriminated and is subject to various disadvantages within the process of her growth & family planning.

Eligibility:
- The applicant (Parents/Guardian) applying for this benefit for girl child should be resident of Chandigarh for last six months from the date of birth of girl child through institutional delivery.
- This incentive would be admissible up to two live births.
- The girl child born in families with income limit of Rs. 1.50 lacs per annum included in the priority household would be entitled to get the benefit.
- The girl child should not be already covered by any similar scheme of other states or U.T.
- All regular Government/Public Sector Undertaking (Central and State) employees are excluded from the scheme

Required documents: (Self Attested Photocopy)
- Residence proof of Chandigarh.
- Discharge slip of hospital regarding institutional delivery (self-attested)
- Birth Certificate of Girl Child (self-attested)
- Priority household Ration Chard issued by the Food & Civil Supplies Department (self-attested)

Incentive:
- Rs. 40,000/- will be invested in joint account which will be open on the name of girl child and Programme Officer

Time to be taken:
- Within one month after receipt of application
13. **SWAVALAMBAN NEW PENSION SCHEME**

**Objective:** To provide financial assistance to the worker of unorganised sector.

**Eligibility:**
- Anganwari Workers and Helpers under SWAVALAMBAN.
- Resident of UT, Chandigarh for more than 3 years.
- Age group of 18-50 years.
- The contribution in year would range between Rs. 1000/- to Rs. 12000/- per annum.

**Required documents:** (Self Attested Photocopy)
- Two passport size photographs.
- Aadhar Card.
- Residence proof (Voter Card, Ration Card, Electricity Bill etc).

**Incentive:**
- Each member will contribute Rs. 200/- p.m. or Rs. 2400/- p.a. The Chandigarh Administration will contribute Rs. 100/-p.m. i.e. 1200/- p.a.
- On death due to any reason, option will be available to the nominee to receive 100% of the pension wealth in lump sum.

14. **INTER-CASTE MARRIAGE**

**Objective:** To remove caste consciousness among the people and to encourage inter-caste marriage.

**Eligibility:**
- Age criteria of marriage as per law; (presently, 18 years for the bride and 21 years for the bridegroom).
- Resident of UT, Chandigarh for more than 3 years.
- One of the spouses should belong to *Schedule Caste family*.
- Only for the first marriage.

**Required Documents:** (Self Attested Photocopy)
- Scheduled Caste certificate.
- Marriage Registration certificate.
- Residence proof of three years (Voter Card, Ration Card etc).
- Aadhar Card.
- Date of Birth proof of Husband & Wife both.
- Post Card size photograph of marriage.
- Affidavit (shown stay in Chandigarh, Age & Caste of both husband and wife) whether first marriage, certified incentive has not taken earlier.

**Incentive:** Rs.50, 000/- (one-time benefit, Rs 30000/- in cash & Rs. 20000/- in shape of FD).

**Time to be taken:** Within one month after receipt of verification report from Revenue Authority.
SCHEMES RUN BY THE CHANDIGARH CHILD & WOMEN DEVELPMENT CORPORATION LIMITED, CHANDIGARH

The Chandigarh Child & Women Development Corporation set up in April, 1980 under the Indian Companies Act, 1956 is engaged in the Economic Development and Welfare of Women and Children in the Union Territory of Chandigarh. This Corporation has also been nominated as the Channelising Agency for National Handicapped Finance and Development Corporation in the year 1998-99. There has been an all-out increase in Finance Programme, Recovery, Training and other activities being implemented by the Corporation.

(I) LOAN SCHEME

CONDITION FOR ADVANCE LOAN UNDER BANK TIE UP, DIRECT MICRO AND NHFDC SCHEMES

1) UNDER BANK TIE UP SCHEME:

The corporation is arranging finance for the eligible women through Nationalized Banks; by sponsoring the loan application to the various banks up to Rs. 1,00,000/- and after the sanction of loans by banks, corporation provides Margin Money limited to Rs. 10,000/- or 25% of the total loan sanctioned whichever is less. Rest of the 75% is provided by the bank.

