



CHANDIGARH HOUSING BOARD
8, JAN MARG, SECTOR 9, CHANDIGARH – 160009,
Ph. 4601605, 4601822

APPOINTMENT NOTICE

Last date of receipt of application – 15.03.2012

Applications are invited for filling up the following posts in Chandigarh Housing Board:-

Sr. No.	Name of the Post	No. of Post	Category	Pay Scale
1.	Clerk	11	02 for SC & 01 for OBC 02 for V.H, 01 for H.H. and 01 for Ex-servicemen and 4 for General Category.	5910- 20200 + GP 1900 with initial pay Rs. 7810/-
2.	Driver	01	OBC	5910- 20200 + GP 2000 with initial pay Rs. 8240/-
3.	Peon	02	01 for OBC and 01 for O.H.	4900- 10680 + GP 1300 with initial pay Rs. 6200/-

Qualification, Experience and age

For Sr. No. 1

Bachelor's Degree and proficiency in operation of Computer (Word Processing and Spread Sheets) and a speed of 30 words per minute in English typewriting.

The candidates who qualify the typewriting test will be called for written test i.e. (a) General knowledge including Mental Ability, Logical Reasoning, IT, Current Affairs, History, Politics, etc. (b) Proficiency in English Language and Grammar.

Age – 18 to 25 years as on 01.01.2012 (Relaxable for SC candidates up to 30 years & OBC candidates upto 28 years and departmental candidates upto 40 years for General Category and 45 for S.C. Category for appointment by Direct Recruitment and upto 5 years for other Govt. Servant in accordance with the instructions of Govt. of India..

18-35 years for Physically handicapped category.

An ex-serviceman shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned Service Rules, by more than 3 years, he shall be deemed to satisfy the condition regarding age limit.

For Sr. No.2

- (i) Matric Pass from a recognized Board/University or equivalent
- (ii) Should possess licence for driving light motor vehicle.
- (iii) 5 years experience of driving light motor vehicle
- (iv) Knowledge of Hindi and/or Punjabi

Note – The candidates will have to undergo Driving Test.

Age – 25 to 35 years as on 01.01.2012 (Relaxable for OBC candidates upto 38 years and departmental candidates upto 45 years for appointment by Direct Recruitment and upto 5 years for other Govt. Servant in accordance with the instructions of Govt. of India.

For Sr. No. 3

Middle Pass

Age 18 to 25 years as on 01.01.2012 (Relaxable for OBC candidates upto 28 years and departmental candidates upto 45 years for appointment by Direct Recruitment and upto 5 years for other Govt. Servant in accordance with the instructions of Govt. of India.

For applying in particular category of VH/HH/OH extent of incapacity/impairment is as follow:-

For Visual Handicapped Persons: (a) Standard Visual acuity should not exceed 6/60 or 20/200 snallen in the better eye with correcting lenses (b) Limitation of the field of vision subtending an angle of 20 degree or worse.

For Hearing Handicapped Persons : Loss of hearing capacity of more than 45 but not more than 60 decibels or more in the better ear in the conversation range of frequencies. Certificate regarding VH, HH & OH, (Physically Handicapped) will only be accepted issued by the Govt. Hospital/Medical Board.

For Orthopaedically Handicapped Persons : A person would be eligible for reservation in services/posts who may suffer from not less than 40% of relevant disability.

There is no post for totally deaf and blind candidate.

The applications in the prescribed format given below accompanied by a bank draft of Rs. 150/- (For general category & OBC) and Rs. 75/- (SC category) in favour of Chandigarh Housing Board, Chandigarh, complete in all respect should reach the Secretary, Chandigarh Housing Board 8 Jan Marg, Sector 9, Chandigarh before the due date. No fee will be charged from the physically handicapped category/Ex-servicemen. The applications received after due dates will not be entertained and straightway rejected.

: No TA/DA will be admissible for written test /interview.

Application for the post of Driver

Paste recent self
attested passport
size photograph

1. Name of the Applicant: _____
(in Block letters)
2. Father's Name
(in Block letters) _____
3. Date of Birth
(in Christian Era) _____
As on 01.01.2012 _____ years _____ months _____ days
(Attach Proof) _____
4. Address _____
(i) Permanent Address _____

i) Postal Address _____
Pin Code _____
5. Mobile No./Phone No., if any _____
6. Educational qualifications: (Attach proof)

Sr. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks Obtained.

7. Experience - (Attach proof)
8. Driving License No. (Attach proof)
Valid upto _____
Name of Issuing Authority - _____
9. Nationality _____
10. Category (OBC) - (Attach proof)
11. Particulars of fee: Demand Draft No. Dated..... AmountName of the Issuing Bank.....

I hereby declare that the information submitted in this application is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected at any stage, my candidature will stand cancelled and all my claims for the recruitment be forfeited.

Dated..... Signature of candidate

Place.....

Application for the post of Peon

Paste recent self
attested passport
size photograph

1. Name of the Applicant: _____
(in Block letters)
2. Father's Name
(in Block letters) _____
3. Date of Birth
(in Christian Era) _____
As on 01.01.2012 _____ years _____ months _____ days
(Attach Proof)
4. Address _____
(i) Permanent Address _____

i) Postal Address _____
Pin Code _____
5. Mobile No./Phone No., if any _____
6. Educational qualifications: (Attach Proof)

Sr. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks Obtained.

7. Nationality _____
8. Category (OBC)/OH - _____ (Attach proof)
9. Particulars of fee: Demand Draft No. Dated..... AmountName of the Issuing Bank.....

I hereby declare that the information submitted in this application is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected at any stage, my candidature will stand cancelled and all my claims for the recruitment be forfeited.

Dated..... Signature of candidate
Place.....

Secretary,
Chandigarh Housing Board
Chandigarh.

Application for the post of Clerk

Paste recent self
attested passport
size photograph

1. Name of the Applicant: _____
(in Block letters)
2. Father's Name _____
(in Block letters)
3. Date of Birth _____
(in Christian Era)
As on 01.01.2012 _____ years _____ months _____ days
4. Address
(i) Permanent Address _____

i) Postal Address _____
Pin Code _____
5. Mobile No./Phone No., if any _____
6. Educational qualifications:

Sr. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks Obtained.

7. Nationality _____
8. Category (SC/OBC/Gen/Ex-Ser)/P.H(VH/HH)
9. Particulars of fee: Demand Draft No. Dated..... AmountName of the Issuing Bank.....

I hereby declare that the information submitted in this application is true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected at any stage, my candidature will stand cancelled and all my claims for the recruitment be forfeited.

Dated..... Signature of candidate

Place.....