DEPARTMENT OF INDUSTRIES
UNION TERRITORY CHANDIGARH

TENDER NOTICE

Sealed tenders are invited from reputed contractors for the construction/fabrication of Pavilion for organizing CHANDIKRIT 2010 (AN INDUSTRIAL FAIR). The tender forms duly filled in all respect should be accompanied with an earnest money deposit of Rs. 75,000/- (Rs. Seventy five thousand only) in the shape of demand draft in favour of General Manager, District Industries Centre, U.T, Chandigarh. The last date for receipt of tenders is 3rd February, 2010 up to 1.00 P.M. Tenders will be opened on the same date i.e. 3rd February, 2010 at 3.00 P.M in the office room of the undersigned in the presence of intending tenderer(s) or their representative(s) who may wish to be present.

Either Tender forms can be downloaded from the website of the Chandigarh Administration, i.e. http://chandigarh.gov.in/. Tender processing fee of Rs.1000/- can be deposited in the shape of bank draft/ cash at the time of submission of tender or Tender forms can be obtained against cash payment or bank draft of Rs.1000/- in favour of the General Manager, Distt Industries Centre, UT Chandigarh from the office of the undersigned Plot No 39 Industrial Area Phase II Chandigarh on any working day during working hours i.e. 9.00 a.m. to 5.00 p.m. Telegraphic tenders will not be accepted.

Director of Industries,
U.T Chandigarh.
Phone : 0172-2679006
2679007
This letter along with **Earnest Money Deposit** be submitted in the **envelope No.1**

No.                                                                  Dated:

From

M/s ........................................
........................................
........................................

To

The Director of Industries,
U.T Chandigarh.

**E M D**

**Subject:** Tender for the construction of Hangar type Pavilion for organizing an **INDUSTRIAL FAIR - CHANDIKRIT - 2010** at Parade Ground, Sector-17, Chandigarh.

Sir,

Enclosed please find herewith **Earnest Money Deposit** (EMD) of Rs 75,000/- (Rs. Seventy Five thousand only) in the shape of demand draft No.---------- dated --------------- issued by ---------------------

------------------------- (Name of the Bank) drawn in favour of the General Manager, District Industries Centre, U.T, Chandigarh payable at Chandigarh.

Thanking you,

Yours faithfully,

Encl: Demand draft No.

(Signatures)

Seal of the firm with complete address and telephone No.
This letter along with **Technical bid and Tender documents**
be submitted in the **Envelope No. 2**

Date:

**From**

M/s…………………………
…………………………
…………………………

**To**
The Director of Industries,
U.T, Chandigarh.

**TECHNICAL BID**

**Subject:** Tender for the construction of Hanger type Pavilion for organizing an **INDUSTRIAL FAIR - CHANDIKRIT 2010** at Parade Ground, Sector-17, Chandigarh.

Madam,

With reference to your tender notice published in the press for the construction of Hanger type Pavilion for organizing **AN INDUSTRIAL FAIR - CHANDIKRIT 2010** at Parade Ground, Sector 17, Chandigarh.

I/ We enclose herewith my/ our **Technical Bid** duly filled, stamped and signed along with copies of experience certificates, PAN and tender documents (General Terms & Conditions) duly stamped on each page.

I/ We undertake to abide by all the terms and conditions of the tender set forth by you.

Encl:                                                                                             Yours faithfully,

1. Technical Bid.
2. Signed copy of Tender Documents.
3. Certificate of experience/satisfactory performance.                                                                                             (SIGNATURE
(Signature of the firm with complete address and telephone No.)
TECHNICAL BID

1. Name of the Organization/ Firm:

2. Location of office:

3. Complete address of the firm with contact No. viz. telephone, Mobile & Fax No(s), if any;

4. Nature of Organization (whether Private/ Public Sector Undertaking/ Sole Proprietor/ Partnership/Cooperative Society etc?). Documentary proof, if any, be attached. (In case, the firm other than the sole proprietor, an abstract copy of such Resolution passed by the Executive body authorizing the specific officer/ Partner for signing the documents for this tender be attached.

5. Does the firm/tenderer have sufficient experience for organizing such type of exhibitions? If yes, please attach proof.

6. Any local firm/registered SSI unit having some joint venture with any of the firms possessing the requisite experience etc. may also apply subject to the furnishing of bank guarantee equal to the tendered amount.

7. Whether the firm/ tenderer is income tax assessee? If yes, attach a copy of the PAN card.

8. A declaration to the effect that the tenderer has not been imposed any penalty/ punished by any of the Central/ State/ UT Govt. organization for violation of the terms and conditions of the tender document.

9. That I/ we have carefully read all the general terms and conditions of tender document and understand that I/ we will abide by them in letter and spirit, failing which the tenderer shall be liable for any penalty/ forfeiture of security deposit or any other action as may be decided by the department.