Eligibilities:

1. Annual family income not exceeding Rs. 3,00,000/.-
2. Age 18 to 55 years.
4. Only one member of a family get loan.

2) UNDER DIRECT LOAN SCHEME:

Since 2001 the corporation has also been provided Micro Loan from its own resource. Presently Micro Loan upto Rs. 25,000/- (Now upto Rs. 75,000/-) is provided for taking up any of the income generating activities under self-employment schemes. Physical target is fixed by the Board of Directors in advance.

Eligibilities:

1. Loan will be admissible to a person having annual family income not exceeding Rs. 3,00,000/.-
2. Only one member of a family get loan.
3. Age 18 to 55 years.
4. Should be resident of U.T. Chandigarh.

RATE OF INTEREST (Micro Scheme & Margin Money Loan):

<table>
<thead>
<tr>
<th>Family income of the applicant per annum</th>
<th>Rate of Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upto Rs. 1,50,000/-</td>
<td>4%</td>
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<tr>
<td>Above Rs. 1,50,000/-</td>
<td>6%</td>
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</table>
3) UNDER NHFDC SCHEME:

Chandigarh Child & Women Development Corporation, which is the Channelizing Agency of National Handicapped Financial Development Corporation, Faridabad has been providing soft loans to the persons with disability for taking up income generating activities under self-employment schemes.

Eligibilities:

1. Minimum percentage of disability is 40%.
2. Unemployed disabled persons whose family income is below 5,00,000/- p.a. for urban areas and 3,00,000/- p.a. rural areas.
3. Maximum loan is Rs. 25.00 lakhs.
4. Age 18 to 60 years.
5. The NHFDC authority to sanction loan to the beneficiary is delegated to State Channelising Agency upto Rs. 1.50 lakhs.

RATE OF INTEREST (Under NHFDC):

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Project</th>
<th>To be paid by Beneficiaries to SCAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Up to Rs. 50,000/-</td>
<td>5%</td>
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<tr>
<td>2</td>
<td>Above Rs. 50,000/- to Rs. 5 lakhs</td>
<td>6%</td>
</tr>
<tr>
<td>3</td>
<td>Above Rs. 5 lakhs</td>
<td>8%</td>
</tr>
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</table>

(A rebate of 1% p.a. on interest for disabled woman beneficiary)

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION BEFORE SANCTION OF LOAN UNDER THE SCHEME OF BANK TIE UP, DIRECT AND NHFDC:

1. Two passport size photographs duly attested.
2. Date of birth proof.
4. Proof of family income (Income Certificate from Tehsildar)
5. Proof of place of business.
6. NOC from concerned bank of your area.
7. Undertaking of Loan

UNDER NHFDC:

1. Two copies of Handicapped Certificate.

DOCUMENTS REQUIRED UNDER BANK TIE UP, MICRO LOAN AND NHFDC SCHEMES AFTER SANCTION OF LOAN (FOR RELEASE OF LOAN AMOUNT):

- Quotation.
- Demand Promissory Note.
- Loan agreement.
- Personal Bond.
- Income Affidavit.
- Surety of Income Tax payee upto Rs. 10,000/-.
- Loan amounting to Rs. 75,000/- one surety of Govt. employee & loan above Rs. 75,000/- two surety of Govt. employees.
- Loan applying exceeding from Rs. 75000/- sponsor to nationalized banks and amount of Margin Money @25% of loan amount subject to maximum of Rs. 10000/-
- Surety Agreement.
- Rent Agreement of business place.
(II) TRAINING PROGRAMME

This Corporation under Swawalamban Scheme of Chandigarh Administration is providing training to women belonging to weaker sections of society. It is also providing training in collaboration with Dr. Ambedkar Institute of Hotel Management & Govt. Polytechnic College for Women. The training is provided in the following courses or any other course in which the identified beneficiaries are interested which are as under:-

<table>
<thead>
<tr>
<th>SrN o</th>
<th>Name of Course</th>
<th>Name of Place</th>
<th>Duration</th>
<th>Age</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Computer Course</td>
<td>Aasha Kiran, VTC, 46</td>
<td>1 Year</td>
<td>18-55</td>
<td>10th Pass</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Snehalaya (for Snehalaya Children)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Dress/ Fashion Designing</td>
<td>Aasha Kiran-VTC, 46</td>
<td>1 Year</td>
<td>-do-</td>
<td>Matric</td>
</tr>
<tr>
<td></td>
<td>Course</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Cutting Tailoring</td>
<td>Aasha Kiran &amp; Dhanas</td>
<td>6 Months</td>
<td>-do-</td>
<td>Middle Pass</td>
</tr>
<tr>
<td>4.</td>
<td>Beauty Culture</td>
<td>VTC, 46, Dhanas</td>
<td>6 Months</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td></td>
<td>Course</td>
<td>&amp; Snehalaya (for Snehalaya Children)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Various training under collaboration with G.P.W. (CDTP Scheme)

<table>
<thead>
<tr>
<th>SrN o</th>
<th>Name of Course</th>
<th>Name of Place</th>
<th>Duration</th>
<th>Age</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Computer Course</td>
<td>Aasha Kiran, VTC, 46</td>
<td>6 Months</td>
<td>18-55</td>
<td>10th Pass</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Data Entry Operator</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td>3.</td>
<td>ASP Net</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td>4.</td>
<td>Fashion Designing</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td>5.</td>
<td>Beauty Culture</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
<td>Middle Class</td>
</tr>
<tr>
<td>6.</td>
<td>Embroidery Course</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
</tr>
</tbody>
</table>

Training under collaboration with Dr. Ambedkar Institute of Hotel Management under Hunar Se Rozgar Scheme

<table>
<thead>
<tr>
<th>SrN o</th>
<th>Name of Course</th>
<th>Duration</th>
<th>Age</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.</td>
<td>Cooking Course</td>
<td>2 Months</td>
<td>18-28</td>
<td>Matric</td>
</tr>
</tbody>
</table>

DOCUMENTS TO BE ATTACHED WITH FORMS

- One passport size photograph.
(III) INSTITUTIONS (UNITS)

1. EMPOWERMENT CENTRE, SECTOR 46-D, CHD.

Empowerment Centre has been shifted from Sector-19 B, Chandigarh to Aasha Kiran-VTC, Sector 46, Chandigarh in the month of April 2013. This Centre undertakes sewing work from general public, Govt. Institutions and other Organization. The basic objective of setting up of this centre is to help women to get self-employment and at present on an average 40 workers are working in this center on piece rate basis. The Production center has been declared as the approved source for stitching work and the supply of linen articles by the Chandigarh Administration vide letter no. 1089-HIII (2)-87/4730 dated 13.03.1987.

2. WORKING WOMEN HOSTEL, (NEAR PARKVIEW HOTEL, SECTOR 24-B, CHANDIGARH)

The Corporation is running a Working Women Hostel, which is providing accommodation to the working women & students of Professional courses as well. This hostel has a very spacious complex with vast lawn and is an ideal place for modern living. The boarding and lodging charges being charged are well within the reach of students as well as service class. The total capacity is of 72 beds. Presently, the mess is being run on Co-operative basis by the residents of the Hostel itself. At present there are 66 women/girls residing in the hostel. Room rent is Rs. 1100/- P.M. which was revised in the 131st meeting of Board but the revision in charges is to be placed before the Board for reconsideration on the request of residents. In this regard, strike was held by the residents on 03.03.2014 and 18.03.2014 in the hostel.

3. SENIOR CITIZENS’ HOME, SECTOR 43-A, Chandigarh.

The Chandigarh Child & Women Development Corporation has been made the Nodal Agency for managing Senior Citizens Home, Sector-43-A, Chandigarh. This Home was constructed by the Engineering Department on a 4 Kanal plot. It consist of 24 rooms with attached toilets, multipurpose hall, kitchen Dining hall and room for doctor, clinical lab, Day club etc.. The rent being charged from the residents as per the following detail.