10. Any other relevant information.

Place:                                                                                           Signature of Tenderer
Dated                                                                                     with seal/ rubber stamp.
Sr. No. of Tender: DIC/Chd/Chandikrit-2010/  Dated: 

Cost of Tender Form: Rs.1000/-

Construction and interior decoration of Pavilion to be set up for AN INDUSTRIAL FAIR CHANDIKRIT - 2010 at Parade Ground, Sector-17, Chandigarh to be held from February 19th to 23rd, 2010 as per terms and conditions given below:

GENERAL TERMS AND CONDITIONS:

1. The work shall be completed by 5.00 P.M. on 17th February, 2010 failing which a penalty @ Rs.20000/- (Rs. Twenty thousand only) per day shall be imposed till the work is completed. In case of failure on the part of the contractor to complete the work within the stipulated period, the department will be at liberty to get the work completed from the open market at the risk and cost of the contractor and the excess amount, so incurred would be recovered from the security/ earnest money of the tenderer/contractor.

2. The successful tenderer/contractor shall maintain the pavilion in a most dignified manner during the course of the exhibition and nothing would be paid extra for this maintenance. The maintenance work includes paint touches, wooden repairs, electrical repairs including replacement of bulbs and tubes, proper functioning of Plazmas, music system and water falls etc. the entire duration of the fair.

3. The Department would not pay any additional amount to the contractor in case the duration of the fair is extended beyond 23rd February, 2010.

4. The tenderer will be required to deposit earnest money of Rs. 75,000/- (Rs. Seventy five thousands only) in the shape of bank draft in favour of General Manager, District Industries Centre, Union Territory, Chandigarh, payable at Chandigarh, failing which tender(s) will not be considered. The earnest money deposit of the successful tenderer will be retained as security deposit which will be refunded after the fair is over and release of the final payment.

5. Payment schedule: The payment shall be made to the contractor as per schedule as under:-
   a) 40% of payment : 19th February, 2010
   b) Rest of the 60% payment: Within 60 days of the presentation of the final bill by the contractor.

6. The tenders should be submitted in three separate sealed envelopes duly prescribed with the title of the contents as under:-
   i) The first envelop should contain the earnest money deposit in the prescribed form indicated in clause No 4.
   ii) The second envelop should contain the technical bid copies of experience certificate, copy of PAN and signed copy of general terms and conditions of this tender document.
   iii) The third envelop should contain the price bid.

7. Tenderer will quote only single price.

8. Telegraphic/conditional tenders will not be entertained. Contd……
9. Last date for receipt of tender is **3rd February, 2010 till 1.00 P.M.** in the office of the Director of Industries, Chandigarh Administration (39, Industrial. Area, Phase-II, Chandigarh).

10. The tenders shall be opened on the same date i.e. **3rd February, 2010 at 3.00 P.M.** in the office of the Director of Industries, Chandigarh Administration (39, Industrial. Area, Phase-II, Chandigarh) in the presence of tenderer(s)/ representative(s) of firms who may wish to be present.

11. The Tenderer will also present a model of the Pavilion to be constructed.

12. The following procedure will be followed for the opening of tenders:-
   
   a) **First step:**- Envelope No.1 containing **EMD** of all the tenderers will be opened
   
   b) **Second step:**- Envelope No. 2 containing **technical bid** will be opened in case of only such tenderers whose earnest money is found in order.
   
   c) **Third step:**- After examining the technical bids of all the successful tenderers, the Committee will inspect all the models. The price bids of only such tenderers will be opened whose technical bid is found in order and model approved by the Committee. The tender will be awarded to the tenderer who quotes the lowest rate as per technical specifications and model approved. The negotiations will be made only with the lowest bidder if the Committee decides so.
   
   d) In case a dispute arises with the bidder or the bidder backs out at the later stage of the finalization of tender or at a later stage, the tender will be awarded to the next lowest tenderer.

13. **The requirement and scope of work is as under:-**

   (i) **Reception Lounge:** One Reception Lounge of 20’ x 20’ shall be provided with 5 sets of sofa (five seater) with Centre Table for each sofa set of very good quality duly carpeted in red colour.

   (ii) **Office:** One office 15’ x 20’ shall be provided including one sofa set, five seater, one center table, one office table with drawer, one side rack, sitting chairs, fridge, electric call bell, curtains, 1 no. Telephone with landline facility or any other article as per requirement of the office.

   (iii) **Media Centre:** 15’ x 20’ for Press in which sufficient no. of tables, chairs, sofas etc. shall be provided.

   (iv) The Entire structure will have waterproof covering with the SRF Nylon fabric 4” High Wooden Flooring carpeting in red colour and general lighting inside the Pavilion.

   (v) **The stalls numbering 200** as per requirement of each hangar with white coated aluminum modular system white polychem infill panel, Fascia with exhibitor’s name.

   (vi) Two separate compartments for use as **Dressing room** for artists should be constructed adjacent to the main stage.

   (vii) The partitions should be made on octonorm aluminum section with animated panels of standard thickness duly provided with a glazing and doors/show windows.

   **Contd…….**
(viii) Display counters/demonstration counters shall be made of octonorm aluminum section with laminated Panels of standard thickness.