1. On sharing Basis Rs. 1500/-
2. Couple Rs. 3500/-
3. Single Occupancy Rs. 4500/-

These charges were revised in the 131st meeting of Board but the revision in charges is to be placed before the Board on the request of the residents of the home.

The electricity and Mess charges are charged on actual basis. There are at present 24 residents in the Sr. Citizens’ Home.
4. **SHELTER HOME IN NARI NIKEETAN, AT SECTOR-26, CHD UNDER SWADHAR SCHEME.**

The Corporation is running a Shelter Home for women in distress in the Nari-Niketan, Sector-26, Chandigarh under Swadhar Scheme. This shelter home is providing free lodging & boarding to the women in difficult circumstances like widows, destitute and deserted women etc. Apart from providing lodging & boarding, free legal help, training in income generating activities and efforts to rehabilitate them in different fields/department shall be made by the Corporation. At present 4 ladies are residing in Shelter Home.

“After Care Home” has also been set up in the building of Nari Niketan, Sec-26 for the girls of 18 years & above vide notification No. SW3/JJ Act/2013/10477 dated 14.11.2013. Presently, there are 5 girls residing in the home.

5. **OBSERVATION- CUM- SPECIAL HOME, SECTOR-25 CHANDIGARH**

This Corporation has been running the observation-cum-special Home for male delinquent juveniles at Sector 25, Chandigarh. Apart from providing primary needs of Shelter, Food and clothing, the Corporation is also providing emotional support, counseling and skill up gradation training to the Juveniles. At present there are 10 delinquent Juveniles.

6. **SNEHALAYA – VTC, MALOYA**

The Chandigarh Child & Women Corporation is running a Vocational Training Centre for Street Children in Village Maloya. At present this Centre is housing 317 children who are being provided formal & informal education. The main objective of setting up the center is to safeguard the street children from the abusive and hazardous lifestyles on street, further to provide them protection against the physical, sexual and psychological abuse and neglect as all the children have ‘The Right to be Protected’. This Home has also been notified under J.J. Act. Schooling goes hand in hand with Vocational Training & in order to bring self esteem in the children, training in Beauty Culture, Cutting & Tailoring, Embroidery, Computer, Dance classes etc. are also being provided to Snehalaya Children. Lohri festival was celebrated on 13.01.2014 by the children of Snehalaya. They had also set up a food stall at Rose Garden on the occasion of Rose Festival in which children of Snehalaya participated and presented some cultural items. “Girl’s Child Day” was celebrated at Bal Bhawan on 28.01.2014. An excursion trip to Shimla was organized for the children of Snehalaya from 14.02.14 to 17.02.14. Festival of Shivratri was celebrated on 27.02.14 & Holi was celebrated on 17.03.14 by the children of Snehalaya.

7. **CHILDREN’S HOME FOR THE AGE GROUP UPTO 7 YRS.**

Children’s Home for girls, Sector 15, Chandigarh previously known as Bal Niketan being run by N.G.O. has now been entrusted the charge to the Chandigarh Child and Women Development Corporation to run this home. This Home offers children from troubled homes upto the age of 7 years an opportunity to overcome the hurts of the past and prepare for a better future. Our programme provides a home-like atmosphere, with regular family activities, holiday celebrations, and so on. Almost
all the children go to Government public schools. We stress the importance of education. Counselors has also been deputed for regular counselling of these children. At present this Centre is housing 37 children.

- **SPORTS, CULTURAL AND RECREATIONAL ACTIVITIES**
  For a balanced and healthy lifestyle, sports, leisure and recreation is a crucial component in a child’s life. Leisure time is a time when one can do what he wants separate from study/work and other commitments. It increases physical and mental health. Outdoor games like Badminton etc. have been provided in the campus itself. For indoor games a room has been earmarked wherein Carromboard, Chess, Ludo has been placed.

- **MESSING**
  The institution has its own kitchen managed by female staff and nutritious diet is provided to these children.

8. **AASHA KIRAN- VTC, SECTOR 46**

   Chandigarh Administration has set up the Vocational Training Centre at 46-D with the prime objective of moving the differently abled persons towards economic independence by providing vocational training in different trades. To enhance their sense of self worth and employment avenues the following training courses are short listed viz. Computer Lab, Beauty Culture, ASP.net, Embroidery course etc.

   “After Care Home” has also been set up at 2nd Floor of the building of Aasha Kiran VTC-46 for the boys of 18 years & above vide notification No. SW3/JJ Act/2013/406 dated 24.01.2013. At present 8 boys are residing in the home.

9. **DAY CARE CENTRE FOR ELDERLY WITH DIFFERENTLY ABLED PERSONS**

   Chandigarh Administration has set up a Day Care Centre & Recreational Centre for Elderly persons with Disabilities at Aasha Kiran-VTC, Sec.46 on 24.7.2014 inaugurated by Worthy Advisor to the Administrator and the following facilities are being provided to the Elderly Differently Abled Persons:-

   - Physiotherapy Centre
   - Yoga Centre
   - Computer Centre
   - Library
   - Recreational Activities

10. **WOMEN & CHILD HELP LINE, SECTOR 19**

    Chandigarh Child & Women Development Corporation Limited is running a 24 Hours Child Protection & Women Help Line for children in need of care and protection. Child or any concerned Women can call Women & Child Help Line for counseling on mobile number 99150-23456. 206 cases of Children have been dealt by the Women & Child Helpline during Jan to March., 2014.
It has also been declared as Women Help Line by Chandigarh Administration and Toll Free No. 181 has been allotted by G.O.I to this Help Line being run by this Corporation. The services of this helpline have also been extended to differently abled persons & Sr. Citizens. 1794 cases have been dealt by Women Helpline from Jan. to March, 2014. During this quarter, this helpline has dealt 90 cases of persons with disability & 242 cases of Senior Citizens. Women & Child Helpline has organized awareness generation programme on Senior Citizen issues dated 03 Jan, 2014 at Senior Citizens Home, Sec-43, Orientation Workshop for volunteers dated 7Jan,2014 at Bal Bhawan, Sector-23, Awareness generation programme on Senior Citizens issues dated 09.01.14 at Community Centre, Sec-49, , Awareness camp at Rose Festival, Leisure valley from 21st Feb to 23rd Feb, 2014, Capacity building training on Age Care and Geriatric counseling from 24th Feb to 26th Feb, 2014, International Womens’ Day on 7th & 8th March, 2014 and Disability Award Function on 15th March, 2014.

11. **PROTECTION CENTRE**

This Corporation is running a Protection Centre for Runaway Couples in P.W.D guest house building, Sector- 19 Chandigarh which had been made functional as per the directions of Hon’ble Punjab & Haryana High Court. This Centre is providing free lodging & boarding to Runaway Couples initially for 10 days. The Counseling part of parents & couples is also taken care of by the Department apart from providing them free legal aid. Till date 143 Couples have taken protection.

12. **State Resource Centre for Women (SRCW)**

The Child & Women Development Corporation has been declared as State Resource Centre for Women for providing technical support to the State Mission Authority. The Corporation has operationalized this centre by filling up all the posts sanctioned for this project i.e. Project Advisor, State Coordinator, Research Officer & Data Entry Operator. SRCW has organized various orientation Workshops for volunteers of neighborhood Committee at Mauli Jagran, Dhanas, Sarangpur, Khuda Lahora & Kajheri. It also organized orientation workshop on “Gender, Child Rights & Social Sensitization” for the college students, CTU employees etc. It also facilitated 58 girls for free training at ITI, Sec-11 in various trades along with facilitating 80 girls for advance training course of Beautician from VLCC sponsored by Swaran Jayanti Sahari Rojgar Yojna.