(ix) Counter racks for the display of allied machinery in the heavy machinery section should be made for each exhibitor according to their requirement, i.e. weight and dimensions.

(x) Display panels should be made of octonorm aluminum section with backlit Tran slides having digital pattern laminated panel of standard thickness of approved quality with a provision of necessary shelves, if required.

(xi) The entire area including office, passage earmarked for organizing other functions or bare floor in the pavilion should be carpeted in red shade/design.

(xii) Provision of separate entry for the artists should be made.

(xiii) Main gate and all pillars will be beautifully decorated with fresh marigold flowers on the day of inauguration.

(xiv) At the entry gate facia and all the side facias should be decorated/ written with the extra bold letters AN INDUSTRIAL FAIR CHANDIKRIT – 2010 with flood lights.

(xv) The main entry/exit gates of all the hangars should be provided with lockable sliding door made of standard approved system.

(xvi) **Electrification:** Provision of two mercury lights, depicting bulbs/ tube fittings, sockets for demonstration of machinery etc. and wooden boards for lights in sufficient quantity will be made for each stall, passages, open areas of the exhibition ground and flood lights around the pavilion will be provided.

    **Provision of 200 KW power load** will be made available by the tenderer and generators of equal load in case of emergency/ grid failure.

(xvii) Music system of reputed company covering the entire pavilion will be installed and played through out the duration of the fair.

(xviii) At least thirty emergency lights must be installed at all the important places in the pavilion to guard against grid failure.

(xix) For surveillance close circuit T.V cameras having remote control will be installed at strategic locations. One screen to see the sight scene and Control of these cameras will be provided in the office.

(xx) Installing of fire fighting equipment in the pavilion and staff so deputed at the pavilion should be trained in fire fighting drill / evacuation of the public in case of any contingency/ emergency.

14. **Greenery:** Provisions of at least 300 earthen pots and plants with indoor plants at the main entrance/exit and in & around the pavilion.

15. Provision of 20 dustbins of big size will be made at prominent places.

Contd…..
16. 12 nos. of walkie-talkies shall also be provided by the tenderer for the hosts and the staff.

17. Water falls/flower/plant decoration at the appropriate places shall be provided by the tenderer.

18. Fire prevention measures should be adopted as per National Building Code of India, to the entire satisfaction of Chief Fire Officer.

19. The contractor will be required to ensure that the architectural Controls setting up of stalls are strictly in accordance with the blue print attached. The construction plan/design shall be subject to the formal approval by the Department of Urban Planning, Chandigarh Administration.

20. The tenderer will set up the Pavilion at the Parade Ground, Sector 17, Chandigarh strictly as per drawings supplied by the Department.

21. **TENTAGE AND STAGE FOR ORGANIZING CULTURAL PROGRAMME** from 19th to 23rd February, 2010 will be provided by the tenderer.

a) Heavy duty stage of 35' x 45' having 3.1/2' height.

b) White ceiling with pipe structure 16' height for stage.

c) White ceiling in pipe structure 12' height.

d) Dunlop chairs for 500 persons

e) 5 No. Sofa sets (5 seater each) with 5 No. Centre tables and 5 table bouquet for 25 No.

f) 100 nos. flags in different colours at prominent places.

22. The tenderer will quote the rate of all the items as mentioned in the tender document. The rate quoted by the tenderer will be inclusive of all taxes e.g. service tax / VAT etc. and no other extra payment except as quoted in the tender document will be made.

23. The tenders received after the due date and time will not be entertained and the earnest money of such tenderer shall be released after the finalization of the tender.

24. Director of Industries, Chandigarh Administration reserves the right to change any of the above conditions as per the requirement.

25. Director of Industries, Chandigarh Administration reserves the right to reject any or all the tenders without assigning any reason.

Dated, Chandigarh the

Authorized signatory
O/O Department of Industries,
U.T Chandigarh

Signature of Tenderer
with seal/rubber stamp.
(This letter along with Price Bid be submitted in the envelope No.3)

No. Chandikrit -2010/ Dated:

From

M/s ……………………………
………………………………
………………………………

To

The Director of Industries,
U.T, Chandigarh.

PRICE BID

Subject: Tender for the construction of Pavilion for organizing AN INDUSTRIAL FAIR CHANDIKIRIT 2010 at Parade Ground, Sector-17, Chandigarh.

Sir,

Please find enclosed herewith Price Bid form duly filled in all respects.

Thanking you,

Yours faithfully,

Enclosed: Price Bid.

(Signatures)
Seal of the firm with complete address
NAME AND ADDRESS OF FIRM:

No. Chandikrit-2010/ Dated:

PRICE BID

I/ we hereby offer for the construction/ interior decoration of Pavilion for organizing INDUSTRIAL FAIR CHANDIKRIT 2010 at Parade Ground, Sector-17, Chandigarh in the manner and within the time set forth at the rate as mentioned below.

In figures: Rs. ……………………………

In words: Rupees ……………………………

The above rate is inclusive of service tax and any other applicable tax.

Signature of Tenderer (s)
with seal/ rubber stamp