13. **District Convergence Facilitation Centre (DCFC)**

The Corporation has also set up a District Convergence and Facilitation Centre (DCFC) under Poorna Shakti Kendra, a Scheme of Government of India, Ministry of Women & Child Development with a budget of Rs. 40 lacs. The Corporation has operationalized this centre by filling up all the posts sanctioned for this project i.e. District Coordinator, Field Officer & Data Entry Operator. During this quarter, DCFC conducted 6 orientation programmes for PRIs and key stakeholders in convergence with other units. It also set up stall in the Rose Festival from 21st Feb to 23rd Feb, 2014 at Leisure Valley. DCFC also coordinated Orientation Programme for Balika Suraksha Samiti in which 150 members participated on 27.01.14.
A BRIEF NOTE ON THE ACTIVITIES OF CHANDIGARH SCHEDULED CASTES, BACKWARD CLASSES AND MINORITIES FINANCIAL AND DEVELOPMENT CORPORATION.

Chandigarh Scheduled Castes, Backward Classes and Minorities Financial and Development Corporation was set up under the Companies Act, 1956 during the year 1979 for the economic upliftment of poor Scheduled Castes living below poverty line. This Corporation is also acting as Channelising Agency for financial assistance to the persons belonging to Scheduled Castes, Backward Classes, Minorities and dependents of SafaiKaramcharies under National Scheduled Castes Finance and Development Corporation (NSFDC) (Loan started 1992-93), National Minorities Development and Finance Corporation (NMDFC)(Loan started 1998-99), National Backward Classes Finance and Development Corporation (NBCFDC) (Loan started 1998-99), National SafaiKaramcharis Finance and Development Corporation (NSKFDC) (Loan started 1999-2000).

(I) LOAN SCHEMES:-

**NSFDC SCHEME**

1. **INCOME GENERATING SCHEMES :-** Like Karyana Shop, Confectionary Shop, Tea Shop/Dhabha, Furniture Shop, Vegetable Shop, Meat Shop, Electronic Shop, Sweet Shop, Readymade Garment Shop, Footwear Shop, Bakery Shop, Sweet/Namkeen Shop, Dry Cleaning, Tailoring, Knitting and Embroidery Shop, Book/Stationery Shop etc.

2. **COMMERCIAL VEHICLES:-** LPG Three wheeler (PIAGGIO), TATA ACE (Loading).

3. **EDUCATION LOAN (PROFESSIONAL/TECHNICAL COURSES COVERED):** shall be provided for pursuing full time professional/technical courses in the fields of Engineering, Medical Dental, Management, Information Technology, Hotel Management, CA/ICWA/CS/AMIE/FIA/IETE and any other course certified as a Professional/Technical course by the authorizing body appointed by the appropriate Government.

**ELIGIBILITY CRITERIA:**

- The family income should be less than Rs. 81,000/- p.a. in rural area and Rs. 1,03,000/- in urban area and applicant should be resident of U.T, Chandigarh for the last 2 years.
- There is no bar on qualification. Age between 18-55 years.

**NOTE**

1. Loan upto Rs. 10,000/- is provided without any kind of surety/guarantee only on Personal Bond.
2. Loan exceeding Rs. 10,000/- is provided on ITR or Form No. 16 or a Guarantee of a Govt. Employee.
3. Loan exceeding Rs. 25,000/- is provided on a Guarantee of a Govt. Employee.

*The rate of interest on loan amount is 4-6% p.a. and repayment period is 36/54 monthly instals. The schemes are run with the financial assistance provided by NSFDC, New Delhi.*
NSKFDC SCHEME

INCOME GENERATING SCHEMES :- Like Karyana Shop, Confectionary Shop, Tea Shop/Dhabha, Furniture Shop, Vegetable Shop, Meat Shop, Electronic Shop, Sweet Shop, Readymade Garment Shop, Footwear Shop, Bakery Shop, Sweet/Namkeen Shop, Dry Cleaning, Tailoring, Knitting and Embroidery Shop, Book/Stationery Shop etc.

COMMERCIAL VEHICLES - LPG Three wheeler (PIAGGIO), TATA ACE-EX (Loading), TATA MAGIC PASSENGER and INDIGO Ecs LX DIESEL TDI.

EDUCATION LOAN: for any professional or technical courses of Graduation or higher levels in Medical, Engineering, Management, Law, IT/Computer, Graduation Courses in all disciplines (i.e. B.A., B.Sc. & B.Com etc.), Diploma in Physiotherapy, Pathology, Nursing, Hotel Management and Tourism, Journalism and Mass Communication, Geriatric Care, Academic/Professional Courses at Graduate & Post Graduate level like Bachelor of Education, Ph.D, Language Courses, MCA, SANITARY INSPECTOR & other similar job oriented courses having minimum period of one year etc.

ELIGIBILITY CRITERIA:

1. Applicant should belong to the family of SafaiKaramcharis or their Dependents.
2. He/She must be a resident of Chandigarh of the last 2 years.

3. In case of loan for Commercial vehicle, he should have permission from STA, Chandigarh and valid/proper driving license.
4. There is no income limit criteria for SafaiKaramcharis and their Dependents.
   The rate of interest on the loan is 6 % per annum and repayment period is 4½ years. The schemes are run with the financial assistance provided by NSKFDC, New Delhi.

NOTE

1. Loan upto Rs. 10,000/- is provided without any kind of surety/guarantee only on Personal Bond.
2. Loan exceeding Rs. 10,000/- is provided on ITR or Form No. 16 or a Guarantee of a Govt. Employee.
3. Loan exceeding Rs. 25,000/- is provided on a Guarantee of a Govt. Employee.
NBCFDC SCHEME

Starting **small business** like Karyana Shop, Confectionary Shop, Tea Shop, Furniture Shop, Vegetable Shop, Meat Shop, Tailoring Work, Cloth/Readymade Garments Business etc. Loan for LPG three wheeler is also provided.

**ELIGIBILITY CRITERIA:-**
1. Applicant should belong to any one of the caste declared by Chandigarh Administration as Other Backward Classes.
2. He/She must be a resident of Chandigarh of the last 2 years.
3. In case of loan for Auto rickshaw he should have permission from STA, Chandigarh and valid/proper driving license.
4. The annual family income of the applicant should not exceed Rs. 80,000/- p.a in Rural Areas and Rs. 1,03,000/- in Urban Areas.

**MICRO AND OTHER LOAN**
1. Loan upto Rs. 10,000/- is provided without any kind of surety/guarantee only on Personal Bond.
2. Loan exceeding Rs. 10,000/- is provided on ITR or Form No. 16 or a Guarantee of a Govt. Employee.
3. Loan exceeding Rs. 25,000/- is provided on a Guarantee of a Govt. Employee.

The rate of interest on the loan is 6 % per annum and repayment period is 4½ years. The schemes are run with the financial assistance provided by **NBCFDC, New Delhi**.
NMDFC SCHEME


Eligibility CRITERIA:
1. Applicant Should belong to the Minority Community.
2. He/She must be a resident of Chandigarh of the last 2 years.
3. In Case of loan for Commercial Vehicle, he should have permission from STA, Chandigarh and Valid/ proper driving license.
4. As per NMDFC has approved the annual family income is upto Rs. 600000/- p.a. by adopting the same criteria as used to identify the creamy layer amongst the OBC community by Govt. of India.

NOTE:
1. Loan upto Rs. 10,000/- is provided without any kind of surety/guarantee only on Personal Bond.
2. Loan exceeding Rs. 10,000/- is provided on ITR or Form No. 16 or a Guarantee of a Govt. Employee.
3. Loan exceeding Rs. 25,000/- is provided on a Guarantee of a Govt. Employee.

PERIOD OF LOAN DISBURSED

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>NAME OF SERVICES</th>
<th>LIMIT OF SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Preliminary Verification of loan cases</td>
<td>15 working days</td>
</tr>
<tr>
<td>2</td>
<td>PIC &amp; Selection of the beneficiaries</td>
<td>15 working days</td>
</tr>
<tr>
<td>3</td>
<td>Issue of sanction</td>
<td>15 working days</td>
</tr>
<tr>
<td>4</td>
<td>Disbursement after completion of documents by the applicant</td>
<td>15 working days</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>60 days</strong></td>
</tr>
</tbody>
</table>
FREE SKILL DEV. TRAINING WITH CERTIFICATE/STIPEND @ Rs. 800/-p.m.
FOR SCHEDULED CASTES, BACKWARD CLASSES, MINORITIES & DEPENDENTS OF SAFAIKARAMCHARIS

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Course</th>
<th>Duration</th>
<th>Qualification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Computer Hardware</td>
<td>1 year</td>
<td>8th Class pass</td>
</tr>
<tr>
<td>2</td>
<td>Refrigeration &amp; A.C. Technician Course</td>
<td>1 year</td>
<td>Rudimentary Level</td>
</tr>
<tr>
<td>3</td>
<td>Electrical Technician Course</td>
<td>1 year</td>
<td>Rudimentary Level</td>
</tr>
<tr>
<td>4</td>
<td>Dress/Fashion Designing Course</td>
<td>1 year</td>
<td>Experience in Tailoring/Tailoring course</td>
</tr>
<tr>
<td>5</td>
<td>Computer Course</td>
<td>6 months</td>
<td>10th pass</td>
</tr>
<tr>
<td>6</td>
<td>Cutting, Tailoring &amp; Embroidery Course</td>
<td>6 Months</td>
<td>Literate</td>
</tr>
<tr>
<td>7</td>
<td>Beauty Culture Course</td>
<td>6 Months</td>
<td>Literate</td>
</tr>
<tr>
<td>8</td>
<td>Repair &amp; Maintenance of Automobiles (Two &amp; Three Wheelers)</td>
<td>6 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>9</td>
<td>Repair &amp; Maintenance of Automobiles Four Wheelers</td>
<td>6 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>10</td>
<td>Plumbering</td>
<td>6 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>11</td>
<td>Hand &amp; Machine Embroidery</td>
<td>6 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>12</td>
<td>Purse &amp; Bags making</td>
<td>6 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>13</td>
<td>Fabric painting</td>
<td>3 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>14</td>
<td>Handicrafts making</td>
<td>3 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>15</td>
<td>Bakery &amp; Confectionery</td>
<td>2 months</td>
<td>Rudimentary level</td>
</tr>
<tr>
<td>16</td>
<td>Driving Course</td>
<td>1 Month</td>
<td>Literate</td>
</tr>
</tbody>
</table>

**APPLICANT**
1. Should belongs to Scheduled Castes, Backward Classes, Minorities and Dependant of Safaikaramcharis.
2. Should be Resident of U.T. Chandigarh
3. There is no upward income criteria for getting free training but Stipend @Rs. 800/- p.m. shall be provided to the candidates having annual family income below Rs. 4,50,000/-. 
PERIOD OF TRAINING COURSES/VOCATIONAL TRAINING COURSES

30 DAYS – FOR SELECTION SUBJECT TO AVAILABLITY OF SEAT FOR BATCH.

SENIOR CITIZEN HOME, SECTOR 15, CHANDIGARH

The Management of the Senior Citizen Home, Sector 15, has been taken-over by the Chandigarh Scheduled Castes, Backward Classes and Minorities Financial and Development Corporation Limited vide Social Welfare order No. SW1/OAH/2007/1322 dated 27.7.2007.

There is provision to accommodate 40 senior citizens in the Old Age Home, Sector 15 as there are 20 rooms available in the Home. The Social Welfare Department will give grant in aid to the Corporation for running the Senior Citizen Home, Sector 15 Chandigarh

Criteria for admission:-
The criteria for taking admission in the Home is as under:-

1) The applicant should be poor and should not have any source of income/property.
2) He should be above the age of 60 yrs.
3) He should preferably be resident of Chandigarh.
4) No relative should be ready to look after him/her.

Facilities to Inmates in the Home:-

1) All expenses on account of boarding and lodging are borne by the this Corporation.
2) The pocket money @ Rs.600/- p.m. to each inmate is being provided.
3) Medical facilities are also provided to the inmates as a dispensary has been opened alongwith laboratory facility.

ADMISSION IN SENIOR CITIZEN HOME, SECTOR 15 CHANDIGARH

4) 30 DAYS – FOR SELECTION AND ADMISSION IN SENIOR CITIZEN HOME, SECTOR 15 CHANDIGARH